

MEMORANDUM

Date: August 17, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: Security Fee Structure Analysis RFP Scope and Timeline

RECOMMENDATION:

Discuss and confirm the scope and timeline for the RFP for consulting services for the Security Department.

BACKGROUND:

In 1997, the residents of Rancho Murieta CSD passed Measure J to allow the District to charge a special tax to support ongoing Security services to support Gate and Patrol operations. Since the passing of Measure J, the costs for Security eventually exceeded the revenue, to the point where the District is now supplementing Security with more than half of the District's unrestricted Property Tax receipts.

In response to the financial concerns, the District's Fiscal Year 2020-21 budget includes an allocation of \$25,000 for the development, publishing, and award of a Request for Proposal (RFP) to conduct a Security Fee Structure Analysis. The RFP was initially proposed to address a variety of public concerns related to the rates charged to specific types of property. We are now asking the Board to provide guidance on the scope to staff before we produce the RFP.

DISCUSSION:

I am requesting the Board to consider directing staff to hold a series of meetings to explore the options for the future of Security. These meetings would be held as soon as possible to allow us to make choices that will not require any contribution from property taxes.