



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

July 19, 2023

Closed Session 3:30 p.m./Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

STAFF

Mimi Morris	General Manager
Michael Fritschi	Director of Operations
Susan Wren	Interim Director of Administration
Andrew Ramos	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

July 19, 2023

REGULAR BOARD MEETING

Call to Order

Closed Session 3:30 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum – President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9(d)(1)) – *Tompkins v. Rancho Murieta CSD*
- B. Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)
- C. Public employee performance evaluation of the General Manager (Gov. Code section 54957).

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

5. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

A. Approval of Board Meeting and Committee Meeting Minutes

1. *June 21, 2023 Regular Board Meeting Minutes*
2. *July 5, 2023 Improvements Committee Meeting Minutes*

B. Approval of District Appointments

- a. Melinda Morris as District Treasurer
- b. Melinda Morris as Regional Water Authority (RWA) Board Member Representative (Director Maybee is currently the second RWA Board Member Representative)
- c. Melinda Morris as Sacramento Ground Water Authority Board Member Representative
- d. Melinda Morris as Designated Labor Negotiator
- e. Melinda Morris as Real Property Negotiator

C. Bills Paid Listing

6. STAFF REPORTS (Receive and File)

- A. General Manager's Report**
- B. Security Report**
- C. Utilities Report**

7. REVIEW DISTRICT MEETING DATES/TIMES FOR AUGUST 2023

- A. Improvements – August 1, 2023 at 8:00 a.m.**
- B. Finance – Canceled**
- C. Communications – Postponed until December**
- D. Security – Committee will meet as needed**
- E. Special Board Meeting – August 15 – Open Session at 2:00 p.m.**
- F. Regular Board Meeting – August 16, 2023 - Open Session at 5:00 p.m.**

8. CORRESPONDENCE

- A. Email from Beth Buderus**

9. *Informational Item* RECEIVE UPDATE ON ENGINEERS ESTIMATE FOR WATER TREATMENT PLANT HYPOCHLORITE PROJECT (Discussion)

10. *Action Item* CONSIDER ACCEPTING INFRASTRUCTURE FROM KHOV FOR RETREATS NORTH AND APPROVING RESOLUTION R2023-12 (Discussion/Action) (Motion) (Roll Call Vote)

11. *Action Item* CONSIDER APPROVAL OF THE FINANCE AND ADMINISTRATION DIRECTOR JOB DESCRIPTION (Discussion/Action) (Motion) (Roll Call Vote)

12. *Action Item* CONSIDER APPROVAL OF CONTRACT FOR REPAIRS TO LIFT STATION 3B CIP #23-11-02 (Discussion/Action) (Motion) (Roll Call Vote)

13. *Action Item* CONSIDER APPROVAL OF CONTRACT WITH LUMOS & ASSOCIATES FOR CAPITAL IMPROVEMENT PLAN AND RATE STUDY CIP #24-200-01 AND CIP #24-250-01
(Discussion/Action) (Motion) **(Roll Call Vote)**

14. *Action Item* CONSIDER APPROVAL OF PURCHASE OF WATER PLANT REPLACEMENT MEMBRANES (Discussion/Action) (Motion) **(Roll Call Vote)**

15. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

16. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

17. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 14, 2023. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.