



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

FEBRUARY 15, 2017

Call to Order and Closed Session 4:00 p.m.

Open Session 5:00 p.m.

District Administration Building – Board Room

15160 Jackson Road

Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Darlene J. Thiel	General Manager
Paul Wagner	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

- | | ESTIMATED RUNNING TIME |
|--|------------------------|
| 1. CALL TO ORDER - Determination of Quorum – President Pecotich (Roll Call) | 4:00 |
| 2. CONSIDER ADOPTION OF AGENDA (<i>Motion</i>)
<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.</i> | |
| 3. CLOSED SESSION
<i>Under Government Code Section 54956.9(d)(1): Conference with Legal Counsel Regarding existing litigation, M&R Investment One Company v. District.</i>

<i>Under Government Code 54957: Public Employee Performance Review: Title: General Manager.</i> | |
| 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | 5:00 |
| 5. SPECIAL ANNOUNCEMENTS AND ACTIVITIES | |
| 6. COMMENTS FROM THE PUBLIC
<i>Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.</i>

<i>If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.</i> | |

- 7. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.)** All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
- A. Approval of Board and Committee Meeting Minutes**
1. January 16, 2017 Special Board Meeting Minutes – Board Goal Workshop
 2. January 18 2017 Regular Board Meeting Minutes
 3. January 30, 2017 Special Board Meeting Minutes – Recycled Water Workshop
 4. February 2, 2017 Security Committee Meeting Minutes
 5. February 2, 2017 Communications & Technology Committee Meeting Minutes
 6. February 7, 2017 Improvements Committee Meeting Minutes
 7. February 7, 2017 Finance Committee Meeting Minutes
 8. February 7, 2017 Personnel Committee Meeting Minutes
- B. Approval of Bills Paid Listing**
- 8. STAFF REPORTS (Receive and File)**
- A. General Manager’s Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Water/Wastewater/Drainage Report
- 9. CORRESPONDENCE**
- 10. CONSIDER APPROVAL OF PAYMENT OF ADDITIONAL COMPENSATION TO ROEBBELEN CONSTRUCTION MANAGEMENT SERVICES, INC. UNDER SEPTEMBER 18, 2013 AGREEMENT TO COVER ADDITIONAL COSTS TO CLOSEOUT ZENON ENVIRONMENTAL CORPORATION (dba GE WATER & PROCESS TECHNOLOGIES) CONTRACT FOR WATER TREATMENT PLANT EXPANSION PROJECT (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)**
- 11. RECEIVE SECURITY DEPARTMENT ANNUAL REPORT - PRESENTATION BY PAUL WAGNER, SECURITY CHIEF (Receive and File) (15 min.)**
- 12. CONSIDER APPROVAL OF THE GENERAL MANAGER’S EMPLOYMENT AGREEMENT AMENDMENT 2 (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)**
- 13. CONSIDER ADOPTION OF DISTRICT POLICY P2017-01, SUBMITTAL AND REVIEW OF BOARD GOALS (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)**
- 14. CONSIDER ADOPTION OF DISTRICT POLICY P2017-02, DRUG AND ALCOHOL USE (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)**
- 15. CONSIDER APPROVAL OF THE ADDITION OF AN OPERATOR IN TRAINING POSITION TO THE 2016/2017 FISCAL YEAR BUDGET (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)**

16. **RECEIVE UPDATE ON THE 2017-2018 FISCAL YEAR BUDGET** (Discussion/Action) (15 min.)
17. **CONSIDER DISTRICT BOARD OF DIRECTORS AND/OR STAFF ATTENDING VARIOUS COMMUNITY MEETINGS** (Discussion/Action) (Motion) (5 min.)
18. **RECEIVE AND CONSIDER UPDATES** (Discussion/Action) (15 min.)
 - A. Parks Committee
 - B. Pending and Proposed Land Development Projects
19. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
20. **REVIEW DISTRICT MARCH MEETING DATES/TIMES**
 - A. Security – March 2, 2017 at 4:00 p.m.
 - B. Communications – March 2, 2017 at 4:30 p.m.
 - C. Improvements – March 7, 2017 at 8:30 a.m.
 - D. Finance – March 7, 2017 at 9:00 a.m.
 - E. Personnel – March 7, 2017 at 10:00 a.m.
 - F. Budget Workshop – March 9, 2017 4:00 p.m. to 6:00 p.m.
 - G. Regular Board Meeting – March 15, 2017 - open session at 5:00 p.m.
21. **DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), **Directors and staff** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*
22. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is February 10, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.