



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

July 20, 2022

Closed Session 4:00 p.m./Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Randy Jenco	Vice President
Linda Butler	Director
John Merchant	Director
Martin Pohll	Director

STAFF

Tom Hennig	General Manager
Paula O’Keefe	Director of Administration
Richard Shanahan	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor
Michael Fritschi	Director of Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

July 20, 2022

REGULAR BOARD MEETING

Call to Order

Closed Session 4:00 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum –President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

A. Closed session for public employee discipline/dismissal/release

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

5. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

A. Approval of Board Meeting and Committee Meeting Minutes

1. June 14, 2022 Special Finance Committee Meeting Minutes

2. *June 15, 2022 Regular Board Meeting Minutes*
3. *July 7, 2022 Security Committee Meeting Minutes*
4. *July 7, 2022 Communications and Technology Committee Meeting*
5. *July 5, 2022 Improvements Committee Meeting Minutes*
6. *July 5, 2022 Finance Committee Meeting Minutes*
7. *July 11, 2022 Special Board Meeting Minutes – Tax Measure*

B. Approval of Bills Paid Listing June, 2022

6. STAFF REPORTS (Receive and File)

- A. General Manager’s Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

7. REVIEW DISTRICT MEETING DATES/TIMES FOR AUGUST 2022

- A. Personnel – August 2, 2022 at 7:30 a.m.
- B. Improvements – August 2, 2022 at 8:00 a.m.
- C. Finance – August 2, 2022 at 10:00 a.m.
- D. Communications – August 4, 2022 at 8:30 a.m.
- E. Security – August 4, 2022 at 10:00 a.m.
- F. Regular Board Meeting – August 17, 2022 - Open Session at 5:00 p.m.

8. CORRESPONDENCE

- A. Email from John Sullivan
- B. Email from Raelyn Mobley

9. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda. If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

10. PUBLIC HEARING CONCERNING PROPOSED SUPPLEMENTAL SECURITY SPECIAL TAX (Discussion/Action)

11. CONSIDER ADOPTION OF A RESOLUTION PROPOSING SUPPLEMENTAL SECURITY SPECIAL TAX, ADOPTING BALLOT MEASURE, CALLING AN ELECTION TO BE HELD IN THE DISTRICT ON NOVEMBER 8, 2022 FOR THE VOTERS TO CONSIDER APPROVING THE SPECIAL TAX, APPROVING AN INCREASE IN THE DISTRICT’S SPENDING LIMIT,

REQUESTING THAT THE DISTRICT ELECTION BE CONSOLIDATED WITH THE STATEWIDE ELECTION, AND REQUESTING ELECTION SERVICES BY THE SACRAMENTO COUNTY ELECTIONS DEPARTMENT (Discussion/Action) (Motion) **(Roll Call Vote)**

12. INTRODUCE ORDINANCE O2022-03 AMENDING DISTRICT CODE CHAPTER 4 (PURCHASING AND BIDDING) TO ALLOW FOR RULE SUSPENSION AND ADD DESIGNEE (Discussion/Action) (Motion) **(Roll Call Vote)**

13. CONSIDER APPROVAL OF PROPOSAL FROM DOMENICHELLI AND ASSOCIATES FOR EMERGENCY CONTRACT FOR DESIGN OF REPAIR OF THE DRAINAGE SECTION OF LAKE 11 OVERFLOW AND APPROVE RESOLUTION R2022-19, AMEND THE FY23 BUDGET AND APPROPRIATE FUNDS IN THE AMOUNT OF \$21,380 (Discussion/Action) (Motion) **(Roll Call Vote)**

14. AUTHORIZATION OF EXCEPTION TO BID REQUIREMENT FOR FUTURE ACCOUNTING PROFESSIONAL SERVICES AND WAIVE GENERAL MANAGER \$25,000 LIMIT TO ENTER INTO A CONTRACT (Discussion/Action) (Motion) **(Roll Call Vote)**

15. RECEIVE RESERVOIR EDUCATION AND INFORMATION COMMITTEE REPORT (Receive and File)

16. CONSIDER APPROVAL OF PROPOSAL FOR REPAIRS TO THE SAFETY CENTER, APPROVE RESOLUTION R2022-20, AMEND THE FY23 BUDGET AND APPROPRIATE FUNDS IN THE AMOUNT OF \$_____(Discussion/Action) (Motion) **(Roll Call Vote)**

17. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

18. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 15, 2022. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: July 14, 2022
To: Board of Directors
From: Finance Committee Staff
Subject: June 14, 2022, Special Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the special meeting to order at 4:00 p.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Merchant and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Kelly Benitez, Security Supervisor; Michael Fritschi, Director of Operations; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have this special meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. DISCUSS FY 2022-23 PROPOSED BUDGET

Paula O'Keefe, Director of Administration, discussed the number one goal of the Board which is to fund reserves. They had an ambitious goal of having them 60% funded in five years, which was illustrated in the budget presented March 30th. The sample bill included in the Prop 218 notice mailed to ratepayers April 13 reflected this. The District received a large number of validated Prop 218 protest letters. The amount of protest letters urged the Board to ask for a new budget, with lower the rates, and a revised timeline to fund reserves to 50% in ten years.

There was a robust discussion involving residents and Staff which centered around the number and validity of Prop 218 protest letters. The validated letters are only a few short of the number required overturn the rate increase. Mr. Hennig agreed to publish a list of the addresses of validated protest letters. The Committee decided to move the revised budget to the Board for discussion. ***This item will be on the June 15, 2022, Board meeting Agenda.***

5. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Mr. Hennig commended the dedicated CSD Staff who worked on validating the letters and informed the Committee that the front office staff had been receiving calls from angry ratepayers, and they had been instructed to transfer them to him.

6. ADJOURNMENT

The meeting was adjourned at 4:59 p.m.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

June 15, 2022

Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present at the District office were Tim Maybee, Randy Jenco, John Merchant, Linda Butler, and Martin Pohll. Also present at the District office were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Travis Bohannon, Chief Plant Operator, was filling in for Michael Fritschi, Director of Operations; Richard Shanahan, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda with the removal of items 3 and 4, Closed Session and Open Session/Report Action from Closed Session. **Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

3. CLOSED SESSION

Removed.

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

Removed.

5. CONSENT CALENDAR

Motion/Maybee to approve Consent Calendar. There was no Bills Paid Listing for May 2022. **Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

6. STAFF REPORTS

Under Agenda Item 7A, Mr. Hennig gave a summary of activities during the previous month, highlighting the following topics:

- Covid 19 Response
- Legislative Update – Senate Bill 9
- State Funding Request
- Sacramento Tree Foundation Project
- Camera Program Update
- Security Opinion Poll Update
- PRA Request Update
- Potential Drought Response
- Outreach/Advocacy
- General Staffing Update
- Conference/Education Opportunities

- Employee Announcements, Promotions, Commendation, and Kudos
- Mr. Hennig elaborated on the number and volume of PRA requests.

There was no Administration/Finance Report.

Under Agenda Item 7C, Mr. Hennig, updated the Board with a summary of May's activities in the Security Department, including:

- Operations Update
- Rancho Murieta Association Activity
- Rancho Murieta Commercial Owners Association Activity
- Incidents of Note
- RMA Violation Report
- Gate Entries Denied Reports
- Cases by Breakdown Report

Director Maybee would like to know the total training hours for Security and the total cost.

Under Agenda Item 7D, Travis Bohannon, Chief Plant Officer, gave a summary of the utility update, including:

- SB 170 Funded Projects
- Raw Water Delivery & Storage
- California Hydrology Update
- Water Consumption
- Reservoir Monitoring
- Infrastructure
- Utility Crew Report
- Development

7. REVIEW DISTRICT MEETING DATES/TIMES FOR JUNE 2022

No Comments.

8. CORRESPONDENCE

Director Maybee acknowledged the correspondence was in the Packet.

9. COMMENTS FROM THE PUBLIC

Richard Brandt commented on the history of the taxes in the District. A discussion followed.

Ted Hart discussed the option of moving to private security.

Crystal Matter read a letter from Lindsey Laurie expressing her concerns over a picture that was placed in the recent Security Survey of her brother. There were many comments from residents about the survey and their feelings that it was not necessary.

A robust discussion followed concerning the Prop 218 protest letters, the rules that were being followed in acceptance of the protest letters, and the validity of some of the letters that had been rejected.

10. CONSIDER APPROVAL OF CAL-WASTE FRANCHISE AGREEMENT

Mr. Hennig discussed the Agreement. **Motion/Maybee** to approve the Cal-Waste Franchise Agreement. **Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

11. DISCUSS VOLUNTARY WATER USE RESTRICTIONS

Mr. Hennig discussed the state's current water conservation efforts which effects urban water districts. We are currently not an urban water district. The Improvements Committee Recommended that the Board ask the community to reduce water use by 15%. The Board instructed Staff to work with community stakeholders to inform them of the restrictions and inform the community that we are asking for a 15% voluntary reduction in water consumption. Mr. Hennig stated that the District is working on installing smart meters so that Staff will be able to monitor leaks. New homes are required to have smart meters. The District needs to install the infrastructure to read the meters.

12. CONSIDER ADOPTION OF RESOLUTION R2022-17 CONFIRMING NO MAJORITY PROTEST AGAINST PROPOSED WATER, SEWER, AND SOLID WASTE SERVICE CHARGE INCREASES

Mr. Hennig reviewed the Prop 218 process and discussed the number of validated protest letters the District had received. A total of 50% of ratepayers plus one must present a protest letter to overturn a rate increase. Staff had not been able to validate enough letters to overturn the rate increase. There was a vigorous discussion between Staff and community members about how the letters were validated, with community members stating that they had submitted a sufficient number of protest letters to overturn the rate increase. The Board decided to give the leaders of the protest movement the opportunity to review the rejected letters and prove that they were from ratepaying community members. **Motion/Maybee** to move Items 12, 13 and 14 to a Special Board Meeting June 29th at 5:00 p.m. **Second/Jenco. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.** Direction was given to Staff to meet with community members and review rejected letters. **Items 12, 13, 14 were moved to a Special Board Meeting June 29, 2022. This meeting did not take place.**

13. CONSIDER INTRODUCTION OF ORDINANCE O2022-02 INCREASING WATER, SEWER, AND SOLID WASTE SERVICE CHARGES

Items 10, 11, 12 (formally 12, 13 and 14) were moved to a Special Board Meeting June 29, 2022. This meeting did not take place.

14. CONSIDER ADOPTION OF RESOLUTION R2022-15 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2022-23, INCLUDING CAPITAL PROJECTS

Items 10, 11, 12 (formally 12, 13 and 14) were moved to a Special Board Meeting June 29, 2022. This meeting did not take place.

15. CONSIDER ADOPTION OF ORDINANCE O2022-01, AN ORDINANCE AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX

Mr. Hennig explained that this is the second reading of the Special Tax for Security and Drainage Tax. **Motion/Maybee** Adoption of Ordinance O2022-01, an Ordinance Amending Chapter 16a of the District Code Relating to Drainage Special Tax; Amending Chapter 21 of the District Code Relating to Security Special Tax. **Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

16. CONSIDER VOTING FOR CSDA BOARD OF DIRECTORS SEAT B

Director Maybee introduced the topic, and recommended Elliot Mulberg for the seat, as he is local.

Motion/Butler to vote for Elliot Mulberg for CSDA Board of Directors Seat B. Second/Merchant. Roll Call Vote: Ayes: Maybee, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: Jenco.

17. DIRECTOR COMMENTS/SUGGESTIONS

Director Butler commended Staff for their work.

Director Jenco encouraged the public to educate themselves on the budget, and reserve study to see how much the District will need to have in reserves to maintain the infrastructure.

Director Maybee discussed the budget process and the Boards decision to fund reserves to 60% in five years. He continued that the District does not have a revenue issue, we have a savings account issue. It is not a budgeting issue; it is what is in our savings account. As the Improvements and Finance Committees see what could happen to the District if we don't fund our reserves, it is catastrophic. He continued to commend the concerts. He finished by thanking Staff for their efforts.

18. ADJOURNMENT

Motion/Maybee to adjourn at 8:49 p.m. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

MEMORANDUM

Date: July 13, 2022
To: Board of Directors
From: Security Committee Staff
Subject: July 7, 2022 Security Committee Meeting Minutes

1. CALL TO ORDER

Director Maybee called the meeting to order at 10:00 a.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present was Director Maybee. Present from District staff were, Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the July meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. UPDATE SECURITY SPECIAL PARCEL TAX MEASURE

Mr. Hennig updated the Committee with the progress made in the Security Special Parcel Tax Measure, stating that a Special Board Meeting had been scheduled for July 11, 2022 to review the options for putting a measure on the November 8, 2022 ballot.

5. MONTHLY UPDATES

Kelly Benitez, Security Supervisor gave the Operations Updates, touching on the following topics:

- Recruiting
- Training for existing Staff
- CPR-AED Training
- Unity Day

Mr. Benitez discussed the community event (Unity Day) which was held June 26 with the Sacramento Sheriff Department. He said that the event was a success with hundreds of attendees.

There was a discussion about the cameras and Security's ability to view what is happening live.

Mr. Benitez reminded the Committee that residents must place calls to the Sheriff for them to come out.

6. DIRECTOR & STAFF COMMENTS

Director Maybee mentioned that he has received positive feedback about Mr. Benitez and gate operations.

7. ADJOURNMENT

The meeting adjourned at 10:42 a.m.

MEMORANDUM

Date: July 13, 2022
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: July 7, 2022, Communication & Technology Committee Meeting Minutes

1. CALL TO ORDER

Director Butler called the meeting to order at 8:30 a.m via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present was Director Butler. Director Merchant was absent. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the July meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. MONTHLY WEBSITE AND SOCIAL MEDIA UPDATE AND FAQ'S

Amelia Wilder, District Secretary, gave an update of the statistics related to the number of visits per page to Facebook and RMCSO.com.

5. DISCUSS RESERVOIR INFORMATION AND EDUCATION AD HOC COMMITTEE

Director Butler updated the Committee on the status of the Reservoir Information and Education Ad Hoc Committee. This was scheduled to be on the June 20, 2022 Board Meeting Agenda, but it was postponed. *This item will be on the July 20, 2022 Board Meeting Agenda.*

6. DIRECTOR AND STAFF COMMENTS

Director Butler asked that the New Director Manual be updated by Staff as time permits.

7. Adjournment

The meeting was adjourned at 8:44 a.m.

MEMORANDUM

Date: July 13, 2022
To: Board of Directors
From: Improvements Committee Staff
Subject: July 5, 2022, Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Jenco and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the July meeting via teleconference.

3. PUBLIC COMMENT

None.

4. MONTHLY UPDATE

Michael Fritschi, Director of Operations, gave a summary of the Utilities Department Update with a discussion on the following topics:

- SB 170 Projects
 - Water Treatment Facility Sodium Hypochlorite Conversion
 - Recycled Water Disinfection Project
 - Granlees Safety Improvements
- Laguna Joaquin
- Sewer
 - Lift 6a
 - Main Lift South
 - Recycled Water Tertiary Facility
- Water
 - Rio Oso Pump Replacement
 - Water Treatment Facility
 - Water Conservation
 - Calero Stage Storage Curve
- Site Development Update

There was a discussion about RFP that has been released for design services for the Recycled Water Disinfection Upgrade and the wastewater treatment facility. Only one response was received, and Mr. Fritschi would like to release it again.

He recommended a voluntary water reduction for residents.

He also informed the Committee that the recent bathymetric study of Calero Reservoir revealed that there is 20% less water in the reservoir than previously thought.

5. DISCUSS POTENTIAL VOLUNTARY WATER RESTRICTIONS

This was discussed in item #4.

6. REPORT ON RECYCLED WATER DISCHARGE AT LAKE 11

Mr. Fritschi informed the Committee that there was a recycled water spill at Lake 11. Staff was able to stop the flow with sandbags and pumps. A small amount of recycled water spilled into the Cosumnes River, and Staff reported this event to CAL OES and County Hazmat Staff. Working with District Engineer, Domenichelli and Associates, Staff was able to place a plug in the pipe as a temporary solution. Mr. Fritschi recommended that Domenichelli and Associates create a plan to prove a permanent remedy to the situation which was caused by a burrowing animal which had burrowed in to the bank near the stormwater outflow pipe, causing exposure which lead to pinholes due to rust and corrosion. ***This item will be on the July 20, 2022 Board Meeting Agenda.***

7. STATUS OF RFP FOR DISINFECTION IMPROVEMENTS AT THE WASTEWATER FACILITY

This was discussed in item #4. The RFP will be released again with the hopes of receiving more bids.

8. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

None.

9. ADJOURNMENT

The meeting was adjourned at 8:37 a.m.

MEMORANDUM

Date: July 12, 2022
To: Board of Directors
From: Finance Committee Staff
Subject: July 5, 2022, Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 10:00 a.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Merchant and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Kelly Benitez, Security Supervisor; Michael Fritsch, Director of Operations; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the July meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. FINANCE MONTHLY UPDATES

Paula O'Keefe, Director of Administration, gave a brief report on the Finance Department, covering the following topics:

- General Update on Current Finance
- Payment Installment Updates

5. DISCUSS FY 2022-23 BUDGET

Ms. O'Keefe led a discussion about the state of the budget. We will bring a budget to the August Board meeting. This will be a carry over budget because the Prop 218 protest was successful. The Committee agreed they do not want to dip into reserves to cover expenses.

6. DISCUSS SECURITY SPECIAL TAX INITIATIVE

Tom Hennig General Manager reviewed the outcome of the June 30th Community Leaders meeting and informed the Committee that there will be a Special Board meeting July 11th to discuss options and the matter will be on the July 20th, 2022 Board Meeting Agenda.

7. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Director Pohll asked about the repairs needed on the Security Center.

Director Merchant asked why there were errors on the June 25th statement. Ms. O'Keefe described the process and software issues which caused the error. Director Merchant asked what incentives we could offer to get more residents to receive electronic bills.

8. ADJOURNMENT

The meeting was adjourned at 10:36 a.m.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING MINUTES

July 11, 2022

Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present at the District office were Tim Maybee, Randy Jenco, John Merchant, Linda Butler, and Martin Pohll. Also present were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Kelly Benitez, Security Supervisor; Richard Shanahan, District General Counsel and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda. Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Butler, Merchant, Pohll. Noes: None. Absent: None. Abstain: None.

3. CONSIDER WHETHER TO PROPOSE A SUPPLEMENTAL SECURITY SPECIAL TAX FOR APPROVAL BY THE DISTRICT VOTERS TO FUND ONGOING SECURITY SERVICES

Tom Hennig, General Manager, presented to the Board the history of security and the current situation. He discussed the Cost Allocation Study and recent surveys.

There was a detailed discussion with community members and the Board concerning the amount of property taxes that were being dedicated to the Security Department, and the three options presented if the Board chooses to place a Special Tax Measure on November 8th the ballot.

Residents from Murieta Gardens discussed their concerns that since this would be a flat parcel tax, if it were passed, properties behind the gates would pay the same as those ratepayers behind the gates, who have a gate guard.

This item will be on the July 20, 2022 Board Meeting Agenda.

4. COMMENTS FROM THE PUBLIC

Were received in item #3.

5. DIRECTOR COMMENTS/SUGGESTIONS

Director Pohll asked for clarification on the amounts that would be proposed on a Special Tax Measure.

6. ADJOURNMENT

Motion/Maybee to adjourn at 6:50 p.m. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

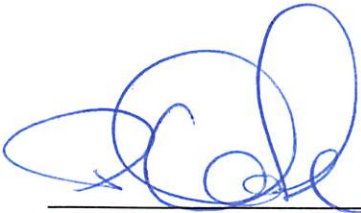
Respectfully submitted,

Amelia Wilder
District Secretary

MEMORANDUM

Date: July 14, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Approval of Bills Paid Listing, May and June 2022

Enclosed are the Check Register Report for May and June 2022, Payroll dated May 13, 2022, May 26, 2022, June 9, 2022 and June 23, 2022.



Prepared by: Director of Administration



Reviewed by: General Manager

RANCHO MURIETA CSD
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	5/1/2022
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Date

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
0010034	5/3/2022	ABA Protection Inc.	CSD CHECKING	\$1,377.46
0010035	5/3/2022	ABS Direct	CSD CHECKING	\$2,665.85
0010036	5/3/2022	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$220.46
0010037	5/3/2022	Caltronics	CSD CHECKING	\$11,036.37
0010038	5/3/2022	CDW Government Inc.	CSD CHECKING	\$616.64
0010039	5/3/2022	Concentra DBA Occupational Health Centers	CSD CHECKING	\$527.00
0010040	5/3/2022	Corelogic Solutions, LLC	CSD CHECKING	\$218.55
0010041	5/3/2022	County of Sacramento	CSD CHECKING	\$32.52
0010042	5/3/2022	County of Sacramento	CSD CHECKING	\$664.00
0010043	5/3/2022	County of Sacramento	CSD CHECKING	\$84.00
0010044	5/3/2022	Mobile Mini Solutions	CSD CHECKING	\$288.21
0010045	5/3/2022	Pace Supply Corp	CSD CHECKING	\$219.49
0010046	5/3/2022	State of California	CSD CHECKING	\$160.00
0010047	5/3/2022	Univar Solutions USA Inc	CSD CHECKING	\$824.19
0010048	5/3/2022	Wagner & Bonsignore Consulting Civil Engine	CSD CHECKING	\$3,611.85
0010049	5/3/2022	Walker's Office Supplies, Inc	CSD CHECKING	\$555.23
0010050	5/3/2022	W.W. Grainger Inc.	CSD CHECKING	\$251.53
0010051	5/26/2022	ABA Protection Inc.	CSD CHECKING	\$1,343.88
0010052	5/26/2022	Duloglo Enterprises Inc DBA Action Cleaning	CSD CHECKING	\$1,445.00
0010053	5/26/2022	Applications By Design, Inc.	CSD CHECKING	\$3,260.00
0010054	5/26/2022	Concrete Equipment Services, Inc	CSD CHECKING	\$3,533.40
0010055	5/26/2022	Ditch Witch West	CSD CHECKING	\$2,575.29
0010056	5/26/2022	ECS House Industries, Inc.	CSD CHECKING	\$1,978.74
0010057	5/26/2022	Fidelity National Title Co.	CSD CHECKING	\$68.12
0010058	5/26/2022	Fidelity National Title	CSD CHECKING	\$36.56
0010059	5/26/2022	FIRST AMERICAN TITLE CO	CSD CHECKING	\$59.07
0010061	5/26/2022	Old Republic Title	CSD CHECKING	\$9.13
0010062	5/26/2022	Pac Machine Co., Inc.	CSD CHECKING	\$5,371.34
0010063	5/26/2022	Pace Supply Corp	CSD CHECKING	\$12,546.68
0010064	5/26/2022	Placer Title Company	CSD CHECKING	\$71.52
0010065	5/26/2022	Prodigy Electric & Controls Inc.	CSD CHECKING	\$22,226.63
0010067	5/26/2022	WHITE CAP, L.P	CSD CHECKING	\$151.58
0010068	5/26/2022	Thatcher Company of California, Inc	CSD CHECKING	\$2,034.41
0010122	6/30/2022	ABS Direct	CSD CHECKING	\$2,676.67
0010123	6/30/2022	Accounting & Association Software Group	CSD CHECKING	\$247.50
0010124	6/30/2022	Action Cleaning Systems	CSD CHECKING	\$1,445.00
0010125	6/30/2022	Adkins Consulting Engineering, LLP	CSD CHECKING	\$16,200.00
0010126	6/30/2022	A Leap Ahead IT	CSD CHECKING	\$7,099.80
0010127	6/30/2022	Applications By Design, Inc.	CSD CHECKING	\$375.00
0010128	6/30/2022	Apple One Employment Services	CSD CHECKING	\$3,667.52
0010129	6/30/2022	APS Environmental	CSD CHECKING	\$866.25
0010130	6/30/2022	Caltronics Business Systems	CSD CHECKING	\$154.08
0010131	6/30/2022	California Laboratory Services	CSD CHECKING	\$908.40
0010132	6/30/2022	California Waste Recovery Systems	CSD CHECKING	\$234,238.34
0010133	6/30/2022	Corelogic Solutions, LLC	CSD CHECKING	\$218.55
0010135	6/30/2022	Daily Journal Corporation	CSD CHECKING	\$1,690.44
0010136	6/30/2022	Domenichelli and Associates, Inc	CSD CHECKING	\$11,415.00
0010137	6/30/2022	Fidelity National Title	CSD CHECKING	\$112.89
0010139	6/30/2022	Greenfield Communications	CSD CHECKING	\$897.98
0010140	6/30/2022	Hastie's Capitol Sand and Gravel Co.	CSD CHECKING	\$1,550.30
0010141	6/30/2022	HDR Engineering, Inc	CSD CHECKING	\$2,856.01
0010142	6/30/2022	Holt of California	CSD CHECKING	\$6,317.93
0010143	6/30/2022	Kirby's Pump & Mechanical Inc.	CSD CHECKING	\$6,217.00
0010144	6/30/2022	Kirby's Pump & Mechanical	CSD CHECKING	\$38,891.92
0010145	6/30/2022	Municipal Resource Group, LLC	CSD CHECKING	\$900.00
0010146	6/30/2022	Pac Machine Co., Inc.	CSD CHECKING	\$1,212.19

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
0010147	6/30/2022	Pace Supply Corp	CSD CHECKING	\$3,900.06
0010149	6/30/2022	Public Agency Retirement Services	CSD CHECKING	\$1,075.86
0010150	6/30/2022	RingCentral Inc	CSD CHECKING	\$291.45
0010152	6/30/2022	State Water Resources Control Board	CSD CHECKING	\$285.00
0010153	6/30/2022	Streamline	CSD CHECKING	\$300.00
0010154	6/30/2022	Teichert Aggregates	CSD CHECKING	\$370.66
0010155	6/30/2022	Thatcher Company of California, Inc	CSD CHECKING	\$16,296.00
0010156	6/30/2022	Tyler Technologies, INC	CSD CHECKING	\$2,244.00
0010157	6/30/2022	Walker's Office Supplies, Inc	CSD CHECKING	\$1,510.34
0010158	6/30/2022	Watchdogs Surveillance	CSD CHECKING	\$9,040.03
0010159	6/30/2022	W.W. Grainger Inc.	CSD CHECKING	\$757.81
0010160	6/30/2022	ABA Protection Inc.	CSD CHECKING	\$21,202.68
0010161	6/30/2022	Applications By Design, Inc.	CSD CHECKING	\$2,575.00
0010162	6/30/2022	FIRST AMERICAN TITLE CO	CSD CHECKING	\$119.78
0010163	6/30/2022	Placer Title Company	CSD CHECKING	\$200.00
38405	6/13/2022	ABA Protection Inc.	CSD CHECKING	\$1,355.25
38406	6/13/2022	ABS Direct	CSD CHECKING	\$4,232.02
38407	6/13/2022	Accounting & Association Software Group	CSD CHECKING	\$1,173.75
38408	6/13/2022	Aestiva Software, Inc.	CSD CHECKING	\$5,025.36
38409	6/13/2022	A Leap Ahead IT	CSD CHECKING	\$9,131.67
38410	6/13/2022	Apple One Employment Services	CSD CHECKING	\$5,320.51
38411	6/13/2022	APS Environmental	CSD CHECKING	\$525.00
38412	6/13/2022	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$569.18
38413	6/13/2022	Backflow Distributors Inc	CSD CHECKING	\$576.06
38414	6/13/2022	Bartkiewicz, Kronick & Shanahan	CSD CHECKING	\$12,028.08
38415	6/13/2022	Bay Area Clean Water Agencies	CSD CHECKING	\$757.76
38416	6/13/2022	Borges & Mahoney	CSD CHECKING	\$1,087.11
38417	6/13/2022	California Laboratory Services	CSD CHECKING	\$1,831.00
38418	6/13/2022	Caltronics	CSD CHECKING	\$375.00
38419	6/13/2022	Caltronics	CSD CHECKING	\$136.93
38420	6/13/2022	Cisco Air Systems, Inc	CSD CHECKING	\$2,960.00
38421	6/13/2022	CIT	CSD CHECKING	\$1,016.98
38422	6/13/2022	Clark Pest Control	CSD CHECKING	\$1,478.00
38423	6/13/2022	Concentra DBA Occupational Health Centers	CSD CHECKING	\$141.00
38424	6/13/2022	Concrete Equipment Services, Inc	CSD CHECKING	\$1,047.33
38425	6/13/2022	Corrpro Companies, Inc.	CSD CHECKING	\$800.00
38426	6/13/2022	Corelogic Solutions, LLC	CSD CHECKING	\$218.55
38427	6/13/2022	County of Sacramento	CSD CHECKING	\$10,235.28
38428	6/13/2022	Domenichelli and Associates, Inc	CSD CHECKING	\$19,843.26
38429	6/13/2022	Domino Solar LTD	CSD CHECKING	\$9,117.17
38430	6/13/2022	FIRST AMERICAN TITLE CO	CSD CHECKING	\$33.03
38431	6/13/2022	Greenfield Communications	CSD CHECKING	\$448.99
38432	6/13/2022	Harrington Industrial Plastics	CSD CHECKING	\$2,103.03
38433	6/13/2022	Industrial Electrical Company	CSD CHECKING	\$686.00
38434	6/13/2022	Kirby's Pump & Mechanical	CSD CHECKING	\$41,497.15
38435	6/13/2022	Lee's Automotive Repair Inc	CSD CHECKING	\$7,597.37
38436	6/13/2022	Muniquip, LLC	CSD CHECKING	\$2,500.00
38437	6/13/2022	Pace Supply Corp	CSD CHECKING	\$6,556.85
38438	6/13/2022	Pirtek Power Inn	CSD CHECKING	\$392.35
38439	6/13/2022	Pitney Bowes	CSD CHECKING	\$251.22
38440	6/13/2022	Public Agency Retirement Services	CSD CHECKING	\$551.24
38441	6/13/2022	Rancho Murieta Association	CSD CHECKING	\$421.56
38442	6/13/2022	Romo Landscaping	CSD CHECKING	\$385.00
38443	6/13/2022	S. M. U. D.	CSD CHECKING	\$22,126.81
38444	6/13/2022	Solitude Lake Management LLC	CSD CHECKING	\$5,087.00
38445	6/13/2022	Sparling Instruments, LLC	CSD CHECKING	\$1,992.50
38446	6/13/2022	State of California	CSD CHECKING	\$593.09
38447	6/13/2022	State of California	CSD CHECKING	\$32.00
38448	6/13/2022	Streamline	CSD CHECKING	\$300.00
38449	6/13/2022	T&T Valve and Instrument, Inc.	CSD CHECKING	\$1,385.97
38450	6/13/2022	Thatcher Company of California, Inc	CSD CHECKING	\$3,018.50
38451	6/13/2022	Univar Solutions USA Inc	CSD CHECKING	\$4,094.32
38452	6/13/2022	USA Blue Book	CSD CHECKING	\$1,145.05

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
38453	6/13/2022	Walker's Office Supplies, Inc	CSD CHECKING	\$1,083.02
38454	6/13/2022	West Yost Associates	CSD CHECKING	\$10,796.50
38455	6/13/2022	W.W. Grainger Inc.	CSD CHECKING	\$290.43
38456	6/13/2022	Zenon Environmental Corporation	CSD CHECKING	\$6,077.10
REMIT00000000	5/26/2022	Paychex		\$0.00
Total Checks: 124				Total Amount of Checks: \$692,820.47

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/13/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
05/12/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Direct Deposit	Net Pay Allocations	85,910.76	85,910.76
05/12/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Garnishment	Employee Deductions	150.00	150.00
05/12/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx947	Taxpay@	Employee Withholdings		
				Medicare	1,637.90	
				Fed Income Tax	13,041.68	
				CA Income Tax	4,208.14	
				CA Disability	1,242.61	
				Total Withholdings	20,130.33	
				Employer Liabilities		
				Medicare	1,637.98	
				CA Unemploy	214.28	
				CA Emp Train	4.56	
				Total Liabilities	1,856.82	21,987.15
				EFT FOR 05/12/22		108,047.91
TOTAL EFT (Does not reflect administrative charges)						108,047.91

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/13/22	Refer to your records for account information		Payroll	Employee Deductions		
				6.75% PERSx	3,700.42	
				7% PERSx	2,060.44	
				AFLAC	287.70	
				AFLSTD	166.63	
				DCOMP	1,853.21	
				Deduction	23.76	
				HEALTH	3,348.22	
				LEGSHI	16.95	
				LIFE INS	8.52	
				PERSM Post Tax	282.72	
				PXUME EE PRE	100.00	
				SURB	27.90	

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/13/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
05/13/22	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Union dues	354.48
				Total Deductions	12,230.95

----- **TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)** ----- **12,230.95** -----

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
05/18/22	Taxpay@	FED IT PMT Group	16,317.56
05/18/22	Taxpay@	CA IT PMT Group	5,552.83

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/27/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
05/26/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Direct Deposit	Net Pay Allocations	72,606.02	72,606.02
05/26/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Readychex®	Check Amounts	492.75	492.75
05/26/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Garnishment	Employee Deductions	150.00	150.00
05/26/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx947	Taxpay®	Employee Withholdings		
				Medicare	1,405.24	
				Fed Income Tax	9,429.26	
				CA Income Tax	2,763.97	
				CA Disability	1,039.60	
				Total Withholdings	14,638.07	
				Employer Liabilities		
				Medicare	1,405.16	
				CA Unemploy	167.23	
				CA Emp Train	3.56	
				Total Liabilities	1,575.95	16,214.02
				EFT FOR 05/26/22		89,462.79
				TOTAL EFT (Does not reflect administrative charges)		89,462.79

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/27/22	Refer to your records for account Information		Payroll	Employee Deductions		
				6.75% PERSx	4,034.58	
				7% PERSx	1,979.00	
				AFLAC	287.70	
				AFLSTD	166.63	
				DCOMP	3,503.21	
				Deduction	23.76	
				HEALTH	3,825.50	
				LEGSHI	14.35	
				LIFE INS	8.52	

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/27/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
05/27/22	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				PERSM Post Tax	282.72
				PXUME EE PRE	100.00
				SURB	28.83
				Union dues	354.48
				Total Deductions	14,609.28
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					14,609.28

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
06/02/22	Taxpay®	FED IT PMT Group	12,239.66
06/02/22	Taxpay®	CA IT PMT Group	3,834.39

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 06/10/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
06/09/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Direct Deposit	Net Pay Allocations	79,271.61	79,271.61
06/09/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx751	Garnishment	Employee Deductions	150.00	150.00
06/09/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxxx947	Taxpay@	Employee Withholdings		
				Medicare	1,531.00	
				Fed Income Tax	10,962.09	
				CA Income Tax	3,718.47	
				CA Disability	1,161.46	
				Total Withholdings	17,373.02	
				Employer Liabilities		
				Medicare	1,531.06	
				CA Unemploy	302.02	
				CA Emp Train	6.42	
				Total Liabilities	1,839.50	19,212.52
				EFT FOR 06/09/22		98,634.13
TOTAL EFT (Does not reflect administrative charges)						98,634.13

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/10/22	Refer to your records for account	Information	Payroll	Employee Deductions		
				6.75% PERSx	3,844.71	
				7% PERSx	2,058.59	
				AFLAC	244.50	
				AFLSTD	146.47	
				DCOMP	2,703.21	
				Deduction	23.76	
				HEALTH	3,258.63	
				LEGSHI	37.82	
				LIFE INS	8.52	
				Overpayment	-27.97	
				PERSM Post Tax	282.72	
				PXUME EE PRE	100.00	

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 06/10/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
06/10/22	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				SURB	26.97
				Union dues	324.94
				Total Deductions	13,032.87
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					13,032.87

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
06/15/22	Taxpay®	FED IT PMT Group	14,024.15
06/15/22	Taxpay®	CA IT PMT Group	4,879.93

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 06/24/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
06/23/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxx751	Direct Deposit	Net Pay Allocations	66,715.61	66,715.61
06/23/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxx751	Readychex®	Check Amounts	295.65	295.65
06/23/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxx751	Garnishment	Employee Deductions	150.00	150.00
06/23/22	EL DORADO SAVINGS BANK,	xxxxxxxxxxxx947	Taxpay®	Employee Withholdings		
				Medicare	1,296.49	
				Fed Income Tax	8,755.90	
				CA Income Tax	2,782.40	
				CA Disability	967.03	
				Total Withholdings	13,801.82	
				Employer Liabilities		
				Medicare	1,296.51	
				CA Unemploy	221.41	
				CA Emp Train	4.71	
				Total Liabilities	1,522.63	15,324.45
				EFT FOR 06/23/22		82,485.71
				TOTAL EFT (Does not reflect administrative charges)		82,485.71

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/24/22	Refer to your records for account	Information	Payroll	Employee Deductions		
				6.75% PERSx	3,596.20	
				7% PERSx	1,935.68	
				AFLAC	244.50	
				AFLSTD	146.47	
				DCOMP	2,703.21	
				HEALTH	3,082.34	
				LEGSHI	37.82	
				LIFE INS	8.52	
				PERSM Post Tax	282.72	

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 06/24/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
06/24/22	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				PXUME EE PRE	100.00
				SURB	26.04
				Union dues	295.40
				Total Deductions	12,458.90
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					12,458.90

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
06/29/22	Taxpay@	FED IT PMT Group	11,292.77
06/29/22	Taxpay@	CA IT PMT Group	3,730.34

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

June 30, 2022

CSD FUNDS (6/30/22)

EL DORADO SAVINGS BANK

Savings	\$	2,721,135
Checking	\$	293,272
Payroll	\$	26,397
BANNER BANK EFT PAYMENTS ACCOUNT	\$	759,824

CSD OPERATING CAPITAL

TOTAL AVAILABLE CASH*	\$	3,800,627
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CSD INVESTMENT (4/30/22)

LOCAL AGENCY INVESTMENT FUND (LAIF)	\$	8,324,347
CALIFORNIA ASSET MGMT PROGRAM (CAMP)	\$	640,967
TOTAL	\$	12,765,941

MELLO ROOS BOND

COMMUNITY FACILITIES DISTRICT NO. 2014-1 (CFD)

BANK OF AMERICA	\$	118,827
WILMINGTON TRUST		
Bond Special Tax Fund	\$	100,045
Bond Redemption Account	\$	-
Bond Acq & Construction	\$	17,668
Bond Reserve Fund	\$	391,581
Bond Surplus	\$	157,186
Bond Admin Expense	\$	22,405
Bond Principal	\$	-
Bond Interest	\$	-
	\$	807,712

*Investments comply with the CSD adopted investment policy.

PREPARED BY: Paula O'Keefe

REVIEWED BY:  District Treasurer

MEMORANDUM

Date: July 19, 2022
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

The Sacramento County Health Officer has rescinded the two health orders requiring masks and restricting public meetings to on-line. In accordance with this change, the District offices remain open for business. At this time Board meetings will be scheduled for the District Office. Committee Meetings will continue to be conducted via Zoom until further notice.

LEGISLATIVE UPDATE

Senate Bill 1157, Hertzberg, as currently proposed, this bill would change the standards for indoor residential water use for urban water suppliers, to reflect those recommended by Department of Water Resources (DWR) and the State Water Resources Control Board (SWRCB). Specifically, it would change the indoor residential water use standards beginning January 1, 2025, to be:

- a) Beginning January 1, 2025, until January 1, 2030 – 47 gallons per capita daily (gpcd).
- b) Beginning January 1, 2030 – 42 gpcd.

We will continue to monitor the progress of this bill and will remain active in the discussion through our membership with the Regional Water Authority.

CAMERA PROGRAM UPDATE

We are working with our vendor to develop design and build plans for the potential expansion of our current camera inventory as part of the FY 2022-23 CIP plans. We will be meeting with our local partners during this process. We are working to schedule a meeting with the leadership from MGII to begin the process of improving our communications and to develop plans for placing surveillance cameras and other potential security measures.

CAL-WASTE UPDATE

Food Waste Services Coming In 2023

- The State of California has implemented its new organic waste recycling requirements, in accordance with the statewide mandate, Senate Bill 1383.
- Residential organic waste recycling (food scraps and yard waste) is anticipated to begin at the beginning of 2023 for most Cal-Waste residential customers.
- Currently, there are no changes to residential collection and how you should sort your waste at your place of residence. When your city, county, or special district begins the collection of food waste and yard waste in a comingled container, Cal-Waste will provide complete information regarding the details of the new program. Residential customers of Cal-Waste can expect to change their waste sorting habits so that any and all food

scraps no longer go into their Trash Cart. Instead, the food scraps will be placed in the Green Waste Cart.

- ***Please do NOT change your waste sorting habits until you have been contacted by Cal-Waste with an official program start date.***

Bulky Waste Pick Up

- The Board approved the 9th Amendment to the contract with Cal-Waste at the June 15, 2022, Regular Board Meeting. This included the discontinuance of the free Bulky Waste Pick Up for residents. Eliminating the \$3.05 costs of the monthly solid waste fees reduced the amount the District would have subsidized the payment by just over \$8,000 per month.
- Cal Waste, who has requested to update the franchise agreement for waste hauling with the District. We plan to investigate adding back at least one bulk waste pickup for every customer as part of these negotiations. The new agreement would include estimates for proposed rate increases that include a three-year phase-in for organic material handling.

PRA REQUEST UPDATE

There have been multiple PRA requests since last Board Meeting. The chart below shows the requests. As always, these requests strain the overly taxed employee load, because they are typically broad and require hours of Staff time to locate and compile the requested data. I am planning to hire a part time employee to work on the responses to this large number of requests. We will charge the appropriate budget for the costs associated with these requests.

Date	Party Requesting	Request
7/11/2022	Crystal Matter	The employment contract for the RMCSD General Manager position for 2019-2022. If there are multiple contracts, please provide all for the requested time period.
7/11/2022	Crystal Matter	The employment contract for the RMCSD Director of Administration position for 2019-2022. If there are multiple contracts, please provide all for the requested time period.
7/11/2022	Crystal Matter	Documents sufficient to identify all salary raises to the General Manager position, by year, from 2019-2022.
7/11/2022	Crystal Matter	Documents sufficient to identify all salary raises to the Director of Administration position, by year, from 2019-2022.
7/11/2022	Crystal Matter	Documents sufficient to identify the amount of bonus pay awarded to the General Manager, by year, for years 2019-2022.
7/11/2022	Crystal Matter	Documents sufficient to identify the amount of bonus pay awarded to the Director of Administration, by year, for years 2019-2022.
7/11/2022	Crystal Matter	Documents sufficient to identify the amount of overtime pay awarded to the General Manager in each year from 2019-2022.
7/11/2022	Crystal Matter	Documents sufficient to identify the amount of overtime pay awarded to the Director of Administration in each year from 2019-2022.

7/14/2022	Dick Margarita	Any and all documents in the Districts possession that <i>authorizes</i> any and all RMCSO Patrol Officers and Security Officer(s), and/or private outside vendors, to record interactions with members of the public pursuant to the California statutory authority and/or federal statute(s).
7/14/2022	Dick Margarita	Any and all documents in the Districts possession that authorizes any and all outside private Security Officers employed by the District (not SSD Off Duty Deputies) the issuance and utilization of District owned body worn cameras when employed as Security Officers/Security Patrol Officers and or Security Sergeants/Supervisors
7/14/2022	Dick Margarita	Any and all documents in the Districts possession, which include, but not be limited to, the number of recordings 1) made; 2) preserved; and 3) destroyed by RMCSO employees and RMCSO Security Officers of members of the public, including, but not limited to residents in Rancho Murieta, California from January 1, 2021 - July 14, 2022

OUTREACH/ADVOCACY

CSD/MVA (Murieta Village) – The MVA has hired a new firm to manage their association. Security Supervisor, Kelly Benitez, has met with the Murieta Village management and will continue to follow-up on security related issues. I have requested a meeting with the new firm.

CSD/RMA– During the past month, I have with the RMA GM to discuss various issues.

MURIETA EQUESTRIAN CENTER

- Working to schedule a meeting to meet with Equine Center manager to discuss Security.

SACRAMENTO REGIONAL WATER AUTHORITY (RWA)

- Attended a RWA budget virtual meeting.
- Attended the Regional Water Efficiency Program meeting at the RWA headquarters.

SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT (SRCD) – SRCD has formed an advisory committee to assist the Conservation District with implementation of the Cosumnes Ground Water Authority implementation plan. I met with Herb Garms to discuss the possibility of future assessments to certain parcels within District boundaries. These assessments will be reviewed once SRDC has completed their analysis.

GENERAL STAFFING UPDATE

We had a Patrol Officer resign and a new Patrol Officer is in training. We are also currently recruiting and an Accounting Technician to replace the anticipated departure of our current payroll staff.

CONFERENCE/EDUCATION OPPORTUNITIES:

Special District Leadership Academy	Sept. 18-21, 2022	Napa Valley, CA
AWWA Annual Fall Conference	October 24-26, 2022	Sacramento, CA
CSDA Board Secretary/Clerk	November 7-9, 2022	Monterey, CA

MEMORANDUM

Date: July 20, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Administration / Financial Update

On July 5, 2022, the Finance Committee met and discussed the following items:

- Update on the FY 2020-21 annual audit
- Update on Tyler Technologies Implementation plan
- Staffing updates

The following is the summary of the July 2022 monthly Board Financial Report. The following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

Monthly Budget to Actuals

Attached are the reports for the beginning of FY23. Moving forward, District staff are working to provide a report produced through the current financial system to ensure transparency of financial information.

Procurement and Contracts

No updates at this time.

Capital Improvement Projects Updates

No updates at this time.

Reserve Fund Purchases authorized by the General Manager

No purchases authorized at this time.

FY 2021-22 Audit

In May 2022, District staff engaged in a contract with Eide Bailly to assist the District with three core objectives, finalize FY21 audit, complete General Ledger adjustments for FY22 and prepare for audit and implement systems process improvements for FY23 to ensure moving into the new Tyler InCode ERP system would be successful. Eide Bailly team arrive onsite twice during the month of June to assess and understand the scope of work, the amount of staffing necessary and the level of experience needed to complete the objectives.

The preliminary assessment was completed and provided to the District at the end of June. After a considerable amount of discussion, Eide Bailly chose to disengage from the contract. However, during the initial assessment phase, the District was given a scope of work to assist any new vendors when accepting the accounting services contract.

In the interim, the District has onboarded a temporary accountant with Robert Half to assist with the day to day operations, while supporting our Accounting Manager (RA) in wrapping up the final entries. District staff are working to finalize the general ledger and expect to have all information into the auditors by mid-August.

Reserve Funds Balance Sheet

Staff are presenting the current totals as of June 30, 2022. It is important to note that the final reserve totals are dependent upon year end close and are not finalized for FY 2020-21 at this time.

TB run ending 06/30/2022

Reserve Descriptions	Account #	FY 2021-22 Beginning Balance July 1, 2021	YTD Total Debit	YTD Total Credit	Year to Date Ending Balance June 30, 2022
Capital Improvement Reserve Fees - Admin	100-2510	0	0	0	0
Unreserved Fund Balance	100-2800	0	0	0	0
	Subtotal	0	0	0	0
Water Capital Replacement	200-2505	1,990,869	165,093	669,031	2,494,807
Capital Improvement Reserves Fees - Admin Alloc	200-2505-99	39,990	0	0	39,990
Capital Improvement Reserves Fees - Water	200-2510	(115,491)	0	4,716	(110,775)
Capital Improvement Reserves Fees - Admin Alloc	200-2510-99	210,003	0	0	210,003
Water Supply Augmentation	200-2511	2,008,948	7,832	51,840	2,052,957
WTP Construction Fund Reserve	200-2513	(794,549)	283,214	281,836	(795,927)
Unreserved Fund Balance	200-2800	1,340,521	952,272	400,784	789,033
	Subtotal	4,680,292	1,408,411	1,408,207	4,680,088
Sewer Capital Improvement Connection	250-2500	4,342	0	0	4,342
Sewer Capital Replacement	250-2505	3,139,652	256,195	684,678	3,568,135
Capital Replacement Reserve Admin	250-2505-99	29,236	0	0	29,236
Capital Improvement Reserves Fees - Sewer	250-2510	73,246	0	3,601	76,847
Capital Improvement Reserves Fees - Admin Alloc	250-2510-99	159,077	0	0	159,077
Unreserved Fund Balance	250-2800	1,448,601	688,279	256,195	1,016,517
	Subtotal	4,854,154	944,474	944,474	4,854,154
Drainage Capital Replacement	260-2505	78,534	0	0	78,534
Capital Improvement Reserves Fees - Admin Alloc	260-2505-99	3,866	0	0	3,866
Capital Improvement Reserves Fees - Drainage	260-2510	344,134	764	764	344,134
Capital Improvement Reserves Fees - Admin Alloc	260-2510-99	35,262	0	0	35,262
Unreserved Fund Balance	260-2800	98,254	764	764	98,254
	Subtotal	560,049	1,528	1,528	560,049
Capital Improvement Reserves Fees - Admin Alloc	400-2505-99	6,418	0	0	6,418
Unreserved Fund Balance	400-2800	244,476	0	0	244,476
	Subtotal	250,894	0	0	250,894
Capital Replacement Reserve Security	500-2505	58,468	0	0	58,468
Capital Improvement Reserves Fees - Admin Alloc	500-2505-99	7,701	0	0	7,701
Capital Improvement Reserve Fees - Security	500-2510	(41,393)	0	3,043	(38,350)
Capital Improvement Reserves Fees - Admin Alloc	500-2510-99	135,466	0	0	135,466
Security Impact Fee Reserves	500-2513	38,488	0	0	38,488
Unreserved Fund Balance	500-2800	339,551	9,634	0	329,916
	Subtotal	538,280	9,634	3,043	531,690
Total Reserves		10,883,668	2,364,047	2,357,252	10,876,873

Interfund Borrowing

The following are the updated totals for the repayment of the interfund borrowing as of June 30, 2022.

Inter-fund Borrowing	Fiscal Yr Beg Balance		YTD Repayment	Period End Balance
	7/1/2021	YTD Interest		6/30/2022
WTP Construction Loan from Sewer	573,950	1,717	140,923	444,774
WTP Construction Loan from WSA	191,323	379	39,143	148,264
Total Inter-fund Borrowing	765,273	1,516	156,572	593,038

Utility Billing

The State of California water shut off moratorium expired on December 31, 2021. District staff are continually working with residents who have significantly large past due balances through the payment plan to assist with repayment and potentially prevent water shut offs. Over the last couple of weeks, the District has entered into new payment installment agreements to resolve outstanding payments and bring these accounts current and in good standing, however there are still 139 residents who are not current on their bills.

The District initiated the first round of water shutoff notifications during the month of March. Thankfully, those customers either brought their accounts current or entered into a payment agreement, allowing District staff to move on to the next round of outstanding accounts. Currently the district has 57 residents who are 90 days past due. The district continues to reach out to residents who are beyond the 90 past due and are working with them to bring their accounts current. The priority residents have significantly high past due balances to ensure they are aware of their options to bring their accounts current. We appreciate the residents who have been proactive in contacting us and working with us to bring their accounts current.

The District reminds all residents with past-due accounts that the District offers a payment plan to assist with bringing their accounts current. We encourage residents to work with the District to prevent additional late fee assessments and highly encourage all residents with past-due balances to contact the District immediately to rectify their account status.

Aging Report

The total amount due to the District for outstanding balances is \$174,937, up from \$125,623 in the month of May 2022. There are 139 residents who are 60 days past due (up from 96 in May 2022) and 57 residents 90 days past due (up from 51 in May 2022). The 90 days past due balances ranging from \$7 to \$4,283 for a total outstanding amount of \$43,438.

MEMORANDUM

Date: July 13, 2022
To: Board of Directors
From: Kelly Benitez, Security Supervisor
Subject: Security Update Report for the Month of June

OPERATIONS UPDATES

The Department is currently working on the following projects:

- Recruiting for positions is frozen until further notice.
- Currently we have 8 full-time gate officers and 1 part-time gate officer, vacant 1 part-time officer.
- Sergeant Position Vacant.
- 4 full-time patrol officers.
- 3 contract officers from ABA in rotation.
- Patrol non-covered shifts: 152 hours in 2022 vs 200 in 2021.
- Safety Center Repairs obtained 3 estimates (30-33K) in review with GM.
- Training Officers
- CPR-AED certification in progress

Rancho Murieta Association activity:

We continue to work with the RMA Leadership on a regular basis. Our focus is to improve our level of service and have positive contact with residents. The following list is the current focus of our meetings.

- General non-arch rules enforcement (see Violation Summary Report): continued to attend RMA Compliance meetings.
- Speed enforcement –enforcement missions conducted each week in accreditation with RMA.
- Sheriff's Department, Sgt. Rowe, Unity Day
- Meeting 4th of July, preparation.

Rancho Murieta Commercial Owners Association activity:

- Ace hardware conducted LP assessment.
- Equestrian Center Meeting canceled will reschedule.
- Murieta Garden Community meeting set for July

Rancho Murieta Association
Violation Item Summary Report -- 2022

(This report includes RMA & CSD issued violations)

Violation Item Summary Report	Jan		Feb		March		April		May		June		July	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:														
Motorcycle														
No drivers license					1	0					1	0		
Speeding	14	31	8	22	23	25	14	23	18	25	18	51		
Speeding - twice speed limit			0	1										
Stop signs	0	5	1	0	5	5	2	3	1	10				
Bus stop signs														
Use of streets							1	0	0	2				
Parking:														
Driveway parking	9	0	18	0	25	13	1		8	2	8	6		
Guest parking			0	1	0	1			0	3	0	5		
Overnight street parking	3	9	5	11	8	1	6	0	10	1	12	2		
Unauthorized Vehicle (24 hr pass)	1	0	0	0	1	1			1	2	6	3		
Accumulation/dumping of debris							0	1	0	1	0	4		
Advertising signs														
Barbeques, open fires, bonfires														
Carrying passengers/overloaded cart														
Clothes lines														
Commercial vehicle lettering	0	2												
Construction overnight parking														
Park hours / curfew	1	0			1	0	5	0			1	0		
Decorative lights			0	9	0	6	0	3	0	2	0	2		
Discharge of firearm														
Dog park investigations														
Dwelling exterior alterations														
Failure to identify														
Fences, screens & enclosures														
Guest w/o resident in comm areas														
Home business activities														
Noxious activities			1	0										
Open garage doors														
Pets - off leash / teathered / noise														
Property maintenance	0	10	0	7	0	4	0	28	0	21	0	10		
Sign rules														
Skating in common area														
Sports equip/trampoline/basketball	0	5	0	7	0	2	0	13	0	5				
Storage of building materials									0	2				
Stored vehicles	0	1			0	1	0	2	0	2	1	2		
Trash containers														
Use of common areas & facilities			0	1					0	1				
Vandalism														
Vehicle repair or maintenance														
Interference RMA/RMCSD									0	1				
Working days & hours														
Total Violations	28	63	33	59	64	59	29	73	38	80	47	85	0	0
Citations written by RMCSD		28		33		64		29		38		47		0
Citations written by RMA		63		59		59		73		80		85		0
Total Violations		91		92		123		102		118		132		0

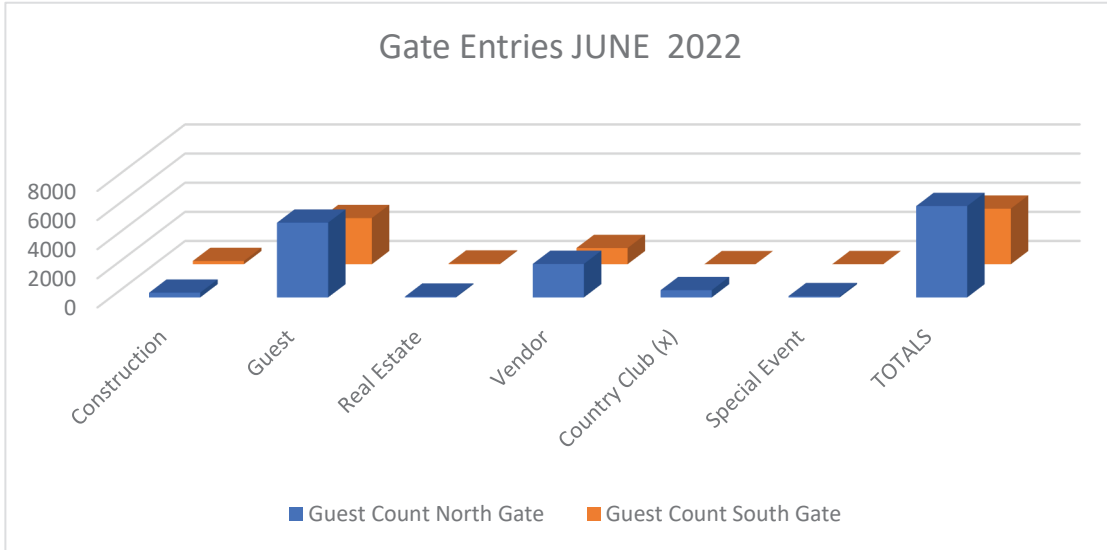
Violation Item Summary Report	August		September		October		November		December		Totals	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:												
Motorcycle											0	0
No drivers license											2	0
Speeding											95	177
Speeding - twice speed limit											0	1
Stop signs											9	23
Bus stop signs											0	0
Use of streets											1	2
Parking:												
Driveway parking											69	21
Guest parking											0	10
Overnight street parking											44	24
Unauthorized Vehicle (24 hr pass)											9	6
Accumulation/dumping of debris											0	6
Advertising signs											0	0
Barbeques, open fires, bonfires											0	0
Carrying passengers/overloaded car											0	0
Clothes lines											0	0
Commercial vehicle lettering											0	2
Construction overnight parking											0	0
Park hours / curfew											8	0
Decorative lights											0	22
Discharge of firearm											0	0
Dog park investigations											0	0
Dwelling exterior alterations											0	0
Failure to identify											0	0
Fences, screens & enclosures											0	0
Guest w/o resident in comm areas											0	0
Home business activities											0	0
Noxious activities											1	0
Open garage doors											0	0
Pets - off leash / teathered / noise											0	0
Property maintenance											0	80
Sign rules											0	0
Skating in common area											0	0
Sports equip/trampoline/basketball											0	32
Storage of building materials											0	2
Stored vehicles											1	8
Trash containers											0	0
Use of common areas & facilities											0	2
Vandalism											0	0
Vehicle repair or maintenance											0	0
Interference RMA/RMCSD											0	1
Working days & hours											0	0
Total Violations	0	0	0	0	0	0	0	0	0	0	239	419
Citations written by RMCSD		0		0		0		0		0		239
Citations written by RMA		0		0		0		0		0		419
Total Violations		0		0		0		0		0	0	658

Gate Entries by Type

June - 2022

Pass Type	Guest Count North Gate	Guest Count South Gate	Count by Pass Type
Construction	324	223	547
Guest	5,129	3,165	8,294
Real Estate	53	43	96
Vendor	2,299	1,113	3,412
Country Club (x)	498	0	498
Special Event	86	3	89
TOTALS	8,389	4,547	12,936

Prior Month Totals: 6,273 3,813 10,086

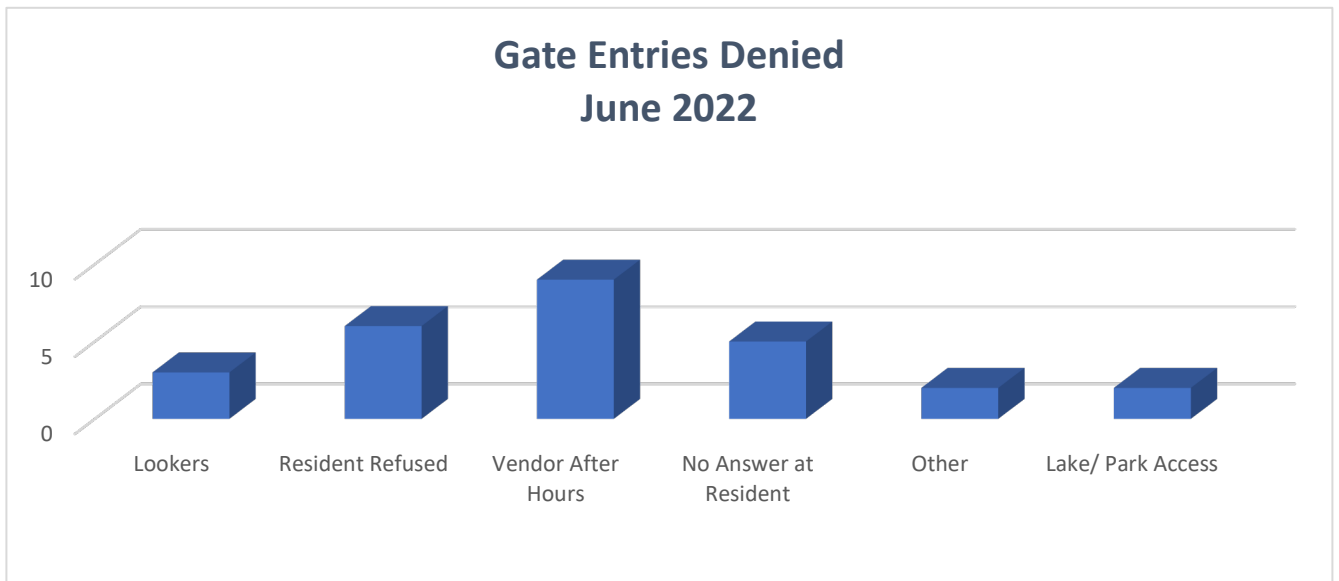


Gate Entries Denied

June 1-30, 2022

	Lookers	Resident Refused	Vendor After Hours	No Answer at Resident	Other	Lake/ Park Access	TOTAL
All Gates	3	6	9	5	2	2	27

Prior Month Totals: 6 2 2 6 1 1 18





Rancho Murieta CSD Security

15160 Jackson Rd
Rancho Murieta, CA 95662

Cases - Breakdown by Type

ALARM	5
ANIMAL COMPLAINT	7
ASSAULT	1
ASSIST OTHER AGENCY	3
BOAT/WATER ACCIDENT	1
CITATION	5
DISTURBANCE	1
ESCORT	3
EXTRA PATROL	49
FIRE	1
FOLLOW UP	1
INTOXICATED PERSON	1
JUVENILE DELIQUENCY	5
MEDICAL AID	2
MISCELLANEOUS	10
OPEN DOOR	2
PARKING	20
REFUSED ENTRY	23
RESIDENT COMPLAINT	15
RMA RULE VIOLATION	8
SPEEDING COMPLAINT	2
STOLEN/LOST PROPERTY	1
SUSPICIOUS ACTIVITY	5
SUSPICIOUS PERSON	3
SUSPICIOUS VEHICLE	3

Cases - Breakdown by Type

From 6/1/2022 to 6/30/2022



TRAFFIC ENFORCEMENT	13
TRESPASSING	8
VANDALISM	7
VEHICLE ACCIDENT	8
WATER LEAK	11
WELFARE CHECK	4
Total	228



INCIDENTS OF NOTE
June 1 - 30th

On June 6th 2022 at approximately 10:30 hours, Hate Incident Graffiti- Gazebo area parking lot, Northgate area.

CSD security responded to a vandalism call at the Gazebo area located next to the Northgate. Upon arrival, CSD staff observed several swastikas and a drawing of male genitalia along with the statement "Heil Hitler" located on the driveway adjacent to the playground area. SSD and RMA were immediately advised to respond to the location.

Two male juveniles (6th grade) were playing in the area and came over and asked about CSD investigation. Both juveniles stated that they knew the graffiti was wrong but didn't know exactly why. Both juveniles resumed playing in the area. CSD officer proceeded to the Northgate and met with RMA Compliance Officer (CO) who located the video surveillance footage of the incident.

The Juveniles walked over to the Northgate unsolicited and stated they might know who did the vandalism. CSD staff asked to them watch the video before making any statements. Juvenile-1 stated that his older brother was in the video along with several of his brother's friends. The parents were contacted, and all parties were identified and turned over to SSD and RMA for ongoing vandalism investigations. (Parents met with CSD staff over the incident and received an apology letter from the juveniles involved).

On June 7, 2022, at approximately 1830 hours, Intoxicated person in Lake Calero

CSD personnel was on routine patrol when they discovered a male fully clothed swimming in Lake Calero. CSD Personnel contacted the male and ordered him out of the lake. The male complied and was advised of the swimming rules. The male stated the trees were talking to him and that he felt that he was on fire, and again ran into the lake. The male stayed in the lake for approximately 30 minutes about 20 yards away from the shore, until he was convinced to exit the lake by CSD staff. Upon his exit, CSD security took custody of the male and detained him due to his intoxication and fear of drowning. SSD eventually arrived on the scene and took custody of the resident.

MEMORANDUM

Date: July 7, 2022
To: Board of Directors
From: Michael Fritschi, P.E. – Operations Director
Subject: Operations Report

SB 170 Funded Projects – An update of the SB 170 funded projects are as follows:

Water Treatment Facility Sodium Hypochlorite Conversion – No Update

Recycled Water Disinfection Project – The District will be sending out a new RFP to be returned by the end of August for design services for the Recycled Water Disinfection Upgrade at the wastewater treatment facility. The District received only one proposal in June and the Improvements Committee approved sending the RFP out again to get more competitive proposals.

Granlees Safety Improvements – The District met with HDR on July 6th to discuss and approve proposed safety improvements at the Granlees intake structure. HDR should complete their preliminary improvements analysis in the next few weeks.

Raw Water Storage & Delivery

The District has completed diverting water from the Cosumnes River as of May 31, 2022. A total of 749.5 million gallons (2,300 acre-ft)-ft) has pumped since the beginning of the pumping season in November. As of July 6, 2022, Calero is at elevation 277.94' which results in a revised storage of 2,083 acre-ft. Under the previous stage storage curve the storage would have been reported at 2,616 acre-ft, a difference of 533 acre-ft. Chesbro has 1031 acre-ft of stored water, and Clementia has 845 acre-ft of stored water.

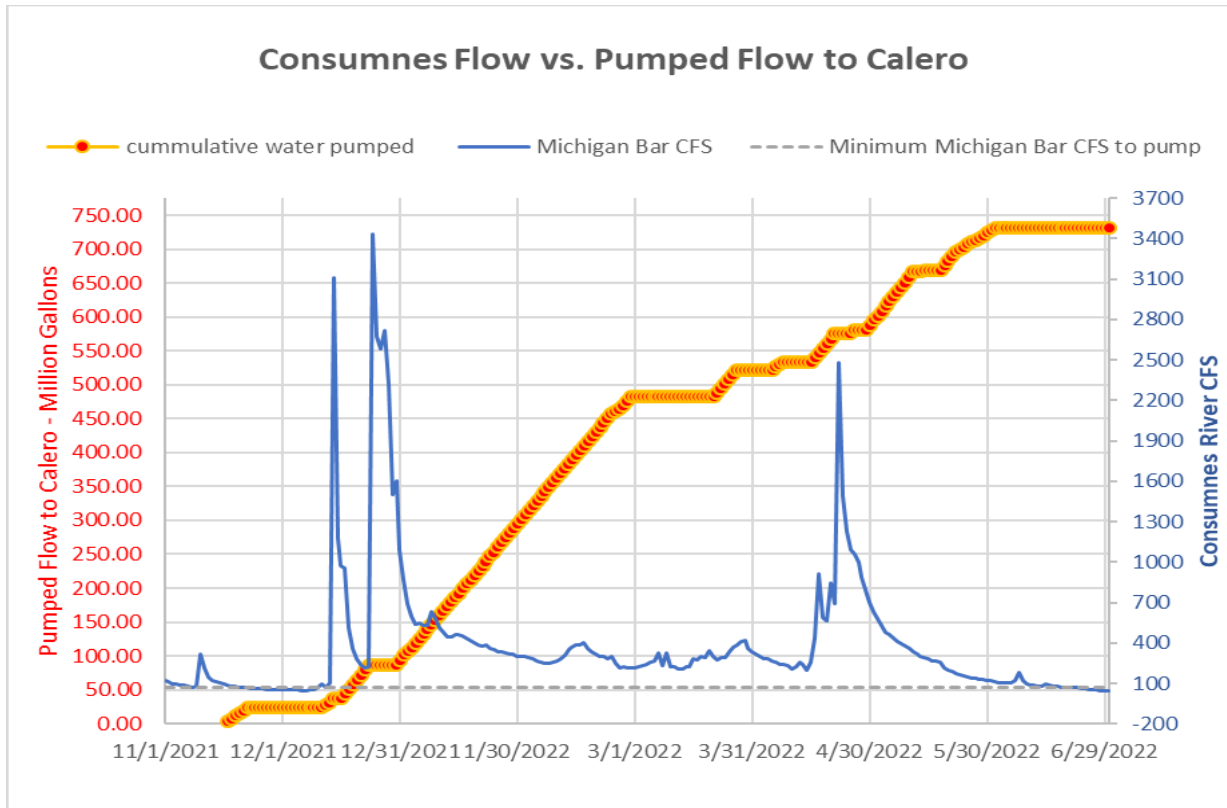


Figure 1. Michigan Bar Flow vs Cumulative Pumped flow to Calero 2021-22

As of July 7, 2022, the total water stored between Clementia, Chesbro, and Calero totaled 3,959 acre-ft, 0.7% more (28 acre-ft) than in July 7, 2021. Wastewater storage available for production as of July 7th is at 331 acre-ft, a 28% increase over the same level from last year.

Table 1. Raw Water and Wastewater Reservoir Storage comparisons 2022 to 2021

	June 2022		June 2021		difference from 2021	%diff
	mgal	acre-ft	mgal	acre-ft		
Clementia Storage	275.4	845.1	302.6	928.6	-83.6	-9.0%
Chesbro Storage	336.0	1031.2	362.7	1113.0	-81.8	-7.4%
Calero Storage	678.7	2083.0	615.9	1890.0	193.0	10.2%
Total of all Raw Water Reservoirs	1290.1	3959.2	1281.1	3931.7	27.6	0.7%
Wastewater Storage Reservoir available for production	107.8	330.9	84.3	258.6	72.4	28.0%

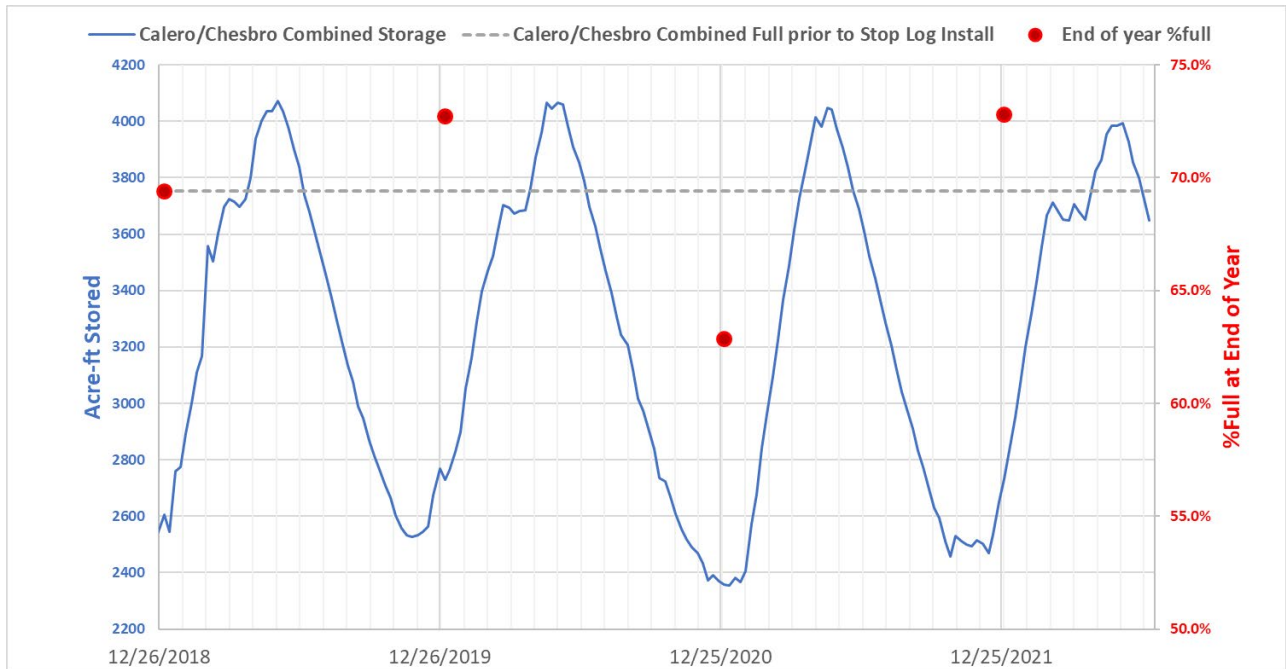


Figure 2. Storage Curve for Calero/Chesbro 2018 to Present

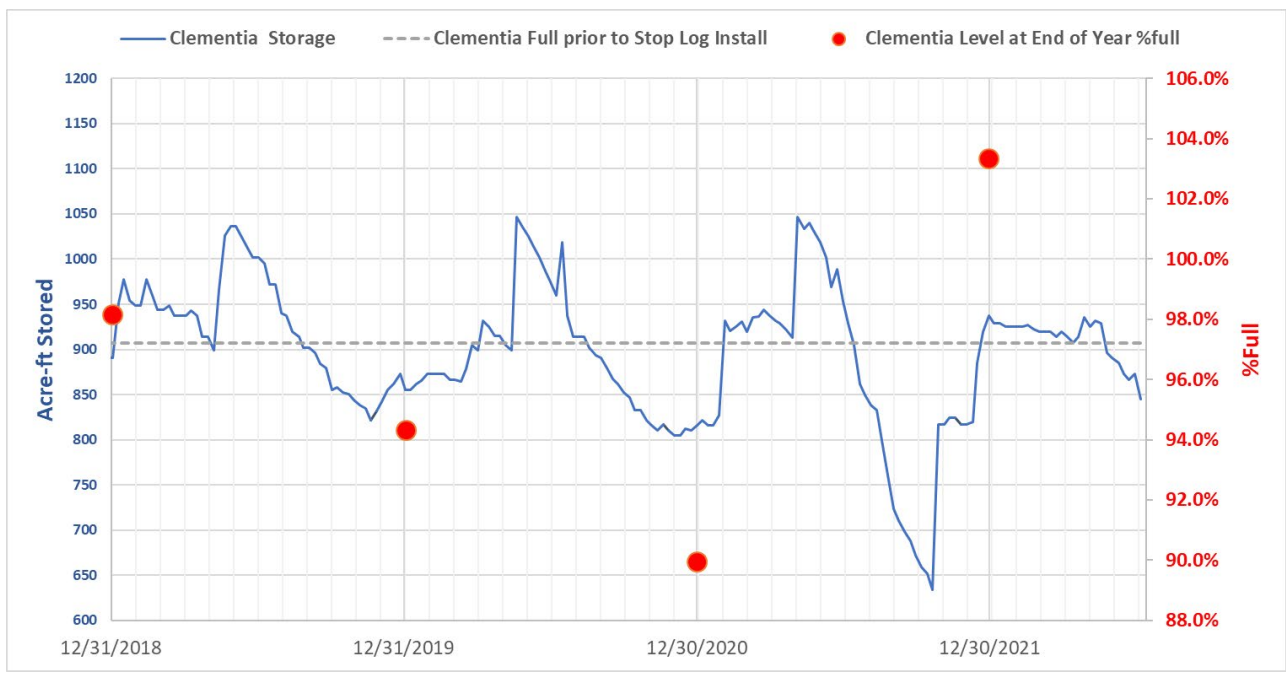


Figure 3. Storage Curve for Clementia 2018 to Present

California Hydrology Update

Water Watch has not updated their Statewide data since May 6th. Below is some data found regarding the 3rd consecutive year of drought in California:

Current Water Year Precipitation Sacramento – **87%** of average CSUS station (ggweather.com)

Statewide Seasonal Snowpack – 38% of average (CalMatters.org)

Water Consumption

As of May 31, 2022, cumulative potable water production for the year totaled 174 million gallons, 9.5 million gallons (5%) lower than the same use period in 2021. Potable water use was evaluated for 2021, and 2022 against the 15% reduction of 2020 use that was previously requested by the Governor of California (See table 2 below). According to the table, cumulative production is currently 18% higher than the request to reduce the 2020 production by 15%.

*Table 2. Cumulative District Water production by Month for 2021 and 2022 compared to Cumulative 15% Reduction of 2020 use in **units of Million Gallons.***

	january	february	march	april	may	june	july	august	september	october	november	december	Total Annual
2020 Production	21.29	29.00	31.28	34.72	50.04	63.95	71.75	73.78	64.39	57.05	37.87	29.58	564.70
2020 Cumulative Production	21.29	50.29	81.57	116.28	166.32	230.27	302.02	375.80	440.19	497.24	535.11	564.70	
15% Reduction of 2020	18.10	24.65	26.59	29.51	42.53	54.36	60.99	62.71	54.73	48.50	32.19	25.14	479.99
Cummulative 15%-2020 Reduction	18.10	42.74	69.33	98.84	141.37	195.73	256.72	319.43	374.16	422.65	454.85	479.99	
2021 Production	24.11	21.14	29.68	46.29	62.54	68.86	76.00	73.78	66.03	48.66	25.79	22.71	565.59
%increase/%decrease from Cummulative 15%-2020 Reduction	33%	6%	8%	23%	30%	29%	28%	26%	25%	22%	19%	18%	
2021 Cummulative Production	24.11	45.25	74.93	121.23	183.76	252.62	328.63	402.40	468.43	517.09	542.88	565.59	
2022 Production	23.48	27.85	36.09	34.85	51.97	64.04							
%increase/%decrease from Cummulative 15%-2020 Reduction	23%	17%	21%	19%	19%	18%							
2022 Cummulative Production	23.48	51.34	87.43	122.28	174.24	238.28							

The updated residential gallons per capita per day for May & June is not included in this report as the residential water use data was not available at the time of the report preparation. The prior months data is shown below.

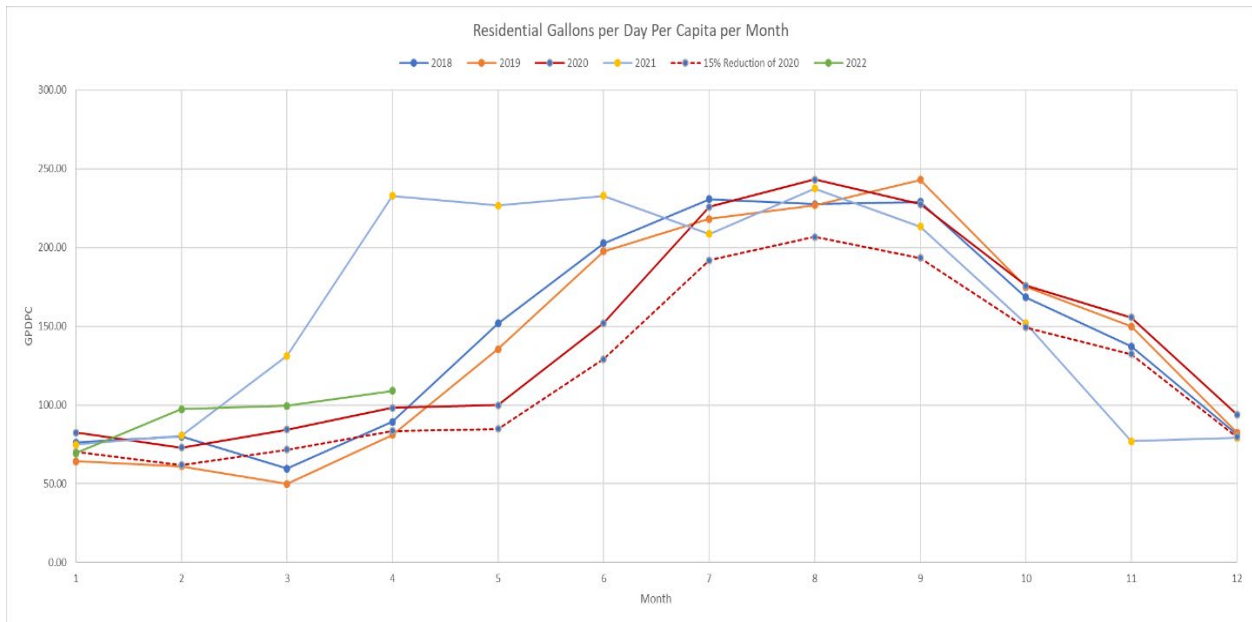


Figure 4. Monthly 2018, 2019, 2020, 2021, 2022 and Governor previously Requested 15% GPDPC reduction of 2020

Reservoir Monitoring

Staff met Solitude Lake Management in late May to discuss any early actions to be taken to preserve good water quality. Staff have scheduled the application of algicide to Chesbro and Clementia which should begin in mid to late July.

Infrastructure

Lift 6a (between De La Cruz Dr. and Bass Lake)

Lift station 6a is currently operating with a temporarily installed emergency pump. The District has ordered the 3-phase replacement pumps and VFD replacement and will schedule installation when the equipment arrives.

Wastewater Treatment Facility

The Tertiary facility is in operation and is delivering 1.25 mgd to the country club. The District has been running additional chlorine to satisfy the increased demands from the warmer wastewater. The higher temperature water is exerting an additional chlorine demand. The supply water is warmer due to the mixing aerator being out of service at the recycled water reservoir and the reservoir intake is not being correctly mixed. Staff have ordered the replacement components for the missing aerator.

Recycled Water – Lake 11

The District reported a spill of recycled water on June 17 due to burrowing animals creating leakage in Lake 11 in a damaged drainage pipe connected to the storm water system. CAL OES and the Regional Water Quality Control Board were notified. The District filed a report with the regional board outlining the incident and providing direction for a permanent correction. The

District has yet to hear back from the regional board. The District will also be inviting the regional board to tour the site of the proposed permanent repair.

District staff met with the District's Engineer to come up with an intermediate plan to insert a plug for the pipe to buy the time needed to make a permanent repair of the stormwater manhole area. The top to the manhole has been removed and the District plans to insert a plug into the affected section as an intermediate solution on the 18th of July. The District Engineer is in the process of finalizing the design to slip line and grout the damaged pipe area and to isolate the storm water system from Lake 11. The separation and slip line are considered the permanent solution and will likely take place at the end of the irrigation season.

Rio Oso Pump Replacement Update

The expansion couplings have been ordered and are scheduled to arrive in late July. Staff are planning to have one pump replaced initially to buy the District time to determine the best long-term strategy for the future configuration and rehabilitation of this important pump station.

The Water Treatment Facility

Water Treatment Facility #1 and plant 2 are in operation and are currently producing potable water at a rate of 2.75 mgd.

The rebuilt back pulse pump is being installed in plant 1 on the week of June 27th. The second back pulse pump will be rebuilt and installed next winter when the water demand is reduced.

The District had encountered some dissolved manganese in initial concentrations of 0.039 – 0.045 mg/L. Operations are monitoring color, turbidity, and manganese concentrations and will take action as needed in plant 2 to precipitate the manganese before it affects color. This summer is somewhat better than previous years as the dissolved manganese low enough to not be causing any major issues or requiring potassium permanganate.

Calero Stage Storage Curve

The bathymetric survey has been completed for Reservoir Calero. The survey will correct the previously used stage storage curve which is thought to have been based on the initial design that did not include the existence of the peninsula to the south. The new curve varies between 100-500 acre-ft (less available storage) depending on the depth. The District has requested quotes to perform the survey of Chesbro and Clementia Reservoirs.

Utility Crew Report May 2022 – Ron Greenfield

- 1) The Utilities staff worked with 50% of their normal operating staff through all of June due to family medical leave act, previously scheduled vacations, and employees sick with COVID. All emergencies were handled, water leaks were taken care of during this time. For the month of July, the utility crew will be working with 50% staff for the first eleven days and then be at 75% staff for the rest of the month. We are anticipating all staff to be back by the second week of August. There has been no success in hiring a temporary worker to help with the day-to-day operations in the Utilities department.

The utility crew will be handling work prioritized as to the severity and importance for safety and water leaks for the time being.

- 2) Utility Star work order, we had only one work order completed, this was a first. Utility Star work orders are for final reads, rebates, meter swaps request, issues with homeowner water usage concerns.
- 3) 10 field markings for 811 USA locates completed.
- 4) Homeowner calls, three homeowners called for water related problems.
- 5) We had six water leaks in the month of June with all five having new service lines installed and an additional one service lines being replaced as a proactive measure for a total of six water lines in the month of June being replaced.
- 6) Five valves were exercised, and 4,000 gallons of water flushed through fire hydrants and or a blow-off in the month of June.
- 7) Replaced no existing water meters, but utility crew did install 10 new water meters on Via Robbia for the Retreats development.
- 8) The Raw water line from Lake Clementia to CIA ditch has a leaking valve by the CIA ditch up stream valve is closed off to prevent leak until repairs can be made. (This is on the list for repair)
- 9) Drainage has stayed the same, with the shortage of utility staff and summer help drainage weed cutting has not started but we are in discussion with a goat header to come in and take care of the weed growth that occurs in the drainage ditches due to over watering of landscape and water run-off. Several options for this have been discussed with the goat owner and we are currently waiting for a quote. We now have a tentative date for this to start between July 15 and July 20.
- 10) We have ordered a plug for lake 11 to install as a temporary fix in the leaking out flow line. Plug has come in and installation of it is planned for July 14, 2022
- 11) As of now we have planned,
 - a) July 12, trench and replace 1 ½" service line for 6505 Puerto Dr., approximately 100 Ft.
 - b) July 13, trench and replace two service lines at the end of Brillar Ct., approximately 80Ft. each
 - c) July 14, install pipe plug at Lake 11
 - d) We have three other leaks to repair in service lines located on Rio Blanco, Medella Cir. and Fuente De Paz.

SITE DEVELOPMENT UPDATE & STORMWATER

Laguna Joaquin – Water was diverted from the CIA ditch to Laguna Joaquin on July 1st to help improve water quality. There has been no reported midge infestation so far this year.

DEVELOPMENT

Riverview: Lot A has been cleared and grubbed. Developer is currently performing compaction for roadway and culvert crossing. It was verbally agreed that the developer will be extending sewer and water infrastructure to the country club bathroom at Karston Drive during the next phase of construction. Model home foundations are in the process of being poured.

Riverview Phase II comments have been submitted.

Retreats East & North: All sewer mains and service laterals are installed and awaiting backfill. Met with KHOV and Teichert to discuss actual 6-inch minus shall be used to backfill trenches where blasting has taken place. The District is in the process of negotiating minor water components that were neglected from the original design.

The developer has requested to split this into two projects. We have a meeting scheduled to review their intent and discuss logistics. This request may require approval from the County.

Taco Bell: This project is now closed.

Circle K/Shell: no update

Murieta Gardens Lot 2 (Tractor Supply): A letter of approval has been signed and delivered to the developer for the improvement plans.

Veterinary Hospital: : The District has received the developer agreement and expect plans to be submitted soon.

Rancho Murieta Community Services District

August 2022

Board/Committee Meeting Schedule

August 2, 2022

Personnel	7:30 a.m.
Improvements	8:00 a.m.
Finance Meeting	10:00 a.m.

August 4, 2022

Communications/Technology	8:30 a.m.
Security	10:00 a.m.

August 17, 2022

Regular Board Meeting - Open Session @ 5:00 p.m.



Comments from the Public

John M. Sullivan -

7.11.2022 SPECIAL BOARD MEETING – SUPPLIMENTAL SECURITY PARCEL TAX

The District has not lived within Measure J “special tax” collections for many years.

Even though I follow the finances of the District quite closely, I’m not sure even I can figure out how much the cost over runs have been in recent years. The failure of the Administrative department to turn out accurate financial statements, isn’t solely because of an antiquated software system. The District has not shown (2020 audit report) it is capable of incorporating audit adjustments and the Security Department’s share of “post retirement health care benefits” and correctly reflecting those in the yearly numbers, (by department). Not having all of the costs (and accruals) to include into an annual statement makes the exercise that the Board is going through problematic and in my mind highly likely to be inaccurate.

Elephant in the Room:

Since the non-compliant (Prop. 218) current security tax allocations to “undeveloped” and “non-residential property” is so indefensible you cannot do a proper job of evaluating exactly where all of the costs for Security are coming from, so that you can fashion a tax that would be compliant with Proposition 218. To be compliant with Proposition 218, the District would have to do an engineering study to determine where ‘patrol’ spends its time. Under Prop. 218 the District must have tax rates that are proportional to cost of providing the service, on a parcel by parcel basis.

Tom Hennig instituted “check points” throughout the District so that patrol officers would have to mark their tour, to demonstrate that they have completed the check points. This is supposed to be done routinely for every patrol shift. I’m wondering why that data has not been made publicly available as part of this process and analysis.

It is clear that the District doesn’t want to expose its current Measure J tax allocation by proposing an update to Measure J; so the process has become a ‘new’ parcel tax, to supplement a Special Tax, to return a Property Tax allocation to the General Fund, and to provide two escalators (2% and 5%) rather than one, to a budget that is well beyond what was mandated in Measure J.

There is no assurance that future Boards will not abuse this windfall.

If they choose to adjust the Measure J and Parcel Tax by their maximum per year, each resident will be paying over \$1,100 per year for security within 5 years.

Respectfully submitted

7.11.2022

From: [Raelyn Mobley](#)
To: [Tim Maybee](#); [Linda Butler](#); [Martin Pohl](#); [Randy Jenco](#); [John Merchant](#)
Cc: [Tom Hennig](#); [Amelia Wilder](#); [Paula O'Keefe](#)
Subject: Community Members Skewed Survey
Date: Sunday, July 17, 2022 9:28:49 AM
Attachments: [Screen Shot 2022-07-17 at 8.59.57 AM.png](#)
[Screen Shot 2022-07-17 at 9.00.16 AM.png](#)
[Screen Shot 2022-07-17 at 9.03.01 AM.png](#)
[Screen Shot 2022-07-17 at 9.03.40 AM.png](#)
[Screen Shot 2022-07-17 at 9.04.34 AM.png](#)
[Screen Shot 2022-07-17 at 9.04.52 AM.png](#)
[Screen Shot 2022-07-17 at 9.05.16 AM.png](#)
[Screen Shot 2022-07-17 at 9.06.09 AM.png](#)
[Screen Shot 2022-07-17 at 9.07.26 AM.png](#)

RMCS D Board,

Just in case you are not aware, Community Member Nellie Bloom has decided to create her own security survey. While it might sound like a great idea, unfortunately she does not allow access to the survey to the whole Rancho Murieta Community. This survey is only available for her Facebook Thrive Followers. You can view the whole conversation in the screenshots below (as of 0907 hours 7-17-22). I would suggest you consult with your attorneys before entertaining the results of the survey she plans to submit to you before your next board meeting. I would think your counsel would recommend not using the information for any decision based on a community members slanted survey where not all are welcome to take the survey.

Best,

Raelyn Mobley
15349 De La Cruz Drive
Rancho Murieta, CA 95683



Nellie Bloom

Rancho Murieta North • 19 hr ago



Time sensitive! Please participate in this unofficial poll. Poll closes on Tuesday 7/19 10AM and results are sent to RMCSO at 10:30AM so they have our feedback for the 7/20 meeting 🙏 <https://bit.ly/3PCSSWJ>

Posted in **General** to 3 neighborhoods



52 Comments



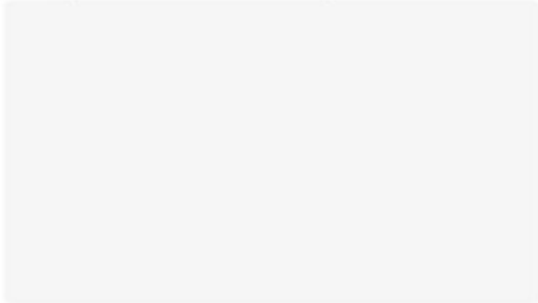
Share



Amy Hein • Rancho Murieta North



Can't take the poll I have been blocked. I tried several times. So only certain people I guess can take it. Here's the screen I get



17 hr ago

[Like](#)

[Reply](#)

[Share](#)



Nellie Bloom Author • Rancho Murieta North



Amy Hein Yes, the security poll is in the Thrive group and my intellectual property. As we've chatted about. I'm happy to have you back in the group Amy. Let's have coffee and straighten this out. Message me your contact info and we'll figure out a day.

17 hr ago

[Like](#)

[Reply](#)

[Share](#)

Nellie Bloom Author · Rancho Murieta North ...
Amy Hein Yes, the security poll is in the Thrive group and my intellectual property. As we've chatted about. I'm happy to have you back in the group Amy. Let's have coffee and straighten this out. Message me your contact info and we'll figure out a day.
17 hr ago [Like](#) [Reply](#) [Share](#)

Julie Wheeler Rancho Murieta North ...
Amy 🙄🙄🙄 so basically this poll means nothing- it's a poll of what Nellie's supporters think. The rest of the community is blocked 🙄🙄
15 hr ago [Like](#) [Reply](#) [Share](#) ❤️ 6

Nellie Bloom Author · Rancho Murieta North ...
Julie Wheeler that's not what the survey responses are reflecting Lol. (edited)
15h [Like](#) [Reply](#) [Share](#) ❤️ 1

Julie Wheeler Rancho Murieta North ...
Nellie ok... think as you wish, but the fact that it is only people who agree with you and are allowed to participate on your page (intellectual property 🙄) will have their opinions counted and sent to CSD states the opposite.
14 hr ago [Like](#) [Reply](#) [Share](#) ❤️ 4

Nellie Bloom Author · Rancho Murieta North ...
Julie Wheeler you might remember that I was rather spectacularly booted from the FB Community Group and the FB Moms Group. I think a meme was made in my honor afterwards and someone suggested I be burned at the stake.. remember? All that because I had a different opinion that I expressed. To each their own and onward.
14 hr ago [Like](#) [Reply](#) [Share](#) 😞 1

Julie Wheeler Rancho Murieta North ...
Nellie seeing as I am not an admin of either page, that comment has nothing to do with me and definitely has nothing to do with my comment.
14 hr ago [Like](#) [Reply](#) [Share](#) ❤️ 1

Sherry Carrillo Rancho Murieta North ...
Nellie yet another disgusting demonstration by a small group of people that don't like it when you disagree.
14 hr ago [Like](#) [Reply](#) [Share](#) ❤️ 1 3

 **Sherry Carrillo** · Rancho Murieta North ...
Nellie yet another disgusting demonstration by a small group of people that don't like it when you disagree.
14 hr ago Like Reply Share   3

 **Nellie Bloom** Author · Rancho Murieta North ...
Sherry Carrillo It's really too bad. We need people to understand what is happening and all this circus is very distracting.
13 hr ago Like Reply Share   2

 **A Amy Hein** · Rancho Murieta North ...
Nellie you and I will never agree. I am fine not being in the Thrive group. You booted me right after I ran for the RMA board because I don't think like you for the most part. And after our last interaction where you got in my space and DEMANDED I explain my thoughts to you. Well I really don't ever want to interact with you again. However, I wish if you were going to post a survey you would post it in survey monkey so all the community that would like to could take the survey and not the chosen few. So thank you for the offer of coffee but I will politely say no thank you to that. (edited)
12h Like Reply Share  2

 **Nellie Bloom** Author · Rancho Murieta North ...
Amy Hein That's not how I experienced it Amy but we can agree to disagree. Thank you for your appreciation of my efforts though, that's nice.
12 hr ago Like Reply Share

 Add a reply...

 **A Amy Hein** · Rancho Murieta North ...
Open the pic and it shows what it says on the screen when I try to access the link.
17 hr ago Like Reply Share  1

 **J Janet Nicholson** · Rancho Murieta North ...
Yes, I also got a message that the link was broken. Is this poll only for members of the Thrive page?
17 hr ago Like Reply Share    4

 **Nellie Bloom** Author · Rancho Murieta North ...
Janet Nicholson You should be able to see it if you are a member of the Thrive group. You can request to join, just make sure to answer the questions and agree to the group rules. Glad you are interested!
17 hr ago Like Reply Share

 **Nellie Bloom** Author · Rancho Murieta North ...
Good info so far! It would be great to have a good sample to send over so keep 'em coming RM!

Nellie Bloom Author · Rancho Murieta North
Good info so far! It would be great to have a good sample to send over so keep 'em coming RM!



15 hr ago Like Reply Share 🍎👍 2

Stefany Alwazani · Rancho Murieta South
Nellie - Would be helpful to know the total votes as well, for a broader picture of what this data reflects. Any way to show that?
14 hr ago Like Reply Share 🍎 3

Nellie Bloom Author · Rancho Murieta North
Stefany Alwazani Yes. I will post the completed survey in the Thrive group after CSD has had their 7/20 meeting and decided what direction we are going. I appreciate the interest in my efforts.
14 hr ago Like Reply Share

Add a reply...

Becky Beer · Rancho Murieta North
I also tried to open the link and it's for a "select group only" So I guess this is just another "fake and biased " pole.
13 hr ago Like Reply Share 🍎👍 6

Bryan Wheeler · Rancho Murieta North
Becky Totally 🍎
13 hr ago Like Reply Share 🍎👍 2

Myrna Solomon · Rancho Murieta North
Becky come on...can't we all try to get along??
11 hr ago Like Reply Share 🍎 1

Nellie Bloom Author · Rancho Murieta North
Myrna Solomon YES!
11 hr ago Like Reply Share

Bryan Wheeler · Rancho Murieta North
Myrna not with Nellie.. she micro manages her page to fit only her believes. You go against her and your BOOTED!!
18 min ago Like Reply Share

- Dennis J.** - Rancho Murieta South
My megalomaniac meter is off the charts.
12 hr ago Like Reply Share 1
- Hailey Hanson** - Rancho Murieta North
I think it's important to make a poll that is accessible to all residents not just a select few. Many of my neighbors are not on Facebook but they are on the neighborhood app. Could you change the survey to a google form or survey monkey to make sure that all residents have input? By limiting the access to a small group of people it comes across as deceptive and biased. I'm sure that's not your intention.
12 hr ago Like Reply Share 6
- Myrna Solomon** - Rancho Murieta North
Hailey why don't you make a poll yourself that is what you want??
11 hr ago Like Reply Share 2
- Stefany Alwazani** - Rancho Murieta South
Myrna - She's simply saying that the poll might be a more accurate reflection if it could reach a wider audience. I don't see how telling her to make her own poll is constructive.
If the poll data is analyzed as it stands, it is only a reflection of a small fraction of residents and will not be a solid source of data. (edited)
11h Like Reply Share 3
- Hailey Hanson** - Rancho Murieta North
Myrna I don't think it's too much to ask for polls to be accessible for all residents. I on the other hand work full time and have a 1 year old with another on the way. It's not my season for CSD volunteering especially when we pay people to manage it.
11 hr ago Like Reply Share 3
- Julie Wheeler** - Rancho Murieta North
Stefany I hope that this is recognized when submitted!
11 hr ago Like Reply Share 2
- Susan Pennel** - Rancho Murieta North
Hailey Nellie has already demonstrated her bias toward protecting CSD regarding all matters. Conducting a pole on her intellectual property is cronyism at its best.
11 hr ago Like Reply Share 3
- Nellie Bloom** Author - Rancho Murieta North
Hailey Hanson Thank you. This is a Thrive group poll and my own personal volunteer effort. There was a security poll put out by CSD in the Pipeline last month that was accessible to everyone. Honestly, I would have been happy to create and post polls here and on the Community FB page and RM Moms Group if I was not so regularly abused on these forums. It is absolutely bizarre that people feel entitled to my volunteer work as they abuse me.
11 hr ago Like Reply Share 2
- Sherry Carrillo** - Rancho Murieta North
Julie submitted to what?
11 hr ago Like Reply Share 1

- Sherry Carrillo** - Rancho Murieta North
Julie submitted to what?
11 hr ago Like Reply Share 1
- Hailey Hanson** - Rancho Murieta North
Nellie I didn't mean my comment as abusive in anyway. Just trying to make sure everyone's voice is heard. It's about equity.
11 hr ago Like Reply Share 2
- Nellie Bloom** Author - Rancho Murieta North
Stefany Alwazani Did you take the security poll in the CSD Pipeline? That went to all 95683 residents.
11 hr ago Like Reply Share
- Stefany Alwazani** - Rancho Murieta South
Nellie - Is this the same poll?
11 hr ago Like Reply Share
- Nellie Bloom** Author - Rancho Murieta North
Susan Penne! What pole is that? What motive do I have? I'll tell you honestly that I felt very strongly the community does not fully understand what it will mean if we do not fund security adequately. My poll is just to get as much last minute info to CSD so they can decide whether to put a parcel tax on the ballot. What other motive would there be?
11 hr ago Like Reply Share
- Nellie Bloom** Author - Rancho Murieta North
Hailey Hanson The CSD Pipeline poll was accessible to all. Did you take it?
11 hr ago Like Reply Share
- Hailey Hanson** - Rancho Murieta North
Nellie I honestly don't recall receiving it so I don't think I did. Was it sent via email or snail mail? Is it the same poll? If so then there's no issues with asking a small group. Just wanted to make sure my neighbors have access. Im in the thrive group so I can take it but one of my neighbors is elderly and the others are not on social media.
(edited)
11h Like Reply Share 1
- Nellie Bloom** Author - Rancho Murieta North
Hailey Hanson It was online and in the CSD pipeline that comes with the bill so the older people are the most likely to receive it, read it and return it. More importantly to clarify I guess - mine is not an official poll in anyway. I am just hoping to get more information so CSD can make the decision that will have the most community support.
11 hr ago Like Reply Share
- Nellie Bloom** Author - Rancho Murieta North
Stefany Alwazani pretty much. Did you take the CSD poll? If not, I would be interested to know why. There was some bad advice floating around to ignore the CSD poll. That, of course, only limits the community information going to CSD.
11 hr ago Like Reply Share

Hailey Hanson · Rancho Murieta North · ...
Nellie gotcha. I don't get a paper bill and I have my bill on autopay so I rarely go onto the website. It doesn't look like they emailed it out to residents either. Unfortunately, I'm sure this is why they didn't get the amount of responses they were hoping for.
11 hr ago Like Reply Share 1

Stefany Alwazani · Rancho Murieta South · ...
Nellie - It's possible it was completed. I would need to see it to recall but I believe I did. I was also called and polled but phone, the questions pertained to security, etc
11 hr ago Like Reply Share 1

Nellie Bloom Author · Rancho Murieta North · ...
Stefany Alwazani That was a CSD poll. The Pipeline poll was in response to residents requesting that a poll be available to everyone. It was on the csd website for a month and mailed to all residents.
11 hr ago Like Reply Share

Nellie Bloom Author · Rancho Murieta North · ...
Hailey Hanson It was a mailed brochure and on the CSD website but I hear you because I rarely look at my mail very closely. I have started reading the CSD Pipeline every month and eventually started browsing board agendas and meeting packets. If you read the monthly Pipeline, you will understand a lot about what's coming up.
11 hr ago Like Reply Share 1

Julie Wheeler · Rancho Murieta North · ...
Sherry to RMCS- I hope they recognize that this is a small biased group in the community that is hand picked by the person who posted the survey because it was part of her intellectual property. Heck! Who knows. Maybe I'm on your side, but we shall never know because the survey is locked down.
10 hr ago Like Reply Share 2

Nellie Bloom Author · Rancho Murieta North · ...
Julie Wheeler Did you participate in the mailed and posted CSD security survey? That went to all 95683 residents. If you didn't, I would be interested to know why not? Yes. When I send over the survey results I will make sure to let CSD know it is a sample of 95683 residents. I invite you to join the Facebook Thrive group Julie and you can take the survey. My side is your side!
2 hr ago Like Reply Share

Julie Wheeler · Rancho Murieta North · ...
Nellie I did take the CSD survey, and you removed me from Thrive when I supported a candidate that was not to your liking, so I cannot access your survey. (Before you ask- I did not break any "Rules", I simply stated who I was supporting and was removed as was my husband). Also even if I wasn't removed, I keep my survey participation to "Official" surveys that count. (edited)
35m Like Reply Share 2

Add a reply

Julie Wheeler · Rancho Murieta North · ...
Nellie I did take the CSD survey, and you removed me from Thrive when I supported a candidate that was not to your liking, so I cannot access your survey. (Before you ask- I did not break any "Rules", I simply stated who I was supporting and was removed as was my husband). Also even if I wasn't removed, I keep my survey participation to "Official" surveys that count. (edited)
36m Like Reply Share 2

Add a reply...

Myrna Solomon · Rancho Murieta North · ...
Stefany I have read all the comments and understand clearly what is being said..if someone doesn't like the way this poll was done, make your own and do it anyway you want. (edited)
11h Like Reply Share 1

Susan Pennel · Rancho Murieta North · ...
Myrna and Nellie. I say this with experience from a long career in market analytics. Myrna.. your last paragraph wraps up darn near everything wrong with this world "let's do a poll so we can tell our followers. what they want to hear." Do we really want such polls influencing our board?
11 hr ago Like Reply Share 3

Nellie Bloom Author · Rancho Murieta North · ...
Susan Pennel It will be a sample from a group of 850 residents. Did you complete the CSD survey mailed to every home in 95683?
10 hr ago Like Reply Share 1

Nellie Bloom Author · Rancho Murieta North · ...
Susan Pennel This, mine is and an unofficial survey from a pool of about 850 95683. It will be delivered in that way. Did you complete the CSD survey that was mailed to every household in 95683? if not, why not? I am interested. (edited)
2h Like Reply Share 1

Add a reply...

Susan Pennel · Rancho Murieta North · ...
Even with a 10% response rate which is generous in this type of survey, that's 85 individuals.
But to answer your question, no, I did not complete the survey. It appeared to be nothing more than a PR ploy. I honestly question if any sort of science applies to CAD surveys.
10 hr ago Like Reply Share 4

Nellie Bloom Author · Rancho Murieta North · ...
Susan Pennel That is really too bad. CSD missed out on your feedback and also that PR dig is just not true. Here is a question for you to consider, what if my significant concerns are valid? Why else



Susan Pennel · Rancho Murieta North



Even with a 10% response rate which is generous in this type of survey, that's 85 individuals.

But to answer your question, no, I did not complete the survey. It appeared to be nothing more than a PR ploy. I honestly question if any sort of science applies to CAD surveys.

10 hr ago [Like](#) [Reply](#) [Share](#)



4



Nellie Bloom [Author](#) · Rancho Murieta North



Susan Pennel That is really too bad. CSD missed out on your feedback and also that PR dig is just not true. Here is a question for you to consider, what if my significant concerns are valid? Why else would I put myself through all this if I was not deeply concerned for our community? Here is next Wednesdays board packet.>

<https://bit.ly/csdjune20> (edited)

2h [Like](#) [Reply](#) [Share](#)



1

MEMORANDUM

Date: July 19, 2022
To: Board of Directors
From: Tom Hennig, General Manager
Subject: Security Services Parcel Tax Decision

Recommendation

To provide staff direction on whether or not to (1) submit the necessary information to the County Registrar of Voters to place special security services parcel tax measure on the November 8, 2022, regular election. If so what final comments or edits are requested, (2) at which parcel tax level as defined by staff, (3) direction for other issues as discussed in this memo.

Background

RMCS D is unique in being the only California Special District to provide in-house, 24-hour security services. In 1998, given the fact that security cannot be covered as a utility bill, the community passed a special parcel tax, Measure J to ensure continued security services only.

As such, security services at Rancho Murieta are funded by the Measure J Special Parcel Tax (not a bond), as approved by the voters in 1998. Currently, Measure J is billed monthly, at the following rates \$31.55 for metered lots behind the gates; \$24.76 per unmetered lot; \$7.61 for metered lots outside the gates; \$24.27 per undeveloped residential (acre) per month and various rates for commercial properties. Measure J provided funding for two (2) gate officers and one (1) patrol officer working 24/7/365. Initially, the base-year rates provided sufficient funds to support the twenty-four hour per day operations. During the first few years, rates were set below the baseline due to lower budgetary needs. Approximately ten years later, the rates needed to increase to keep up with the rising costs. As the years progressed, costs caught up and then surpassed the available rate increases.

Our current security services personnel (funded by both Measure J and property tax revenue) includes:

- 1 Security Supervisor
- 1 Sergeant Patrol (Currently frozen due to budget constraints)
- 4 Patrol Officers
- 8 Gate Officers
- 2 Part-time Gate Officers

Over the past six years, the District began to supplement Security special taxes with general-purpose property tax. This practice became necessary as the cost of security services has outpaced revenue growth. For fiscal year 2020-21, the District allocated fifty-eight (58%) of property tax revenue to support Security. Without a significant change in the level of services or an influx of new ratepayers, the District cannot sustain the practice of spending property taxes on Security.

Over the past year, the district has been exploring the option of an additional parcel tax (not a bond) to meet our security needs only. This possible additional parcel tax would need to be passed by a two-thirds vote of the people at a regularly scheduled election. In order to qualify a parcel tax ballot measure for the November 8, 2022, ballot, the district would need to file with the Sacramento County Registrar of Voters by August 1, 2022.

Discussion

On July 11, 2022, the District held a special Board meeting to consider whether to propose a supplemental security special parcel tax for approval by the District voters to provide additional funds dedicated to security services. During this meeting the Board of Directors received a presentation from staff on the steps taken to date to support a decision to place the proposed measure on the ballot. After the Board discussion there was a detailed discussion with community members concerning the amount of property taxes that were being dedicated to the Security Department, and the three options presented if the Board chooses to place a Special Tax Measure on the November 8th ballot. Residents from Murieta Gardens discussed their concerns that since this would be a flat parcel tax, if it were passed, properties outside the gates would pay the same as those ratepayers behind the gates, who have a gate guard. The Gardens residents voiced their concerns over the increase in local crime and how the District would address this with increased security funding.

Throughout this process the Board has directed staff to determine various scenarios for the level of funding needed to operate security services. This included direction to eliminate or offset the amount of general purpose property taxes used to supplement Measure J funds. Based on this direction, and with the assistance from a professional polling company, staff have developed three options. These options have been labeled Reduce, Maintain or Increase. Each option as outlined below, provides a level of service that would either reduce or eliminate the need to supplement Measure J to run the Security operations.

- **Option 1: Reduce Current Security Levels**
 - **Parcel Tax: \$168 per parcel per year, \$14 per month**
 - Move from 21 to 15 Patrol Shifts Staffed per Week

- 1 Sergeant & 1 Patrol Position Frozen
 - Fully Staffed Gate Security
 - Personnel
 - 1 Security Supervisor
 - 3 Patrol Officers
 - 8 Gate Officers
 - 2 Part-time Gate Officers
 - Finances
 - Estimated Expenditures: \$2,257,032
 - Measure J Revenue: \$1,585,119
 - Possible New Parcel Tax: \$463,344
 - Total Estimated Revenue: \$2,048,463
 - Shortfall: \$208,569
 - Summary: No Patrol Sergeant and lose one patrol officer.
- **Option 2: Maintain Current Security Levels**
 - **Parcel Tax: \$316 per parcel per year, \$26 per month**
 - Fully staff existing, authorized Security positions
 - 21 Patrol Shifts Staffed per week
 - Fully Staffed Gate Security
 - Personnel
 - 1 Security Supervisor
 - 1 Sergeant Patrol
 - 4 Patrol Officers
 - 8 Gate Officers
 - 2 Part-time Gate Officers
 - Finances
 - Estimated Expenditures: \$2,456,082
 - Measure J Revenue: \$1,585,117
 - Possible New Parcel Tax: \$871,528
 - Total Estimated Revenue: \$2,456,645
 - Surplus: \$563
- **Option 3: Increase Security Levels**
 - **Parcel Tax: \$392 per parcel per year, \$33 per month**
 - More security staff
 - 28 Patrol Shifts Staffed per week
 - Fully Staffed Gate Security

- 2 Sheriff Patrol Shifts 26 Weeks per/Year (\$41,600)
- Personnel
 - 1 Security Supervisor
 - 1 Sergeant Patrol
 - 6 Patrol Officers
 - 9 Gate Officers
 - 2 Part-time Gate Officers
- Finances
 - Estimated Expenditures: \$2,665,115
 - Measure J Revenue: \$1,585,117
 - Possible New Parcel Tax: \$1,081,136
 - Total Estimated Revenue: \$2,666,253
 - Surplus: \$1,138
- Summary: Gain two Patrol Officers and one Gate Officer.

Annual Adjustment/s and Cap:

Review text for Consumer Price Index (CPI) and a cap: The special tax is subject to an annual adjustment tied to the annual change in the Consumer Price Index for Pacific West Cities B/C for all Urban Consumers as of February of each succeeding year.

This is different than Measure J in that Measure J had a cap of 2%, and this potentially new proposed parcel tax would be the same cost per parcel.

What We Heard from Community Listening:

We have been actively engaging in a community conversation regarding our security service needs and the possibility of an additional parcel tax to meet our needs. We have sent and posted information, conducted a public opinion poll, and asked for community feedback through an online survey in our Pipeline Newsletter, on our website, and in a mailing. We also encouraged community participation at our board meetings. Additionally, we conducted community member conversations, and a community advisory meeting.

The recent community-wide mailer and survey was sent in June asking for all community member opinions. Here is the list of priorities and the level of support:

1. Continue security gate officers 24 hours a day, year round – 82%
2. Deter crimes including burglary and theft – 57%
3. Continue emergency response patrols 24/7 year round – 44%
4. Reduce vandalism, graffiti, and property damage – 43%
5. Patrol open space areas to reduce trespassing and fire risk – 38%

6. Provide additional patrols by Sheriff's deputies – 32%

On June 30, a meeting was held with community leaders representing all areas of the District. We invited approximately 40 identified community members, 31 of the invitees attended the meeting. We reviewed our security needs and possible solutions. Three options for a possible parcel tax (reducing, maintaining, or increasing security) were reviewed, and a soft hand vote of attendees was taken. Two attendees voted for **reducing**, twelve for **maintaining**, and thirteen for **increasing**. Attendees were given the opportunity to vote for multiple options.

Should an Independent Citizens Oversight Committee be established?

In response to the desires of the Community Leaders the District the Board may consider establishing an independent citizen's oversight committee for this specific proposed measure to provide oversight function to review revenues and expenditures and provide a second independent verification that all expenditures and program operations are being made as promised to Rancho Murieta residents at least annually. The findings of the citizen's committee would be reviewed by the District Board of Directors and made available to the public.

Other Longer-Term Security Service Options to Discuss in 2023 and beyond may include:

- Consider committing as much property tax as needed to meet current security needs and reduce our reserve contributions.
- Consider committing a limited amount of property tax funds to meet security needs for the indefinite future.
- Consider not allocating property tax to security, keep Measure J, and live within our means.
- Consider going out to bid with a private security firm.
- Consider having RMA take over security services for Rancho Murieta residents.

Elections Specifics

- The deadline for a special district in Sacramento County to file a measure with the Registrar of Voters is no later than August 1, 2022.
- The locally elected RMCS D Board is the legal entity that can vote whether or not to place a measure on the ballot for voters to then decide on or before election day November 8, 2022.
- All registered voters in the RMCS D jurisdiction have the ultimate decision when they vote YES or NO on the measure on or before election day November 8, 2022.
- August 8, 2022 – Impartial analysis from County Counsel for measures.
- October 10, 2022 – Deadline for Registrar of Voters to mail ballots to voters.
- October 24, 2022 – Last day to register to vote.

- October 29, 2022 – Some Voter Centers open through Election Day.
- November 5, 2022 – All Vote Centers to open through Election Day.
- November 8, 2022 – Election Day. Last day to turn in ballot.

Financial Impact

The district has spent approximately \$100,000 to date in feasibility to do the necessary due diligence to inform the board. This included a public opinion poll and public engagement. Assuming there is a Board election this November, the minimum cost to place this measure on the November 8, 2022, ballot with the registrar of voters is \$0.1035 per voter or approximately \$502.18 with an estimate of 5,000 registered voters. If there is not a Board member election, the cost to place the measure would increase to \$7,852.53. If the District chose to inform the public with information only about the measure, the costs are estimated to be between \$25,000-\$35,000.

Action Required

At this time the Board needs to decide if they want a new Parcel Tax placed on the November 8, 2022, general election ballot. If the decision is to proceed with placing this on the ballot, we are seeking direction on what to include. If approved, staff will work with the Registrar of Voters to place the measure on the ballot and to develop the education and outreach plans.

RESOLUTION NO. R2022-18

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
PROPOSING SUPPLEMENTAL SECURITY SPECIAL TAX, ADOPTING BALLOT MEASURE, CALLING AN
ELECTION TO BE HELD IN THE DISTRICT ON NOVEMBER 8, 2022 FOR THE VOTERS TO CONSIDER
APPROVING THE SPECIAL TAX, APPROVING AN INCREASE IN THE DISTRICT'S SPENDING LIMIT,
REQUESTING THAT THE DISTRICT ELECTION BE CONSOLIDATED WITH THE STATEWIDE ELECTION,
AND REQUESTING ELECTION SERVICES BY THE SACRAMENTO COUNTY ELECTIONS DEPARTMENT**

BE IT RESOLVED by the Board of Directors of the Rancho Murieta Community Services District as follows:

SECTION 1. Recitals. This resolution is made with reference to the following background recitals.

a. The Rancho Murieta Community Services District Board of Directors (the "Board") is authorized and charged to provide ongoing security services to protect lives and property (collectively "security services") to the residents, property owners, and guests of Rancho Murieta Community Services District (the "District").

b. The District currently funds security services from a special tax approved by the voters in 1998 as Measure J (now codified at District Code chapter 21, section 5.00; the "1998 Tax") and a portion of the District property tax revenue. The 1998 Tax has increased at a rate of 2% per year, which has been less than the rate of inflation over the years since 1998.

c. The Board has determined that existing available revenues are insufficient to maintain the current and desired level of security services and that it is in the best interest of the community that the District continue providing the current level of security services.

d. The Board has determined, in light of the increased operating costs for security services and the insufficient revenue, that it must request the support and approval by the voters to impose a new supplemental security special tax on property within the District to provide increased and reliable revenues that can be used to fund security services, that this proposed special tax therefore is necessary and appropriate for public safety and to protect lives and property, and that it is in the best interest of the community to seek voter approval (which requires approval by two-thirds vote) of the proposed special tax in order to provide and maintain the desired level of security services.

e. Pursuant to Government Code sections 50075 - 50077.5, 53720 - 53730 and 61121(a), Elections Code sections 10002, 10403 and 12001, and other applicable law, the Board is authorized to adopt this resolution proposing a special tax for consideration and approval of the voters. If approved, the special tax shall be applied against all real property parcels within the District.

f. If approved by the voters, the special tax will be used solely for the purpose of funding security services within the District, with all funds staying in the local District community.

g. The Board conducted a duly noticed public hearing and considered public comments prior to adopting this resolution.

SECTION 2. Special Tax Proposed. The Board proposes to adopt a supplemental security special tax on parcels within the District's boundaries. The type and rate of special tax, specific purposes of the special tax, method of collection, and other details are set forth on the attached Exhibit A, which is a

proposed ordinance of the people of the District adopting a supplemental security special tax. The special tax shall not take effect unless approved by two-thirds of the District voters voting on the question. The special tax is estimated to raise \$463,000 or \$872,000 or \$1,081,000 or such other sum based on different tax rate approved by the Board in annual local funding for the District.

SECTION 3. Call and Consolidation of Election. The Board orders and calls an election for the purpose of submitting to the qualified voters within the District the question of whether to adopt a supplemental security special tax to fund ongoing security services. The Board requests that the District election be consolidated with the November 8, 2022 statewide General Election in Sacramento County and with any other applicable election conducted on the same day within the boundaries of the District.

SECTION 4. Submission of the Special Tax to Voters and Voter Approval Requirement. The proposed special tax shall be submitted to the District's registered voters within Rancho Murieta Community Services District for their approval or rejection. The special tax requires approval by a two-thirds vote of the District voters voting in an election on the issue. The full text of the proposed ballot measure is attached as Exhibit A and incorporated herein. If approved by the voters, the special tax shall continue until repealed by the Board or by two-thirds vote of the voters. The 1998 Tax would remain in effect and the supplemental security special tax revenue would supplement the 1998 Tax revenue.

SECTION 5. Request for Services. Pursuant to Elections Code 10002, the Board requests the Board of Supervisors to authorize the Sacramento County Elections Department to provide all services necessary for conducting an election on the special tax measure and agrees to pay for the services in full. The Board directs that the election be held on November 8, 2022, pursuant to Elections Code 10418, with the ballot prepared by the Registrar of Voters of the County of Sacramento. The exact form of the ballot question is included in Section 6 below. The consolidated election shall be held and conducted in the manner prescribed in Elections Code section 10418 and otherwise in conformity with the Elections Code.

SECTION 6. Ballot Question. The Sacramento County Elections Department shall conduct the election for the following measure to be voted on at the November 8, 2022 election:

To prevent crime and better protect the lives and property of Rancho Murieta owners, residents, and businesses, provide additional patrols by Sheriff's deputies and security patrol staff, and continue gated security 24 hours per day, year-round, shall the Rancho Murieta Community Services District ordinance to levy an annual supplemental security special tax of \$168 or \$316 or \$392 or other sum approved by the Board per parcel, including an annual inflation adjustment, providing \$463,000 or \$872,000 or \$1,081,000 or such other sum based on different tax rate approved by the Board annually in locally-controlled funding, until ended by voters be adopted?

Yes ____ No ____

SECTION 7. Request to Print Measure Text. The Sacramento County Elections Department is requested to print the full measure text in Exhibit A exactly as filed or indicated on the filed document in the Voter Guide for the November 8, 2022 election. Cost of printing and distribution of the measure text will be paid for by the District.

SECTION 8. Authorization for Appropriations Limit Increase. To the extent that the revenue from the special tax (if approved by the voters) is in excess of the appropriations limit for the District, as calculated in accordance with the provisions of Article XIII B of the California Constitution and applicable statutory provisions, the approval of this special tax by the voters shall constitute approval to increase the District's spending limit in an amount equal to the revenue derived from the special tax, for the maximum period of time as allowed by law.

SECTION 9. Effective Date of the Special Tax. This special tax shall be deemed established and shall be in effect as of the day following the election date of November 8, 2022, upon certification of the election results evidencing approval by at least two-thirds of the participating registered voters and approved by the Board. The special tax shall be levied against all real property within the District beginning January 1, 2023. If approved by the voters, the special tax shall continue in effect until repealed by the Board or by the two-thirds vote of the voters.

SECTION 10. Use and Accountability of the Special Tax Proceeds. The special tax shall be used solely for the purpose of providing security services (as described in more detail in the proposed ordinance (Ex. A)).

SECTION 11. Adjustment of Tax Rate. The District will annually adjust the maximum special tax rate pursuant to an annual inflation adjustment as provided in the proposed ordinance (Ex. A).

SECTION 12. Collection. Unless otherwise ordered pursuant to an ordinance or resolution adopted by the Board, the special tax shall be collected with other monthly District service charges and special taxes and shall be subject to the same penalties for non-payment as other monthly District service charges and special taxes.

SECTION 13. Validation Pursuant to Code of Civil Procedure 860 et seq. Pursuant to Government Code section 50077.5, Code of Civil Procedure part 2, title 10, chapter 9 (commencing with Section 860) and its 60-day statute of limitations shall apply to any judicial action or proceeding to validate, attack, review, set aside, void, or annul the special tax ordinance approved by the voters.

SECTION 14. Staff Authorization. The General Manager and District Secretary are authorized and directed to take all other actions that are necessary or appropriate to have the special tax measure properly submitted to the District voters for consideration at the November 8, 2022 election.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rancho Murieta Community Service District, County of Sacramento, held on the 20th day of July, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Maybee, President, Board of Directors

Attest:

Amelia Wilder
District Secretary

EXHIBIT A

ORDINANCE NO. O2022-02

**AN ORDINANCE OF THE PEOPLE OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
APPROVING SUPPLEMENTAL SECURITY SPECIAL TAX**

The people of the Rancho Murieta Community Services District ordain as follows:

Section 5A.00 is added to Rancho Murieta Community Services District Code chapter 21 to read as set forth below.

Section 5A.00 - Supplemental Security Special Tax

5A.01 Findings. The District finds and declares that:

a. The District security services protect the residents and property owners and their property within the District. The District voters approved a special tax for security services in 1998. (See District Ordinance No. 98-1 and District Code chapter 21, section 5.00.) The District's ability to continue to provide security services depends on the availability of sufficient revenue to support these services.

b. The people desire that the District continue to provide a full and ongoing level of security services. But operating costs are increasing, and existing District revenues are insufficient to maintain the current and desired level of services. It therefore is appropriate that the voters approve a new supplemental security special tax on property within the District to fund and maintain the security services. This special tax is necessary and appropriate for public safety and to protect lives and property, and it is in the best interest of the community.

5A.02 Authority

This special tax is adopted and levied pursuant to the following legal authority: California Constitution article XIII C, Government Code sections 50075 - 50077.5, 53720 – 53730, and 61121(a), and other applicable law.

5A.03 Supplemental Security Special Tax Rate

a. There is hereby imposed a special tax upon the owners of parcels within the District at a tax rate of **\$168 or \$316 or \$392 or other sum approved by the Board** per parcel per year. The special tax will be known as the supplemental security special tax. The special tax is due from each owner of record of a parcel within the District as reflected upon the property tax rolls of the County Assessor. The tax rate shall be subject to annual adjustments in accordance with section 5A.05. The supplemental security special tax revenue shall supplement the revenue from the special tax for security services that was approved in 1998.

b. For the fiscal year beginning July 1, 2023 and annually thereafter, the Board by resolution shall determine the special tax for the applicable year. The Board may elect to impose a lesser special tax than the authorized maximum special tax rate applicable for the fiscal year. If necessary to meet expenses, the Board may adjust the actual special tax rate during a fiscal year so long as the actual tax rate does not exceed the maximum allowable tax rate for that fiscal year. If the Board elects to impose a lesser special tax rate in a fiscal year, then in any later fiscal year the Board may elect to impose up to the full authorized maximum special tax rate.

c. For purposes of this section 5A.00, a “parcel” means a real property parcel or lot within the District created by a subdivision map approved and recorded in accordance with the California Subdivision Map Act. If the County Assessor has assigned multiple assessor parcel numbers to a parcel, the parcel will be treated as a single parcel for purposes of special tax levy and collection.

5A.04 Collection

The District shall bill and collect the supplemental security special tax together with other monthly District service charges and special taxes and the supplemental security special tax shall be subject to the same remedies and penalties for non-payment as other District special taxes and service charges. District Code chapter 21, sections 6.00 (Billing Procedures) and 7.00 (Collection of Special Tax) shall apply to the billing and collection of the supplemental security special tax.

5A.05 Annual Adjustment

Commencing July 1, 2023 and each July 1 thereafter, the tax rate specified in section 5A.03 shall be adjusted to reflect the increase in the cost of living during the previous year based on the percent change for the previous year in the Consumer Price Index for All Urban Consumers for the Pacific Division, as reported by the U.S. Bureau of Labor Statistics and as calculated by the District, with a maximum annual adjustment not to exceed five percent. The General Manager shall keep and maintain a current schedule of the maximum tax rate based on this annual increase and make the current schedule available to any interested party upon request.

5A.06 Use and Disposition of Revenue

Revenue collected from the special tax shall be deposited in a special fund called the supplemental security special tax fund and shall be used only for the provision of security services within the District. Security services include:

- a. Operating and staffing the security gates located at the entrances to parts of Rancho Murieta;
- b. Providing a mobile security patrol of the District and its boundaries;
- c. Operating a radio communication system to maintain contact with external sheriff, police, fire, and other emergency response services and other appropriate entities within the District;
- d. Providing assistance to other agencies delivering first aid, firefighting, police, and emergency services within the District;
- e. Monitoring, controlling, and registering guests and invitees of District residents and property owners, and other visitors within the District;
- f. Purchasing, maintaining, and repairing vehicles and equipment used by the District exclusively to provide security services;
- g. Contracting with the County of Sacramento for additional patrols by County deputy sheriffs;
- h. Conducting such other activities as the District Board in its discretion may authorize for the protection of District property owners and residents and their property; and,
- i. Performing other administrative services and tasks supporting the security services or relating to the administration and collection of the special tax.

All supplemental security special tax revenue collected in a fiscal year in excess of the security services expenditures for that year will be transferred to the District Security Reserve account to be utilized for improvements, replacements, or repair to security vehicles, equipment, or fixed assets.

5A.07 Annual Report

The District chief fiscal officer shall prepare and file an annual report with the Board no later than January 1, 2023 and annually thereafter. The report shall include the amount of special tax revenue

collected and expended in the prior fiscal year, the status of the security services funded by the special tax, an evaluation about whether the year's security services revenues and expenditures are consistent with this section 5A.00, and other accountability measures appropriate to comply with Government Code sections 50075.1 - 50075.3 and 12463.2.

5A.08 Independent Citizens Oversight Committee

In response to the desires of community leaders, the District will establish and utilize an independent citizen's oversight committee to provide an oversight function to review security services revenues and expenditures and annually provide a second independent verification that all expenditures and program operations are being made as promised to Rancho Murieta residents. The section 5A.07 annual report and citizen's committee findings will be reviewed by the District Board of Directors and made available to the public.

5A.09 Effective Date

This special tax shall be deemed adopted as of the day following the November 8, 2022 election upon certification of the election results evidencing approval by at least two-thirds of the participating registered voters and declared by the Board. If approved by the voters, the special tax shall be levied and collected against all real property parcels within the District beginning January 1, 2023 and shall continue in effect until repealed by the Board or by two-thirds vote of the voters.

5A.10 Interpretation and Amendment

The Board by resolution may interpret or construe this section 5A.00 for purposes of clarifying any vagueness or ambiguity as it relates to the special tax or its levy, calculation, or collection. The Board by ordinance may amend this section 5A.00; provided, however, that any Board-approved amendment that increases the voter-authorized special tax rate shall become effective only if approved by a two-thirds vote of the District voters voting on the question.

5A.11 Appeals

Any taxpayer or landowner who contends that the calculation, levy, or collection of this special tax is in error or in violation of the law may file a notice with the District Secretary appealing the special tax. The notice shall state the grounds for the appeal. The District General Manager then will review the appeal and alleged error or violation, and, if appropriate, meet with the appellant. If the General Manager determines that an error was made or violation occurred, then, as appropriate, the General Manager shall correct the special tax levy. If the taxpayer or landowner disagrees with the General Manager's determination, the taxpayer or landowner may file an appeal with the Board within 30 days from the date of the General Manager's determination. The findings and determination of the Board, made after affording the appellant an opportunity to be heard by the Board, shall be final and conclusive. The Board by resolution may adopt rules for the filing and hearing of appeals under this section.

5A.12 Severability

If any section, subsection, or portion of this section 5A.00 is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of section 5A.00. The District voters declare that they would have adopted the remainder of this ordinance, including each section, subsection, and portion, irrespective of the invalidity of any other section, subsection, or portion of this section 5A.00.

MEMORANDUM

Date: July 14, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Introduce Ordinance O2022-03 Amending District Code Chapter 4 (Purchasing and Bidding) to Allow for Rule Suspension and Add Designee

RECOMMENDED ACTION

It is recommended that the Board approve the amendment of District code Chapter 4 (Purchasing and Bidding) to allow for rule suspension and add designee.

BACKGROUND

Periodically, the District requires emergency contract services. It is imperative that these services be completed immediately in some cases to prevent costly damages to property or other implications. When these situations arise, the District has typically moved forward without the Board approval as an emergency contract and then requested the Board ratify the expenses and approve the sole source bid.

District staff have worked with the attorneys to ensure the correct language is included in the addition to District Code Chapter 4, Section 1.06. It reads:

1.06 Rule Suspension. By motion, the Board in its discretion may at any meeting temporarily suspend a rule, procedure, or requirement in this chapter, so long as the suspension does not violate any state law.

Additionally, staff have worked with the District attorneys to revise language with relation to the Administration of the Chapter and the Delegation of Authority. Section 1.02 is amended in District Code to allow delegation authority in the event of an Acting or Interim General Manager through Board designation to read as follows:

Administration of Chapter: The General Manager shall be the Purchasing Agent for the District and shall have the duties and power described by the applicable laws of the state, District Ordinance, District Code, Procurement Policies and applicable resolutions of the Board relating to the administration of chapter and shall take steps as are reasonable and proper to ensure compliance with this Chapter. In the event of a vacancy in the General Manager position, the Acting or Interim General Manager designated by the Board shall be the Purchasing Agent. In the event of a long-term vacancy of the General Manager position, not filled by an Acting or Interim General Manager, the board President may designate any District staff to be the Purchasing Agent.

Section 3.02 is amended in District Code to delegate purchasing agent authority and describes the relevant actions to read as follows:

Delegation of Authority: The General Manager may delegate in writing the authority assigned by this Chapter for the purchase of goods and supplies, the execution of contracts, work orders and change orders, the procurement of professional services, the verification of sole source procurement authorization and the declaration of disposition of surplus property to his or her designee, as the General Manager deems proper.

Staff are recommending the Board approve these amendments to clarify the delegation of authority and add the rule suspension to allow for emergency contracts and exceptions to the bidding process.

FINANCIAL IMPACT

There is no financial impact at this time.

ORDINANCE NO. O2022-03

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
AMENDING DISTRICT CODE CHAPTER 4 (PURCHASING AND BIDDING)
REGARDING ADMINISTRATION OF PURCHASING AND BIDDING, RULE SUSPENSION,
AND DELEGATION OF AUTHORITY**

The Board of Directors of the Rancho Murieta Community Services District ordains as follows:

SECTION 1. PURPOSE AND AUTHORITY. District Code chapter 4 establishes local rules and procedures governing District purchasing, bidding, and contracting. The purpose of this ordinance is to revise chapter 4 to authorize appointment of the District purchasing agent, allow the Board on a case-by-case basis to suspend the purchasing and bidding rules, and allow for delegation of purchasing authority. This ordinance is adopted pursuant to Government Code sections 54202, 61060 and 61063 and other applicable law.

SECTION 2. CODE AMENDMENT

Section 1.02 is amended in District Code to allow delegation authority in the event of an Acting or Interim General Manager through Board designation to read as follows:

Administration of Chapter: The General Manager shall be the Purchasing Agent for the District and shall have the duties and power described by the applicable laws of the state, District Ordinance, District Code, Procurement Policies and applicable resolutions of the Board relating to the administration of chapter and shall take steps as are reasonable and proper to ensure compliance with this Chapter. In the event of a vacancy in the General Manager position, the Acting or Interim General Manager designated by the Board shall be the Purchasing Agent. In the event of a long-term vacancy of the General Manager position, not filled by an Acting or Interim General Manager, the board President may designate any District staff to be the Purchasing Agent.

Section 1.06 is added to District Code chapter 4 to read as follows:

1.06 Rule Suspension. By motion, the Board in its discretion may at any meeting temporarily suspend a rule, procedure, or requirement in this chapter, so long as the suspension does not violate any state law.

Section 3.02 is amended in District Code to delegate purchasing agent authority and describes the relevant actions to read as follows:

Delegation of Authority: The General Manager may delegate in writing the authority assigned by this Chapter for the purchase of goods and supplies, the execution of contracts, work orders and change orders, the procurement of professional services, the verification of sole

source procurement authorization and the declaration of disposition of surplus property to his or her designee, as the General Manager deems proper.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect 30 days after its final passage.

SECTION 4. SEVERABILITY. If any section or provision of this ordinance or the application of it to any person, transaction or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this ordinance that can be given effect without the invalid or unenforceable provision, and to this end the provisions of this ordinance are declared to be severable.

SECTION 5. PUBLICATION. The District Secretary is directed to publish this ordinance once in a newspaper of general circulation published in the District within 15 days after the adoption of the ordinance.

INTRODUCED by the Board of Directors on the 20th day of July 2022.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at a regular meeting on the 17th day of August 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Maybee
President, Board of Directors

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: July 13, 2022
To: Board of Directors
From: Michael Fritschi, P.E. - Director of Operations
Subject: Lake 11 Recycled Water Spill

RECOMMENDED ACTION

It is recommended that the Board approve the contract with Joe Domenichelli & Associates for the emergency design for repair of the drainage section of Lake 11 overflow.

BACKGROUND

At 8 AM on Friday, June 17. County Club Staff informed District Staff that there appeared to be water running out of Lake 11 near the Stormwater manhole on the north west corner of the lake. District staff went to the site to review and evaluate the issues. Based on this review it was determined that a beaver or some other borrowing animal had burrowed into the bank near the stormwater outflow pipe which had a few pinholes due to rust and corrosion.

At that time, it was determined that about 2 gallons per minute of recycled water was running into the pipe and flowing into the Cosumnes River. The first order of business was to stop the flow of water to the river. This was managed with sand bags and small pump powered by a generator. This step was completed at 1:30 PM that day. The District reported this event to CAL OES and has spoken with County Hazmat staff. The District has provided a report to regional water quality control board outlining the incident and providing direction for a permanent correction.

District staff met with the District's Engineer to come up with an intermediate plan to insert a plug for the pipe to buy the time needed to make a permanent repair of the stormwater manhole area. The District is in the process of working with the District Engineer to develop a design that will become a permanent correction to this issue. The District has discussed the overall state of recycled water use with Lake 11 and the permanent corrections intended with the regional board. As part of this process District staff are researching the history of this system to confirm whether or not the cost of the temporary fix and permanent are the responsibility of the District or the Country Club.

FINANCIAL IMPACT

Currently the District has roughly \$560,000 in the drainage reserve fund. Once the permanent repair has been designed, the District will have an estimate from the Engineer on the cost range for the repair. The District has been in communication with the Country Club to regulate the level of Lake 11 at a lower elevation until the plug can be installed.



July 15, 2022

Michael Fritschi
Director of Field Operations
Rancho Murieta CSD

Subject: Proposal for Lake 10/11 Outfall Design Services

Dear Michael,

Attached is our scope and fee for engineering design and construction related services for the subject outfall project.

The project will abandon the existing lake outfall riser and replace the storm manhole just downstream from the riser to eliminate seepage from the lake into the outfall. The new storm drain manhole will be re-built to be water-tight and will include a new discharge pipe inserted into the existing CMP with a grouted outside (annular) space between the two pipes. The new pipe will be 20 to 40 feet in length depending on the results of a field investigation of the pipe condition to be performed by District Staff.

Per our discussions, this project is considered an emergency repair project and will not go to a formal bid. Rather, the District will obtain a quote for construction from one or two local contractors, based on a two to three sheet plan set which includes any needed specifications on the respective sheets.

We anticipate that a solution to stop seepage and allow the revised outfall to operate as originally intended will satisfy the requirements of the District and the State. We do not intend to provide a formal submittal to the State or provide coordination and responses to State review comments.

Please contact me if you have any questions regarding this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Domenichelli', is written over a light blue horizontal line.

Joseph Domenichelli, PE
President, Domenichelli & Associates



Rancho Murieta CSD
Lake 10/11 Outfall Design Services Proposal
7-15-22

Scope of Services

Task 1 – Site Visits & Gather Pertinent Information

1a- Site Visits During Design - D&A will visit the site to establish design parameters and measure existing facilities after the storm manhole is exposed. (three visits)

1b- Gather Information & Project Coordination- Gather and review as-built data, FEMA FIS and County LiDAR topography. This effort also includes discussions with District staff and overall project coordination.

Task 2 – Final Design

Task 2a. Establish Design Criteria- D&A will establish manhole structure and pipeline insert sizing and construction requirements for the design documents. This information will be reviewed by the District for concurrence before final plans and specifications are completed.

Task 2b. Final Design Documents – D&A will prepare final construction plans and specifications (specifications to be on the drawings) for the project. These documents are to be prepared for negotiating a quote for construction from one or two contractors of choice by the District. The documents will not be formal bid documents for a formal bidding process.

Design Deliverables:

- 1. Concept plan – PDF version.**
- 2. Final Design Documents – PDF version**

Exceptions: Coordination with the State is not included in our scope and fee for this project. Any coordination or revisions involving review by the State, will require additional scope and fee to be negotiated with the District.

Task 3- Services During Bid and Construction

Task 3a –Bid Questions and RFIs - This proposal assumes that District staff can provide inspection services including responding to most questions or RFIs. D&A will be available to assist in answering questions and providing up to one additional sketch if a revision is necessary during construction. One site visit is included.

Task 3b- Prepare Record Drawings- D&A will prepare record drawings after construction is complete to reflect any changes during construction.



DOMENICHELLI AND ASSOCIATES, INC.
CIVIL ENGINEERING

Fee Estimate

Task	Billing Rates & Hours			Estimated Fee
	QA/QC	Engineering	Drafting	
	Joe D.	Daryl H.	Jim C.	
	\$190	\$155	\$105	
Task 1 Gather Information				
1a Site Visits	6	6		\$ 2,070.00
1b Gather Information and Coordination	4	8		\$ 2,000.00
Task 2 Final Design				
2a Establish Design Criteria and Design Concept	8	12	4	\$ 3,800.00
2b Develop Final Design Documents	12	36	16	\$ 9,540.00
Task 3 Bid and Construction Services				
3a Bid Questions & RFIs	4	16		\$ 3,240.00
3b Record Drawings		2	4	\$ 730.00
				\$ 21,380.00

RESOLUTION R2022-19

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2022-23 BUDGET, AUTHORIZING THE GENERAL MANAGER OR DESIGNEE TO ENTER INTO A CONTRACT WITH DOMENICHELLI & ASSOCIATES FOR EMERGENCY DESIGN OF REPAIR OF THE DRAINAGE OF LAKE 11 OVERFLOW IN THE AMOUNT OF \$21,380 AND APPROPRIATE FUNDS

WHEREAS, The District has identified a water leak from the Lake 11 near the Stormwater manhole on the northwest corner of the lake; and

WHEREAS, District Staff determined that a beaver or some other borrowing animal had burrowed into the bank near the stormwater outflow pipe which had a few pinholes due to rust and corrosion; and

WHEREAS, District Staff determined that about 2 gallons per minute of recycled water was running into the pipe and flowing into the Cosumnes River; and

WHEREAS, District staff met with the District's Engineer to come up with an intermediate plan to insert a plug for the pipe to buy the time needed to make a permanent repair of the stormwater manhole area; and

WHEREAS, District staff are researching the history of this system to confirm whether or not the cost of the temporary fix and permanent are the responsibility of the District or the Country Club

WHEREAS, The cost of this analysis would be \$21,380; and

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Authorize the General Manager or Designee to enter into a contract with Domenichelli & Associates to create a emergency design for repair of the drainage section of Lake 11 overflow in the amount of \$21,380;
2. Amend the FY 2022-23 budget and authorize a transfer of funds in the amount of \$21,380 from Drainage Replacement Reserves (Account# 260-2505) to Operating Expenses (Account# 260-4900-01) and appropriate funds;
3. The General Manager is authorized to all necessary and appropriate actions to carry out the purpose and intent of this resolution.

PASSED AND ADOPTED this 20th day of July 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: July 14, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Authorization of Exception to Bid Requirement for Future Accounting Services and Waive General Manager \$25,000 Limit to Enter into a Contract

RECOMMENDED ACTION

It is recommended that the Board approve the exception to Bid Requirement for future Accounting Services and Waive General Manager \$25,000 limit to enter into a contract.

BACKGROUND

Recently the District contracted with Eide Bailly to secure external Accounting Services. Eide Bailly entered into a contract with the District in May of 2022 and subsequently disengaged with the District, citing capacity and risk concerns. The District currently has a retired annuitant working on the FY21 audit and plans to have the final general ledger to the auditors in mid-August. Staff have also onboarded a temporary Accountant though Robert Half to complete day to day operations, catch up bank reconciliations and complete journal entries.

In order to complete the FY 22 audit and implement process improvements for FY23 to ensure a successful transition to the new Tyler InCode ERP system, the District is now seeking a new contract for external accounting services.

To prevent delays in the onboarding of new consultants, District staff are recommending the Board approve an exception to bid for future accounting services. If approved, District staff will continue their efforts in locating a firm with the right qualifications and experience needed to assist the District in moving forward.

FINANCIAL IMPACT

There is no financial impact at this time. If the District contract with an accounting services firm, District staff will bring forward an amendment to the FY23 budget and request an appropriation of funds.

15 REIC Report - To be Presented at Board Meeting

A16 Repairs to Safety Center - This Item Has Been
Pulled From The Agenda