



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING MAY 15, 2019

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

Director Linda Butler will participate in Agenda Item 12 of this meeting by teleconference in accordance with Government Code section 54953(b). The teleconference location is 15043 Magno Court, Rancho Murieta, California 95683. This location is accessible to the public, and members of the public may listen to the meeting and address the Board of Directors from the teleconference location.

BOARD MEMBERS

Les Clark	President
Randy Jenco	Vice President
Linda Butler	Director
Tim Maybee	Director
John Merchant	Director

STAFF

Mark Martin	General Manager
Richard Shanahan	District General Counsel
Suzanne Lindenfeld	District Secretary
Tom Hennig	Director of Administration
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

- | | ESTIMATED RUNNING TIME |
|--|------------------------|
| 1. CALL TO ORDER - Determination of Quorum – President Clark (Roll Call) | 4:00 |
| 2. CONSIDER ADOPTION OF AGENDA (<i>Motion</i>)
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | |
| 3. CLOSED SESSION
<i>Under Government Code section 54956.9: Conference with Legal Counsel Regarding Anticipated Litigation – Significant Exposure to Litigation Involving One Potential Case Pursuant to Government Code Section 54956.9 (e)(2).</i>

<i>Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.</i> | |
| 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION
<i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i>

<i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide</i> | 5:00 |
| 5. CONSENT CALENDAR (<i>Motion</i>) (Roll Call Vote) (5 min.) <i>All items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i> | |

- A. Approval of Board and Committee Meeting Minutes
 - 1. April 17, 2019 Regular Board Meeting Minutes
 - 2. May 1, 2019 Special Board Meeting Minutes
 - 3. May 2, 2019 Security Committee Meeting Minutes
 - 4. May 7, 2019 Improvements Committee Meeting Minutes
 - 5. May 8, 2019 Finance Committee Meeting Minutes
 - B. Approval of Bills Paid Listing
6. **STAFF REPORTS** (Receive and File)
- A. General Manager’s Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Utilities Report
7. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
- A. President Clark Awarded the SDLF Kohnen Scholarship
8. **EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**
9. **REVIEW DISTRICT MEETING DATES/TIMES FOR JUNE 2019**
- A. Personnel – June 4, 2019 @ 7:30 a.m.
 - B. Improvements June 4, 2019 @ 8:30 a.m.
 - C. Finance – June 6, 2019 at 8:30 a.m.
 - D. Communications – June 6, 2019 at 9:30 a.m.
 - E. Security – June 6, 2019 at 10:30 a.m.
 - F. Regular Board Meeting – June 19, 2019 - Open Session at 5:00 p.m.
10. **CORRESPONDENCE**
- A. Correspondence from Myrna Solomon
 - B. Correspondence from Jim and Kelly Crowder
 - C. Correspondence from Jane Hall
11. **COMMENTS FROM THE PUBLIC**
- Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*
- If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

12. **CONSIDER REQUEST BY DEVELOPER TO UTILIZE \$540,000 PHASE 2 WATER TREATMENT PLANT RESERVED FUNDS AS A ONE-TIME SOURCE TO COVER A PORTION OF MELLO-ROOS CFD NO. 2014-1 SPECIAL TAX DELINQUENCIES ON SELECTED PARCELS** (Discussion/Action) (Motion) **(Roll Call Vote)** (15 min.)
13. **PRESENTATION AND DISCUSSION OF GENERAL MANAGER'S ACTION PLANS** (Discussion/Action) (10 min.)
14. **CONSIDER APPROVAL OF CO-OP INTERNSHIP PROGRAM HOURLY PAY RATE** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.)
15. **CONSIDER APPROVAL OF ANNUAL FINANCIAL AUDIT ENGAGEMENT LETTER** (Discussion/Action) (Motion) (5 min.)
16. **CONSIDER ADOPTION OF RESOLUTION R2019-04 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2019/2020, INCLUDING CAPITAL PROJECTS** (20 min.)
 - A. Presentation by Staff
 - B. Public Comment on the 2019-20 Budget, Including Capital Projects
 - C. Board Discussion/Adoption of Resolution R2019-04, a Resolution Approving the Proposed Budget for Fiscal Year 2019-20, Including Capital Projects (Discussion/Action) (Motion) **(Roll Call Vote)**
17. **PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENTS** (10 min.) (Time is approximate but will not be conducted before 6:00 p.m.)
 - A. Presentation by Staff.
 - B. The Board President will open the Public Hearing for public comment on Ordinance O2019-01, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges.
 - C. The Board President will close the Public Hearing on Ordinance O2019-01, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges.
 - D. Board Discussion/Introduction of Ordinance O2019-01, an Ordinance Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges. (Discussion/Action) (Motion) **(Roll Call Vote)**

18. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

19. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 10, 2019. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.