



RANCHO MURIETA COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

February 27, 2019

Call to Order/Open Session 4:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Les Clark called the February 27, 2019 Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:02 p.m. at the Rancho Murieta Community Services District Board Room at 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, Linda Butler, Tim Maybee and John Merchant. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

2. ADOPT AGENDA

Motion/Jenco to adopt the agenda. Second/Butler. Ayes: Clark, Jenco, Maybee, Merchant. Noes: None. Absent: none. Abstain: None.

3. COMMENTS FROM THE PUBLIC

No comments.

4. CONSIDER APPROVAL OF AMENDING HIGHWAY 16 BORE PROJECT DEVELOPER REIMBURSEMENT AGREEMENT TO ADD NORTH COURSE RECYCLED WATER MAIN CONNECTION TO MURIETA GARDENS

Mark Martin, General Manager, gave a brief overview of the recommendation to approve amending Highway 16 Bore Project Developer Reimbursement Agreement to add North course recycled water main connection to Murieta Gardens and the possibility of the project to be included in the funding from the Prop 84 Grant. This project is expected to be completed whether or not approved for grant funding.

Motion/Clark to approve a Facilities Extension & Reimbursement Agreement with Murieta Gardens Developer in an amount not to exceed \$299,377 for project 1a and \$299,975 for project 1b for a revised total of \$599,352. In the event the Department of Water Resources (DWR) approves this project for Proposition 84 Grant funding, the initial funding is to come 100% from Water Supply Augmentation Reserve funds with a 50% reimbursement under the grant. In the event the DWR does not approve grant funding for this project, 100% of project costs will come from Water Supply Augmentation Reserve funds. Second/Jenco. ROLL CALL VOTE: Ayes: Clark, Jenco, Butler, Maybee, Merchant. Noes: None. Absent: none. Abstain: None.

5. REVIEW PRELIMINARY BUDGET INPUTS FOR FISCAL YEAR 2019-2020

Tom Hennig, Director of Administration, gave a PowerPoint presentation which gave an overview of the general budget, budget assumptions, payroll assumptions, changes to financial reporting, notable items, new requests, revenue estimate process, and the Prop 218 Notice. Also mentioned were the possibility of using the UOP Intern Program for some projects, tiered pricing, the possibility of legislation passing requiring low-income rates, and making the administration cost adjustments from each department at the end of the year instead of monthly. A question and answer period followed.

Mr. Hennig stated that he is still in the process of developing a budget which will be presented at the March 20, 2019, Regular Board Meeting.

6. DIRECTOR COMMENTS

President Clark gave kudos to senior staff for all their work at making office processes and procedures more efficient.

7. ADJOURNMENT

Motion/Jenco to adjourn at 5:57 p.m. Second/Clark. Ayes: Clark, Jenco, Butler, Maybee, Merchant. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary