



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
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### AGENDA

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

#### REGULAR BOARD MEETING FEBRUARY 19, 2020

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.  
District Administration Building – Board Room  
15160 Jackson Road  
Rancho Murieta, CA 95683

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#### BOARD MEMBERS

Les Clark	President
Randy Jenco	Vice President
Linda Butler	Director
Tim Maybee	Director
John Merchant	Director

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#### STAFF

Mark Martin	General Manager
Richard Shanahan	District General Counsel
Amelia Wilder	Recording Secretary
Tom Hennig	Director of Administration
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

## AGENDA

### 1. CALL TO ORDER - Determination of Quorum – President Clark **(Roll Call)**

### 2. CONSIDER ADOPTION OF AGENDA **(Motion)**

*The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.*

*At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

### 3. CLOSED SESSION

*Conference with legal counsel -- existing adjudicatory proceedings (Government Code section 54956.9(d)(1)), Ansari v. District (administrative appeal hearing and EEOC proceeding).*

*Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.*

### 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

### 5. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

#### A. Approval of Board Meeting and Committee Meeting Minutes

1. January 15, 2020 Regular Board Meeting Minutes
2. January 23, 2020 Special Board Meeting Minutes

3. February 4, 2020 Improvements Committee Meeting Minutes
4. February 4, 2020 Finance Committee Meeting Minutes
5. February 6, 2020 Communications and Technology Committee Meeting Minutes
6. February 6, 2020 Security Committee Meeting Minutes

**B.** Approval of Bills Paid Listing

**6. STAFF REPORTS** (Receive and File)

- A.** General Manager's Report
- B.** Administration/Financial Report
- C.** Security Report
- D.** Utilities Report

**7. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action)

**8. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**

**9. REVIEW DISTRICT MEETING DATES/TIMES FOR FEBRUARY AND MARCH 2020**

- A.** Special Board Meeting Budget - February 27, 2020 at 3:00 p.m.
- B.** Personnel – March 3, 2020 at 7:30
- C.** Improvements – March 3, 2020 at 8:00 a.m.
- D.** Finance – March 3, 2020 at 10:00 a.m.
- E.** Communications – March 5, 2020 at 9:00 a.m.
- F.** Security – March 5, 2020 at 10:00 a.m.
- G.** Regular Board Meeting – March 18, 2020 - Open Session at 5:00 p.m.

**10. CORRESPONDENCE**

**11. COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

*If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

**12. REVIEW UTILITIES ANNUAL REPORT** (Discussion/Action)

**13. APPROVE BID FOR MAIN LIFT SOUTH SEWAGE PUMP REPLACEMENTS, CAPITAL REPLACEMENT PROJECT** (Discussion/Action) (Motion) **(Roll Call Vote)**

**14. APPROVE BID FOR BOBCAT TRACTOR REPLACEMENT, CIP 08-07-1** (Discussion/Action) (Motion) **(Roll Call Vote)**

**15. CONSIDER APPROVAL OF 2020 BOARD GOALS AND RANKING** (Discussion/Action) (Motion) **(Roll Call Vote)**

**16. DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**17. ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is February 14, 2020. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.