



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

November 21, 2018

Call to Order and Closed Session 4:00 p.m. / Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Mark Pecotich called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Mark Pecotich, Morrison Graf, Les Clark, John Merchant, and Gerald Pasek. Also, present were Mark Martin, General Manager; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Pasek to adopt the agenda. Second/Clark. Ayes: Pecotich Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

3. CLOSED SESSION

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

Under Government Code 54957.6: Conference with Directors Graf and Merchant as District designated labor negotiators regarding unrepresented employee General Manager Mark Martin.

4. OPEN SESSION – REPORT BACK

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

No action to report back.

Under Government Code 54957.6: Conference with Directors Graf and Merchant as District designated labor negotiators regarding unrepresented employee General Manager Mark Martin.

No action to report back.

5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

None.

6. CONSENT CALENDAR

Motion/Graf to adopt the consent calendar. Second/Merchant. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

7. STAFF REPORTS

Under Agenda Item 7A, Director Clark suggested the District share with the public the information on Measure J and K.

President Pecotich stated he appreciated Rancho Murieta Association's (RMA) efforts to work with the District on Security issues and that there needs to be a comprehensive plan developed.

Under Agenda Item 7C, Director Clark reiterated his request for the District to get the stats from RMA regarding rule violations and citations disposition monthly. Chief Werblun stated that RMA does not keep that type of stats.

8. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

9. REVIEW NOVEMBER BOARD/COMMITTEE MEETING DATES/TIMES

No discussion.

10. COMMENTS FROM THE PUBLIC

Michael Martel stated during an RMA executive session, the RMA Board of Directors voted to have Security issue tickets for anyone driving one (1) mile per hour over the 25 mile per hour speed limit. Chief Werblun stated that his is not aware of any such decision from the RMA Board of Directors.

11. CORRESPONDENCE

Email from Marco Cabodi, Dated October 9, 2018

Director Pasek suggested forwarding the email to County Supervisor Sue Frost and RMA.

12. CONSIDER APPROVAL OF PROPOSAL FROM TELSTAR INSTRUMENTS FOR WASTEWATER RECLAMATION PLANT FILTER PROGRAMMABLE LOGIC CONTROL (PLC) REPLACEMENT, CRP 13-02-2

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from Telstar Instruments for the wastewater reclamation plant filter PLC replacement. This project had been approved as a capital project in 2013, with an estimated price tag of \$125,000, and carried forward in the District's annual budgets.

Motion/Clark to approve proposal from Telstar Instruments for the wastewater reclamation plant filter PLC replacement in an amount not to exceed \$114,333 which includes a 15% contingency. Funding to come from Sewer Replacement Reserves, CRP 13-02-2. Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

13. CONSIDER APPROVAL OF PROPOSAL FROM EDCO ENTERPRISES FOR CLEAN OUT OF CANTOVA SEWER LIFT STATION

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal from EDCO Enterprises for clean out of the Cantova Sewer Lift Station. This service is needed to clean and pump out the sewer lift station to allow the sewer bypass to be installed and the work to commence for removal of the old pumps and installation of the new pumps.

Motion/Graf to approve the proposal from EDCO Enterprises, Inc. for the cleaning and pumping out of Cantova Lift Station, in an amount not to exceed \$6,000. Funding to come from Water Capital Improvement Reserves as part of Capital Improvement Project No. 18-02-2. Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

14. CONSIDER APPROVAL OF PROPOSED AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT

President Pecotich gave a brief summary of the recommendation to approve the first amendment to the Employment Agreement for the General Manager which provides for a 4% salary increase and to hire a Director of Administration. President Pecotich read a prepared statement from the Board of Directors thanking Mark Martin for his one (1) year of service to the District and acknowledged the need for the District to move forward with putting the right operational structure and financial funding mechanisms in place to support the District's long-term needs such as adequate staffing and appropriately saving for reserves.

Director Clark agreed with the statement and stated that the main focus for the General Manager will be the District's water supply.

Director Merchant commented on the General Manager focusing on water rights, compliance, restructuring of the Security Department and that Mr. Martin has the support of the entire Board of Directors.

Motion/Merchant to approve the proposed first (1st) Amendment to the Employment Agreement for the General Manager and the Board to authorize the Board President to sign the Amendment on behalf of the District. Second/Clark. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

15. DIRECTOR COMMENTS/SUGGESTIONS

Paul Siebensohn, Director of Field Operations, stated that the Cantova Lift Station Project is set to begin on December 3, 2018.

Eric Thompson, Controller, stated that he is working with the auditor on finishing up the audit and hopes to have it to the Finance Committee then the Board in December 2018.

Chief Werblun stated that three (3) new officers have been hired leaving only one (1) Patrol Officer position needing to be filled.

Director Merchant commented on speeding in the community and publishing the result of the speeding enforcement. Michael Martel commented on his feeling that Security Patrol Officers are hiding out to get speeders.

Director Graf stated he appreciated working with the Board and having a common goal.

Director Clark commented on his position of the District taking the lead in the Joint Security Committee meetings and that the Committee should be addressing items at the policy level.

Director Pasek suggested that the new Directors be given a tour of the District and thanked everyone for tolerating his comments over the years.

President Pecotich thanked everyone for their hard work and suggested that the District move forward, not live in the past.

Mark Martin, General Manager, thanked the Directors that are leaving for all their efforts.

Richard Shanahan, District General Counsel, stated it has been a pleasure working with the Board.

16. ADJOURNMENT

Motion/Clark to adjourn at 6:01 p.m. Second/Pasek. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary