



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

March 21, 2018

Call to Order and Closed Session 4:00 p.m. / Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice President Morrison Graf called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Morrison Graf, Les Clark, and Gerald Pasek. President Pecotich and Merchant were absent. Also, present were Mark Martin, General Manager; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Jeff Werblun, Security Chief; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Pasek to adopt the agenda. Second/Clark. Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich and Merchant. Abstain: None.

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:01 P.M. TO DISCUSS THE FOLLOWING ITEMS

Under Government Code 54957.6: Conference with designated Labor Negotiator Mark Martin, regarding negotiations with the International Union of Operating Engineers, Local 3, AFL-CIO.

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

4. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING

Under Government Code 54957.6: Conference with designated Labor Negotiator Mark Martin, regarding negotiations with the International Union of Operating Engineers, Local 3, AFL-CIO. **Nothing to report.**

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager. **Nothing to report.**

5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATION, AND KUDOS

None.

Director Graf stated that there is no update tonight for Agenda Item #13 – Update on Acquisition of Rancho Murieta Country Club Golf Course and Other Assets and Open Space and Trail Areas.

**6. DISCUSS THE DISTRICT SENDING A LETTER SUPPORTING A REDUCTION OF THE SPEED LIMIT ON JACKSON HIGHWAY BETWEEN LONE PINE DRIVE AND IONE ROAD FROM 55 MILES PER HOUR TO 45 MILES PER HOUR
Director Merchant participated by telephone for this agenda item.**

Mark Martin, General Manager, gave a brief summary of the request for the District to send a letter supporting a reduction of the speed limit on Jackson Road between Lone Pine Drive and Ione Road.

Director Pasek commented on whether Ione Road is the correct point vs. the Rancho Road as he feels Ione Road is little extensive.

Director Clark asked if there are any restrictions or ramifications for the District to take this type of action. Richard Shanahan, District General Counsel, stated there is not as the District is simply making a request.

Director Clark stated that Caltrans and Sacramento County are in negotiations to take it over all the way out to the County line or at least to lone.

Director Graf stated that he has no problem with the District sending a letter in support of the reduction in speed. Director Pasek recommended that the letter have an attachment with the accident history for the last few years and information regarding the increase in commercial activity.

By consensus, the Board agreed to have staff draft a letter of support for the Board's review. Nancy Miller thanked the Board for supporting this cause and that the accident history will be included. Rancho Murieta Association also sent a letter in support. Ms. Miller stated she is more than happy to share the data previously gathered.

7. COMMENTS FROM THE PUBLIC

None.

8. CONSENT CALENDAR

No comments.

Motion/Clark to adopt the consent calendar. Second/Pasek. Roll Call Vote: Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich and Merchant. Abstain: None.

9. STAFF REPORTS

Under Agenda Item 9B, Director Pasek commented on the additional column regarding commercial, parks, raw water, and the District's utilization of water and asked what the raw water consists of. Eric Thompson stated that it is the CIA Ditch but it is three (3) different parties and we measure who gets what water.

Director Clark commented on the Security Capital Replacements and asked if the year to date spent include the initially approved radio costs that we are getting credit for. Eric Thompson stated yes.

Under Agenda Item 9A, Director Clark stated that regarding the lakes meetings, the District needs to continue its efforts to make sure that we are working toward long-term solutions on stormwater quality management rather than treating the symptoms on an annual basis. Director Clark stated that to date \$40,758 has been spent on the Rancho Murieta Country Club and Open Space initiative and suggested future initiatives proposed include their individual funding for chasing those initiatives.

Under Agenda Item 9D, Director Pasek asked about the water levels. Paul Siebensohn, Director of Field Operations, stated that levels are at spillway.

10. CORRESPONDENCE

None.

11. RECEIVE UPDATE ON LOT 1709 SEWER LATERAL ISSUE

Mark Martin, General Manager, gave an update on the homeowner's sewer line concern. On March 19, 2018, District staff met with the homeowner and scoped the line. The scope traveled down the shaft of the cleanout and upon approaching the "Y" of the cleanout structure evidenced an apparent breakage at the point the horizontal portion of the line that carries effluent to the main. The breakage was immediate to the "Y" indicating the area of the break is within the cleanout structure and making it the responsibility of the homeowner for maintenance and repair. Staff continued to scope the remainder of the line, which appeared to be in good shape.

The District's legal counsel findings support that District responsibility generally extends from the sewer main up to the last cleanout closest to the sewer main. Per his review, District code reflects a conflict within the code itself, which in one sentence states District responsibility is up to the cleanout with another sentence stating it is up to and including the cleanout. Standard operating policy has been up to the cleanout but not including. The District has adopted standard specifications from May of 1993 that clearly shows the cleanout as the private property owner's responsibility with the sewer stub the responsibility of the District. Bill Kelly stated that is not in agreement with the District's position.

After a discussion, the Board and Mr. Kelly agreed to allow District staff to dig up the ground in order to verify the location of the problem and associated responsibility. Once responsibility is established, the responsible party(ies) will pay for the work to the extent responsible, needed to make the necessary repairs.

12. DISCUSS CHANGING THE START TIME OF THE DISTRICT'S REGULAR MONTHLY BOARD MEETING OPEN SESSION TO 6:00 P.M.

Mark Martin, General Manager, gave a summary of the request to change the start time of the open sessions to 6:00 p.m. By consensus, the Board agreed to try keeping the start time at 5:00 p.m. but placing items of interest to the public at the end of the meeting.

13. RECEIVE UPDATE ON ACQUISITION OF RANCHO MURIETA COUNTRY CLUB GOLF COURSE AND OTHER ASSETS AND OPEN SPACE AND TRAIL AREAS

There is no update at this time.

14. REVIEW FISCAL YEAR 2018-2019 DRAFT BUDGET

Eric Thompson, Controller, gave a PowerPoint presentation regarding the draft budget. The preliminary Draft Budget is a "worst case scenario" and is not necessarily what will be adopted. With the addition of two (2) positions, the overall monthly customer bill under the proposed budget is anticipated to increase by \$5.66, or 3.31%.

General Budget drivers and assumptions include: no new residential or commercial connections, purchased power from SMUD is budgeted at 1%; health insurance rates are budgeted at 10% increase, increase in dam inspection costs; solid waste is estimated for a 3.5% increase, the increase to security costs of \$400 a month for the new Information Systems Maintenance, contract/temporary staff to complete the scanning for the new electronic data management program, increase in legal expenses, and election costs.

By consensus, the Board agreed for staff to mail out the Proposition 2018 Notice of Proposed Rate Increase and Notice of Hearing by April 1, 2018. Prior to the May 16, 2018 budget hearing, the District will hold a budget workshop.

15. CONSIDER ADOPTION OF RESOLUTION R2018-01, A RESOLUTION CALLING THE GENERAL DISTRICT ELECTION AND CONSOLIDATION WITH THE STATEWIDE ELECTION TO BE HELD ON NOVEMBER 6, 2018

Motion/Clark to adopt Resolution R2018-01, a resolution calling the General District Election and consolidation with the Statewide election to be held on November 6, 2018 for the purpose of electing three (3) candidates whose terms expire in 2018. Second/Graf. Roll Call Vote: Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich and Merchant. Abstain: None.

16. CONSIDER ADOPTION OF ORDINANCE O2018-01 AMENDING DISTRICT CODE CHAPTER 14 DISTRICT WATER CODE

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to adopt Ordinance O2018-01, amending Chapter 14 of the District Code. The minor change to the Code is to add that invasive species and non-native species as well as pet waste, sewage, and any non-approved materials including highly turbid water not be introduced.

Larry Shelton stated that Clementia Reservoir does allow for body contact. The Board agreed and requested the correction be made.

Motion/Clark to adopt District Ordinance O2018-01 amending District Code Chapter 14, Water code with the suggested correction. Second/Pasek. Roll Call Vote: Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich and Merchant. Abstain: None.

17. CONSIDER APPROVAL OF ADDITIONAL COSTS FOR SECURITY PORTABLE RADIO PURCHASE

Chief Werblun gave a brief summary of the recommendation to approve the additional costs for the Security Department portable radio purchase.

The original radios purchased are not compatible with the SRRCS system, only five (5) radios were ordered but six (6) are needed, along with additional batteries for the radios, and the cost for programming the radios was not included.

The previously purchased radios will be returned and the District will receive a full credit in the amount of \$12,376.27 which will be applied to the new purchase of the correct radios, spare batteries, and charging units. This revised purchase along with other operationally necessary items left out of the prior procurement, represents an increased cost of \$7,663.44 plus \$511.63 for programming fees for a total of \$8,175.07, which brings the total amount for the radios to \$20,551.34, including tax.

Motion/Pasek to approve the additional costs for the purchase of six (6) new Motorola APX-4000 portable radios from Motorola Solutions, in an amount not to exceed \$7,663.44 and \$511.63 to Delta Wireless for programming the radios (total of \$8,175.07). Funding to come from Security Replacement Reserves. Second/Clark. Roll Call Vote: Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich and Merchant. Abstain: None.

18. CONSIDER APPROVAL TO PROCEED WITH THE STREAM ALTERATION PERMIT, STEP 1 – PAYMENT OF FILING FEE, CIP 17-1-04 FOR CULVERT CROSSING UPGRADE ADJACENT TO WATER TREATMENT PLANT

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to proceed with the stream alteration permit. The primary need for this upgrade is to allow continued chemical deliveries that are required for the new membrane treatment process access to the back end of the Water Plant.

Director Pasek suggested staff look into the cost of piping for delivery of the chemicals instead of the upgrade to the culvert crossing and asked staff to look into re-payment of some of the costs per the FSA's.

Motion/Clark to approve proceeding with Step 1 of the Stream Alteration Permit, CIP 17-1-04, and payment of filing fee not to exceed \$2,109. Funding to come from Water Capital Improvement Reserves. Second/Pasek. Roll Call Vote: Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich and Merchant. Abstain: None.

19. REVIEW DISTRICT GOALS FOR 2018

Mark Martin, General Manager, gave a brief overview of the Board's prioritization of the District Goals for 2018. Quarterly updates will be provided to the Board.

Director Clark stated that #12 and #19 could be combined and a policy needs to be developed.

20. CONSIDER NOMINATION FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS NOMINATING FOR SEAT A

No nomination.

21. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Mark Martin, General Manger, will be attending the General Manager Leadership Summit in June.

Chief Werblun will be attending the ISC West Public Security and Safety Expo in April.

22. REVIEW FEBRUARY BOARD/COMMITTEE MEETING DATES/TIMES

Director Pasek will not be at the April 18, 2018 Board meeting.

23. DIRECTOR COMMENTS AND SUGGESTIONS

Paul Siebensohn, Director of Field Operations, stated that the Request for Proposal (RFP) regarding the dam inundation study is out with a closing date of April 5, 2018.

Eric Thompson, Controller, thank the Board for their patience regarding the budget.

Director Clark suggested the District inform residents of SB623, which is a \$1.00 tax on water.

24. ADJOURNMENT

Motion/Pasek to adjourn at 8:20 p.m. Second/Clark. Ayes: Graf, Clark, Pasek. Noes: None. Absent: Pecotich, Merchant. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary