



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

March 20, 2019

Call to Order / Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Les Clark called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, Linda Butler, and Tim Maybee. Director Merchant was absent. Also, present were Mark Martin, General Manager; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Tom Hennig, Director of Administration; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. CONSIDER ADOPTION OF AGENDA

Motion/Butler to adopt the agenda. Second/Clark. Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

3. CONSENT CALENDAR

Motion/Jenco to adopt the consent calendar. Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

4. STAFF REPORTS

Under Agenda Item 4a, Mark Martin, General Manager, gave a brief overview of the Regional Water Authority (RWA) Legislative Advocacy Update, noting that AB217 which involves a tax charged for every water connection for water as a right to water statewide to be paid through an assessment of each water district every year. At this time, not enough information is available.

Director Butler asked about the meeting with Murieta Village. Mark Martin stated that he felt the meeting went well and both entities received a better understanding of what the District can and cannot do along with what services Murieta Village would like Security to provide.

Director Maybee stated that the two (2) volunteers spent 23 hours removing graffiti in the community. They have been asked to take before and after photos and provide them to the District who will forward them to the Sacramento Sherriff's Department (SSD).

President Clark stated that at the Presidents meeting they discussed enhanced communication between the entities and would be providing more information regarding golf tournaments.

Under Agenda Item 4b, Tom Hennig, Director of Administration, gave a brief overview of the new format for the monthly financial report. March 28, 2019 at 4:00 p.m. is a Special Board meeting to go over the FY 2019-20 budget.

President Clark asked if delinquent accounts are charged any penalties. Mr. Hennig stated yes; they are charged interest.

President Clark gave kudos to Mark Martin, General Manager, and Tom Hennig, Director of Administration, for the efficiencies they have implemented and the format changes for the financials.

Audience member Richard Gehrs asked about some of the purpose/descriptions listed on the Bills Paid Listing: RMA Dues, RMCC dues, and PDF Tactical maintenance and repairs. Mr. Martin stated that the RMA one should have read SMUD, the RMCC may have been for the employee holiday lunch, and PDF is the security service we use to fill in for vacancies in Security. Mr. Martin stated he will have staff will go through and be sure the descriptions are correct.

Under Agenda Item 4c, Chief Werblun gave a brief summary of the new stat sheets provided in the packet. Director Maybee stated that he likes the format of the stats and asked if a formal request has been made yet to RMA to provide the District with the outcome of any citations the Security Department issues. Mark Martin stated that he will issue a letter requesting the information. Director Maybee also suggested asking RMA of the list of violations that the Security Department cites for, which are the top five (5) priorities and suggested a three page "warning" notice be created to keep track of the number warnings given to any one person or residence. One copy each for the District, the violator, and RMA.

Under Agenda Item 4d, Paul Siebensohn, Director of Field Operations, stated that as of March 20, 2019 the reservoirs are 99% full. The FAA Business Park project will begin at the end of April 2019.

President Clark commented on monitoring rain and sewer flows and asked for this to be taken to the Improvements Committee for discussion. President Clark also commended staff for all their phenomenal effort in getting the changes made regarding the Prop. 84 Grant.

5. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Mark Martin, General Manger, gave a brief summary of the recommendation to approve the out of state training for Paul Siebensohn, Director of Field Operations. This training provides up to 17 hours of the required CEU hours for the water treatment certification.

Motion/Jenco *approve out of state training for Paul Siebensohn, Director of Field Operations, to attend the water treatment, water distribution, and wastewater treatment certification training. Funding to come 50% from Water Operations Training Budget and 50% from Sewer Operations Training Budget.* **Second/Clark. Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.**

6. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

Mark Martin, General Manager, thanked Paul Siebensohn for all his efforts on the reorganizing of the Prop 84 projects. Mr. Martin stated that he also thanked the RWA staff for all their assistance with the effort.

President Clark thanked senior staff for all their work and leadership on streamlining procedures and processes for the District.

7. REVIEW APRIL 2019 BOARD/COMMITTEE MEETING DATES/TIMES

No discussion.

8. CORRESPONDENCE

None.

9. COMMENTS FROM THE PUBLIC

Dave Zieour commented on flooding issues he has had over the years. A claim was filed and denied. A letter was then submitted to the then Board President regarding the matter but he had not heard back from the

District. Mark Martin, General Manager, stated he will check into the matter and bring it to the Improvements Committee for review.

Elaine Stout asked when they can be expecting to receive recycled water for irrigation. Mark Martin stated that homes are plumbed with the purple pipe but there is not enough recycled water to provide to residents at this time but will be after more development has been completed.

10. CONSIDER RESCINDING DISTRICT POLICY 2009-09 DOG CONTAINMENT AND KENNEL FEE

Mark Martin, General Manager, gave a brief summary of the recommendation to rescind District Policy 2009-09, Dog Containment and Kennel Fee due to the Board of Directors having agreed to suspend responding to animal calls and to rescind any policies related to animal control at the April 24, 2018 District's Regular Board meeting.

Motion/Clark to rescind District Policy 2009-09 Dog Containment and Kennel Fee. Second/Jenco. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

11. CONSIDER APPROVAL OF PROPOSAL FROM MUNIQUIP, LLC., FOR MAIN LIFT SOUTH SUMP PUMP REPLACEMENT

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from Muniquip for the Main Lift South sump pump replacement. District staff will conduct the installation of the pump.

Motion/Clark to approve the proposal from MuniQuip, LLC. for the Main Lift South stormwater sump pump replacement, in an amount not to exceed \$19,443.20, which includes a 15% contingency. Funding to come from Drainage Replacement Reserves. Second/Jenco. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

12. CONSIDER APPROVAL OF PROPOSAL FROM TNT INDUSTRIAL CONTRACTORS, INC., FOR RECYCLED WATER LINE INSTALLATION, WATER SUPPLY AUGMENTATION PROJECT 17-5-11, CAPITAL IMPROVEMENT PROJECT 18-11-01

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from TNT Industrial Contractors for a recycled water line installation. This project falls under the Prop 84 Grant funding.

Motion/Jenco to approve proposal from TNT Industrial Contractors Inc. for recycled water line installation for an amount not to exceed \$78,657, Water Supply Augmentation Project SA Project 17-5-11, Capital Improvement Project 18-11-1, Commercial Loop Conversion. The approval amount includes a fifteen percent (15%) contingency. Funding to come from Water Supply Augmentation Fund. Second/Clark. Roll Call Vote: Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

13. RECEIVE FISCAL YEAR 2019-2020 DRAFT BUDGET UPDATE

Tom Hennig, Director of Administration, gave a brief overview of the status of the Fiscal Year 2019-20 budget. The Special Board meeting on March 28, 2019 at 4:00 p.m. will be to review the draft budget and proposed rate increase for the Prop 218 Notices to go out by April 1, 2019, two (2) or (3) three budget scenarios will be presented and discussed at the meeting.

Mark Martin, General Manager, stated that 2015 Reserve Study needs to be reviewed and priorities set.

14. DISCUSS DISTRICT'S EXPECTED EVACUATION PLAN ROLE

Mark Martin, General Manager, gave a brief summary of the March 4, 2019 Rancho Murieta Association (RMA) Evacuation Plan Advisory Committee (EPAC) and the March 10, 2019 draft the District received with RMA's proposed role of the District, to assume a significant role in emergency planning, emergency services grant procurement and administration, contracting, and reimbursements for emergency related activities.

Mr. Martin stated he explained to the Committee that the District is not a town or city government with encompassing general services responsibility. The District is not a catchall for services where the community feels the County has fallen short. The District's emergency event responsibility is to restore and maintain the current services the District provides along with assisting the County.

Director Maybee commented on the Committee having contacted Folsom Prison to request evacuation assistance from inmates when needed.

Betty Ferraro commented on the Committee, that this is a learning process for the members, appreciate input from everyone, the need to identify exits, and that the Folsom inmate assistance has been dropped. Ms. Ferraro asked Paul Siebensohn to come speak to the Committee regarding water availability if a fire occurs.

President Clark suggested the Committee look at the current Sacramento County Plan (2017) and develop a list of questions that they would like to have the Office of Emergency Services (OES) answer.

Mark Martin stated that he and Chief Werblun will be meeting with Roger Ince from OES to discuss the role of the District in emergencies.

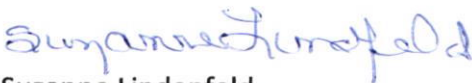
15. DIRECTOR COMMENTS

President Clark again thanked Mark Martin and Tom Hennig for all their efforts in improving the financial reports and asked that the Improvements Committee discuss alternate energy development.

16. ADJOURNMENT

Motion/Clark to adjourn at 6:55 p.m. Second/Maybee. Ayes: Clark, Jenco, Butler, Maybee. Noes: None. Absent: Merchant. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary