

RESOLUTION NO. R2019-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
APPROVING THE BUDGET FOR FISCAL YEAR 2019-20**

WHEREAS, District departments have submitted estimates of budget requirements for Fiscal Year 2019-20 and those estimates have been reviewed by the General Manager and Finance Committee; and

WHEREAS, the General Manager has submitted a proposed budget with the tabulations of the estimates together with proposed revisions to the Board of Directors; and

WHEREAS, the Board of Directors has reviewed and considered the proposed budget for Fiscal Year 2019-20; and

WHEREAS, a public presentation and hearing were conducted for the budget for the Fiscal Year 2019-20 on May 15, 2019 at 6:00 p.m. in the Board Room at 15160 Jackson Road, Rancho Murieta, California.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that (1) the proposed budget for Fiscal Year 2019-20, as submitted by the District General Manager and as reviewed by the Board of Directors is a proper financial program for the budget period and constitutes the budget for 2019-20; and (2) the District's 2019-20 Budget is hereby adopted in the form as presented at this meeting and ordered filed with the County Auditor of Sacramento County in accordance with Sections 53901 and 61110 of the Government Code.

INTRODUCED by the Board of Directors on the 15th day of May 2019.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 19th day of June 2019, by the following roll call vote:

AYES: Clark, Jenco, Butler, Maybee, Merchant
NOES: None
ABSENT: None
ABSTAIN: None



A handwritten signature in blue ink, appearing to read "Les Clark", is written over a horizontal line.

Les Clark, President of the Board
Rancho Murieta Community Services District

[SEAL]
Attest:

A handwritten signature in blue ink, appearing to read "Suzanne Lindenfeld", is written over a horizontal line.

Suzanne Lindenfeld, District Secretary



Rancho Murieta Community Services District

Mission Statement

The mission of Rancho Murieta Community Services District is to take a leadership role in responding to the needs of the residents. The District will deliver superior community services efficiently and professionally at a reasonable cost while responding to and sustaining the enhanced quality of life the community desires.

Purpose

The Rancho Murieta Community Services District (District) was formed in 1982 by State Government Code 61000 to provide essential services in Rancho Murieta. The District provides the following services:

- Security
- Water supply collection, treatment, and distribution
- Wastewater collection, treatment, and reuse
- Storm drainage collection and disposal
- Solid waste collection

The District encompasses 3,500 acres, five and a half square miles. Land uses included in the approved master plan call for residential development on 1,981 acres of single-family residences, townhouses, apartments, and mobile homes for a total of 5,189 units. The District currently maintains over \$56,000,000 in plant, property, and equipment assets.

Population

Highlights from the 2010 Census demographic profiles show total population in Rancho Murieta at 5,488, with the median age being 50.8 years. The average household size is 2.39 persons per household.

Latent Powers

In June of 1982, after local registered voters petitioned the County and public hearings were held, the voters approved the formation of the Rancho Murieta Community Services District and elected five directors. The election resulted in voter approval for the District to provide:

Police protection/security services, road construction and maintenance, landscape maintenance, drainage construction and maintenance, public recreation, and street lighting.

Subsequently, the voters authorized the District to provide all municipal services authorized in the California Government Code, as well as some special services authorized by the legislature. Those services approved by the voters of Rancho Murieta include:

Fire protection, ambulance, libraries, mosquito abatement, airports, garbage or refuse, transportation services, water and sewer, conversion of existing overhead electric and communication facilities to underground locations, construction improvements of bridges, culverts, curbs, gutters, drains and works incidental to road construction and maintenance.

Later special legislation expanded the District's latent powers to include:

Television and television related services, burglar and fire alarm facilities, issuance of revenue bonds, enforcement of CC&R's (Covenants, Conditions, and Restrictions), hydroelectric power generating facilities and transmission lines.

Security

Two of the most important reasons for living in Rancho Murieta are the privacy and security. Residents enjoy 24-hour patrol 7 days a week. Entrances into the private residential areas are also staffed 24 hours a day and have automated access lanes for residents with barcodes on their vehicles.

Water Source and Storage

The source of water for all uses is the Cosumnes River plus some direct rainfall into reservoir watersheds. State water rights permit diversion for municipal usage only during winter and spring months. Raw water is diverted from the river at Granlees Dam and pumped into reservoirs Calero, Chesbro, and Clementia. When full, these reservoirs have the capacity to supply all municipal needs at full build-out, with reasonable conservation practices, for at least two years.

Water Treatment and Distribution

Raw water, primarily from reservoirs Calero and Chesbro, is treated to potable standards at a treatment plant located at the north end of Clementia reservoir.

Wastewater Collection, Storage, and Reuse

Imposed at the formation of Rancho Murieta, state regulations prohibit any discharge of wastewater into the Cosumnes River. Regulations require treated wastewater to be used for irrigation of golf courses. In the future, as the community grows, the District has approved the use of recycled water for residential irrigation in areas of new development where the District determines it is reasonable and economically feasible.

When needed for irrigation, the stored, partially treated wastewater is processed through a state-of-the-art tertiary system. The golf courses use this treated effluent to supplement and/or replace raw river water and to reduce wastewater reservoir levels.

Storm Drainage

Storm water and irrigation runoff is collected in the drainage system throughout the community. A major component of Rancho Murieta's storm drainage system is the extensive amount of natural swales, streams, and tributaries. Runoff is filtered through detention ponds prior to being returned to the Cosumnes River. In addition, the District maintains levees that protect the low-lying areas from flooding.

Solid Waste

In 2005 the District added Solid Waste Collection and Disposal to the services it provides for the community. The District contracts with California Waste Recovery Systems for the provisions of solid waste collection and disposal services to residents of Rancho Murieta.

Governance

The affairs of the District are directed by a five member Board of Directors elected at large by the registered voters residing within the District. The board members serve four-year staggered terms. The District board is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the District's general manager. The District's general manager is responsible for carrying out the policies and ordinances of the District board, for overseeing the day-to-day operations of the District, and for appointing the heads of the various District departments.

All business of the District is conducted at regular, monthly meetings of the Board. These regular meetings are held the third Wednesday of every month at the District Office located at 15160 Jackson Road with the public session starting at 5:00 p.m. All meetings are open to the public.

Long Term Financial Planning

The District currently maintains over \$56,000,000 in plant, property, and equipment assets. The District's Reserve Policy 2012-07 is a financial policy guided by sound accounting principles of public fund management. The policy establishes several reserve funds to minimize adverse annual budgetary impacts from anticipated and unanticipated District expenses.

The following reserves are covered under the policy:

- Capital Replacement Fee Reserve (Water, Sewer, Drainage and Security) – fees are collected for the future replacement of existing facilities and major equipment.
- Capital Improvement Fee Reserve – provide funds for the orderly and timely expansion of the District's facilities to meet future demand and to maintain and/or improve the District's existing level of service.
- Water Augmentation Fee Reserve – provides funds for the orderly and timely expansion of the District's water supply system to meet future demands of the undeveloped lands within the District's existing boundaries during an equivalent 1976-77 drought event.
- Rate Stabilization Fund Reserve (Water, Sewer and Security) – offsets revenue shortages due to economic hardships and/or unforeseen major expenses.

Cash Management Policies and Practices

The District's Investment Policy 2016-01 is a conservative policy guided by three principles of public fund management. In specific order of importance the three principles are:

1. **Safety of Principal.** Investments shall be undertaken in a manner which first seeks to preserve portfolio principal.

2. **Liquidity.** Investments shall be made with maturity dates that are compatible with cash flow requirements and which will permit easy and rapid conversion into cash, at all times, without a substantial loss of value.
3. **Return on Investment.** Investments shall be undertaken to produce an acceptable rate of return after first consideration for principal and liquidity.

Investments are accounted for in accordance with the provisions of GASB Statement No. 31, which requires governmental entities to report certain investments at fair value in the balance sheet and recognize the corresponding change in fair value of investments in the year in which the change occurred. The District reports its investments at fair value based on quoted market information obtained from fiscal agents or other sources.

MEMORANDUM

Date: May 9, 2019
To: Board of Directors
From: Tom Hennig, Director of Administration
Subject: Public Hearing – Introduce Ordinance O2019-01, Proposed Services Charge Increases and Special Tax Adjustments

RECOMMENDED ACTION

Introduce Ordinance O2019-01, an Ordinance of the Rancho Murieta Community Services District, amending Chapter 14 of the District Code relating to Water Service Charges; amending Chapter 15 of the District Code relating to Sewer Service Charges; amending Chapter 16 of the District Code relating to Drainage Service Charges; amending Chapter 16A of the District Code relating to Drainage Special Tax; amending Chapter 21 of the District Code relating to Security Special Tax; and amending Chapter 31 of the District Code relating to Solid Waste Collection and Disposal Service Charges, waive the full reading of the Ordinance and continue to the June 19, 2019 Board Meeting for adoption.

BACKGROUND

The purpose of this rate adjustment hearing is to receive community input on the rate adjustments as well as to receive Board direction addressing adjustments based on community input. To formally adopt new rates, various chapters of the District Code will be changed by adopting the attached Ordinance O2019-01.

Rate Adjustment Overview

The effect of the proposed rate changes on the average monthly bill for a residential metered lot is 5.41%, or an average increase of \$9.54 per month. Impacts to individual customer bills will vary depending on the monthly amount of water used by each customer. For the District, operational costs are anticipated to increase 5.8%, or \$376,085, for fiscal year 2019-20, versus the prior year's budget. This is largely due to increases in the items listed below:

- Wages and employer costs – 6.4%
- Medical premiums – 5%
- SMUD electric rates – 4.75%
- Solid waste contract rates – 4.21%
- Legal expenses related to water rights permit renewal – 38%
- Liability and Workers Comp Insurance – 32%
- Improvements to District financial systems – 15%
- Increases in Dam Inspection fees – 20%

The proposed rate increase also includes Capital Replacement Reserve contributions of \$579,559, which is an increase of 1.5%, or \$8,378 over the prior year's budget.

District Maintaining Focus on Cost Efficiency

The District remains committed to providing superior community services efficiently and professionally at a reasonable cost. The District is working diligently to identify cost savings where possible to reduce the rate increase impact on all residential and non-residential customers.

Revenue estimates for the overall budget are largely driven by water use. For the FY 2019-20 budget, staff recommends the Board approve the budget based on the FY 2018-19 use estimates. This approach has allowed staff to develop this budget with information consistent with historical projections. The effect of the proposed rate changes on the average monthly bill for a residential metered lot is based on the setting of the average monthly water use at 1,426 Cubic Feet which equates to 10,700 gallons per month. The effect of the proposed rate changes on the average monthly bill for a Murieta Village lot is based on the setting the average monthly water use at 418 cubic feet which equates to 3,130 gallons per month. The current year average for residential lots ranges from 2,200 CF for the larger estate lots to 945 cubic feet for the half-plex lots. The average water consumption for Murieta Village lots is 424 cubic feet. Impacts to individual customer bills will vary depending on the monthly amount of water used by each customer. Customers that use more than the monthly average of 1,426 cubic feet will see an increase in their monthly bill; those that use less than the monthly average usage will see a decrease in their monthly bill.

A summary of the proposed rate changes by Service Change and Special Tax area follows on the next page.

WATER

The proposed 2019-20 monthly bill increase for an average consumption residential metered lot is projected to be \$5.73 or 8.5%.

	Current Rate 2018-19	Proposed 2019-20
Base Charge (w/o reserve contribution)	\$34.52	\$37.97
Reserve Contribution	\$7.75	\$7.75
Total Base Charge	\$42.27	\$45.72
Debt Service Charge (repay internal borrowing)	\$6.00	\$6.00
Usage Charge (per ccf)	\$0.0175	\$0.0191
<ul style="list-style-type: none"> Non-residential customers are charged one base charge per month per meter plus the reserve contribution times their Water EDU (equivalent dwelling unit) value plus usage 		

SEWER

The proposed 2019-20 monthly bill increase for a residential metered lot is projected to be \$2.36 or 5.0%.

	Current Rate 2018-19	Proposed 2019-20
Base Charge (w/o reserve contribution)	\$40.41	\$42.77
Reserve Contribution	\$6.76	\$6.76
Total Base Charge	\$47.17	\$49.53
<ul style="list-style-type: none"> Non-residential customers are charged the base charge plus the reserve contribution times their Sewer EDU (equivalent dwelling unit) value 		

DRAINAGE

The proposed 2019-20 monthly bill increase for an average consumption residential metered lot is projected to be \$0.10 or 2.0%.

Developed Property	Current 2018-19	Proposed 2019-20	Max Rate 2019-20
Residential (per lot)			
Metered	\$5.12	\$5.22	\$5.22
Unmetered	\$5.12	\$5.22	\$5.22
The Villas	\$3.42	\$3.49	\$3.49
Murieta Village	\$3.42	\$3.49	\$3.49
Non-Residential (per acre)			
1 Retail	\$25.591	\$26.103	\$26.103
2 Industrial/Whse	\$27.188	\$27.732	\$27.732
3 Light Industrial	\$20.790	\$21.206	\$21.206
4 Office	\$23.991	\$24.471	\$24.471
5 Landscape (golf course/park sites)	\$4.799	\$4.895	\$4.895
6 Murieta Equestrian Center	\$1.852	\$1.889	\$1.889
7 RMCC (club house and parking)	\$0.000	\$0.000	\$0.000
8 Airport	\$2.132	\$2.175	\$2.175
9 Geyer Property	\$15.993	\$16.313	\$16.313
10 Hotel/Ext Stay	\$25.591	\$26.103	\$26.103
Undeveloped Property			
Residential & Non-Residential	\$3.020	\$3.080	\$3.080

SECURITY

The proposed 2019-20 monthly bill increase for a residential metered lot inside the RMA gates is projected to be \$0.58 or 2.0%.

Developed Property	Current 2018-19	Proposed 2019-20	Max Rate 2019-20
Residential (per lot)			
Inside Gates			
Metered	\$29.15	\$29.73	\$29.73
Unmetered	\$23.32	\$23.79	\$23.79
Outside Gates			
	\$7.03	\$7.17	\$7.17
Non-Residential (per Building square foot)			
1 Highway Retail	\$0.2628	\$0.2681	\$0.2681
2 Other Retail/Comm	\$0.0283	\$0.0289	\$0.0289
3 Industrial/Whse/Lt Industrial	\$0.0618	\$0.0630	\$0.0630
4 Office	\$0.0149	\$0.0152	\$0.0152
5 Institutional	\$0.0149	\$0.0152	\$0.0152
6 Public Utility	\$0.0471	\$0.0480	\$0.0480
7 Murieta Equestrian Center	\$0.0044	\$0.0045	\$0.0045
8 RMCC	\$0.0740	\$0.0755	\$0.0755
9 Airport	\$0.0188	\$0.0192	\$0.0192
10 Hotel/Ext Stay	\$0.0283	\$0.0289	\$0.0289
Undeveloped Property (per acre)			
Inside Gates	\$24.6563	\$25.1494	\$25.1494
Outside Gates	\$3.6742	\$3.7477	\$3.7477

SOLID WASTE

The proposed 2019-20 monthly bill increase for a 64 gallon container is projected to be \$0.77 (0.74 for the container and \$0.03 for the Sacramento County Surcharge) or 2.8%. This increase is due to operational cost increases per contract with California Waste Recovery Services and anticipated increases in Sacramento County's landfill surcharges.

	Current Rate 2018-19	Proposed 2019-20
38 gallon container (T38)	\$18.64	19.40
64 gallon container (T64)	\$20.44	21.19
96 gallon container (T96)	\$30.42	31.52
Extra Cart (38 gallon)	\$8.43	8.62
Extra Cart (64 gallon)	\$10.49	10.67
Extra Cart (96 gallon)	\$22.25	22.55
Extra Recycle Cart	\$6.72	6.89
Extra Yard Waste Cart	\$6.75	6.89
Yard Waste Exemption	(\$2.00)	(2.00)
Sac County Surcharge	\$1.23	1.25

	Current Rate 2018-19	Proposed Rate 2019-20	Percent Increase
Security	29.15	29.73	2.00%
Water			
Base Charge	42.27	45.72	
Consumption / cubic foot	0.0175	0.0191	9.10%
WTP Debt Service Charge	6.00	6.00	
Sewer	47.17	49.53	5.00%
Drainage	5.12	5.22	2.00%
Solid Waste			
64-gallon container	20.44	21.19	3.60%
County surcharge	1.23	1.25	1.60%

ORDINANCE NO. O2019-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT, AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER SERVICE CHARGES; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER SERVICE CHARGES; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES AND LEAF COLLECTION

The Board of Directors of the Rancho Murieta Community Services District ordains as follows:

- SECTION 1.** Purpose and Authority. The purposes of this ordinance are to (a) increase the District water, sewer and solid waste collection and disposal service charges in order to reflect and provide for operation, maintenance and other cost increases due to inflation, increased regulatory costs, increased costs of supplies, services, labor and benefits, and other factors, and (b) increase the District drainage special tax and security special tax to implement the voter-authorized annual adjustments. This ordinance is adopted pursuant to California Constitution articles XIII C, section 2, and XIII D, section 6, Government Code sections 61115, 61121 and 61123, District Ordinances Nos. 98-1 and 98-2, and other applicable law.
- SECTION 2.** Findings. The Board of Directors finds and determines as follows:
- (a) As calculated and demonstrated in the FY 2019-20 District budget, the increased service charges implemented by this ordinance have been fixed in amounts sufficient to pay the operating expenses of the District's water, sewer and solid waste operations, provide for and fund repairs and replacement of utility system works and equipment, provide for increased costs of regulatory compliance, fund financial reserves, and pay debt service and other costs.
 - (b) The increased service charges are reasonably related to, and do not exceed, the District's cost of providing each of the services.
 - (c) The revenues derived from the service charges do not exceed the funds required to provide the services and will not be used for any purpose other than the listed services.
 - (d) The amount of the service charges imposed on each customer's parcel does not exceed the proportional cost of the particular service attributable to that parcel.
 - (e) The District water, sewer and solid waste services are services that are actually used by and immediately available to the owner of each customer parcel.
 - (f) No portion of these service charge increases are imposed for general governmental services.
 - (g) As calculated and demonstrated in the FY 2019-20 District budget, the increased drainage and security special taxes implemented by this ordinance have been fixed in amounts as calculated and determined consistent with the annual tax adjustments as set forth in District Code chapters 16A and 21 and as authorized by the voters at the time of the approval of the special taxes.

- (h) The establishment, modification, structuring, restructuring and approval of the service charges and taxes as set forth in this ordinance are necessary and appropriate to continue to meet the District's costs for operation and maintenance, supplies and equipment, financial reserves, and capital replacement needs, and to maintain a satisfactory level of services within the District service area.
- (i) The District Board of Directors has conducted a duly noticed public hearing on the proposed service charge increases in accordance with California Constitution article XIII D, section 6, and the Board did not receive a majority protest against any of the proposed service charge increases.

SECTION 3. Service Charge and Tax Adjustments; District Code Amendments

- I) The Water Code, Chapter 14, Section 7.00 Rates and Charges is amended as follows:
Section 7.05 Rates for Metered Service.

- (a) General metered service shall be as follows:

MONTHLY CHARGES

Base Charge	\$ 37.97
Reserve Charge	<u>\$ 7.75</u>
Total Basic Service Charge	\$ 45.72/mo

Usage charge per cubic foot:

Basic volumetric rate per cubic foot	\$ 0.0191/cu. ft.
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- (b) Metered service to residential lots at Murieta Village shall be as follows:

MONTHLY CHARGES

Base Charge	\$ 37.97
Reserve Charge	<u>\$ 7.75</u>
Total Basic Service Charge	\$ 45.72/mo

Usage charge per cubic foot:

Basic volumetric rate per cubic foot	\$ 0.0191/cu. ft.
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- (c) Non-Residential metered service shall be as follows:

MONTHLY CHARGES

Basic Service Charge for non-residential shall be calculated on an EDU basis

Monthly Charges

Basic Service Charge for non-residential metered service shall be calculated on number of meters and an EDU basis for each customer multiplied by the Basic Service Charge reflected in Section 7.05(a) above.

Usage charge per cubic foot:

Basic volumetric rate per cubic foot	\$ 0.0191/cu. ft.
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- II) The Sewer Code, Chapter 15, Section 7.00 Rates and Charges is amended as follows:

Section 7.03 Rates and Charges for Service. The monthly service charge for each premise receiving sewer service from the District shall be:

Residential or other premises, each unit	
Base rate	\$ 42.77 per month
Reserve contribution	<u>\$ 6.76 per month</u>
Total monthly service charge	\$ 49.53 per month

Murieta Village, per unit	
Base rate	\$ 42.77 per month
Reserve contribution	<u>\$ 6.76 per month</u>
Total monthly service charge	\$ 49.53 per month

Non-Residential

Monthly service charge for non-residential sewer service shall be calculated on an EDU basis for each customer multiplied by the residential service charge.

III) The Drainage Code, Chapter 16, Section 7.00 Rates and Charges is amended as follows:

Section 7.01 Rates and Charges: Drainage charges for operation and maintenance of the District's system shall be as set forth in Chapter 16A, Section 3.00.

The Drainage Code, Chapter 16A, Section 3.00 Drainage Tax, is amended as follows:

Section 3.00 Rates and Charges for Operation and Maintenance of the District's system shall be: Commencing July 1, 2018, property within the District shall be assessed a monthly drainage tax as follows. The maximum monthly tax rates shown reflect annual adjustments, per Section 5.00.

LAND USE		Monthly Special Tax Rates Fiscal Year 2019-20	Monthly Special Tax Rates Maximum Ceiling Rate Year 2019-20
DEVELOPED PROPERTY			
Residential			
-Metered Developed	Per Lot	\$ 5.22	5.22
-Unmetered Developed	Per Lot	\$ 5.22	5.22
-The Villas	Per Lot	\$ 3.49	3.49
-Murieta Village	Per Lot	\$ 3.49	3.49
Non-Residential			
-Retail	Per Acre	\$ 26.103	26.103
-Industrial/Warehouse	"	\$ 27.732	27.732
-Light Industrial	"	\$ 21.206	21.206
-Office	"	\$ 24.471	24.471
-Landscaped Areas (golf course & park site)	"	\$ 4.895	4.895
-Murieta Equestrian Center	"	\$ 1.889	1.889
-RMCC (club house & parking)	"	\$ 0.000	0.000
-Airport	"	\$ 2.175	2.175
-Geyer Property	"	\$ 16.313	16.313
-Hotel/Ext. Stay		\$ 26.103	26.103

UNDEVELOPED PROPERTY

Uses Drainage System

-Residential and Non-Residential	Per Acre	\$ 3.080	3.080
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IV) The Security Code, Chapter 21, Section 5.00 Security Tax, is amended as follows:

Commencing July 1, 2018, property within the District shall be assessed a monthly security tax as follows. The maximum tax rates shown reflect annual adjustments, per Section 5.00:

LAND USE		Monthly Special Tax Rates Fiscal Year 2019-20	Monthly Special Tax Rates Maximum Ceiling Rate Year 2019-20
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DEVELOPED PROPERTY

Residential

Inside Gates

- Metered	Per Lot	\$ 29.73	29.73
- Unmetered	Per Lot	\$ 23.79	23.79
Outside Gate	Per Lot	\$ 7.17	7.17

Non-Residential

- Highway Retail	Per Building Sq. Ft.	\$ 0.2681	0.2681
- Other Retail/Commercial	"	\$ 0.0289	0.0289
- Industrial/Warehouse/Lt Industrial	"	\$ 0.0630	0.0630
- Office	"	\$ 0.0152	0.0152
- Institutional	"	\$ 0.0152	0.0152
- Public Utility	"	\$ 0.0480	0.0480
- Equine Complex	"	\$ 0.0045	0.0045
- RMCC	"	\$ 0.0755	0.0755
- Airport	"	\$ 0.0192	0.0192
- Hotel/Ext. Stay	"	\$ 0.0289	0.0289

UNDEVELOPED PROPERTY

- Inside Gates	Per Acre	\$ 25.1494	25.1494
- Outside Gates	Per Acre	\$ 3.7477	3.7477

V) The Solid Waste Collection and Disposal Code, Chapter 31, Section 4.0 Collection Rates, is amended as follows:

Section 4.03 Collections Rates. The monthly service charge shall be:

(1) Garbage Collection Services

38-gallon cart	\$ 19.40
64-gallon cart	\$ 21.19
96-gallon cart	\$ 31.52

(2) Additional Garbage Carts

38-gallon cart	\$ 8.62
64-gallon cart	\$ 10.67
96-gallon cart	\$ 22.55

(3) Additional Recycling Cart (in excess of 1 recycled cart)	
38-gallon cart	N/A
64-gallon cart	\$ 6.89
96-gallon cart	\$ 6.89
(4) Additional Green Waste Cart (in excess of 2 green waste carts)	
38-gallon cart	N/A
64-gallon cart	\$ 6.89
96-gallon cart	\$ 6.89
(5) Sacramento County Surcharge	\$ 1.25

SECTION 4. Superseder. This ordinance supersedes prior inconsistent District ordinances, resolutions, policies, rules, and regulations concerning the subject matter of this ordinance.

SECTION 5. Effective Date. This ordinance shall take effect 30 days after its adoption.

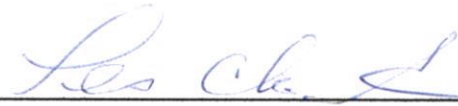
SECTION 6. Severability. If any section or provision of this ordinance or the application of it to any person, transaction or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this ordinance that can be given effect without the invalid or unenforceable provision, and to this end the provisions of this ordinance are declared to be severable.

SECTION 7. Publication. The District Secretary is directed to publish this ordinance once in a newspaper of general circulation published in the District within 15 days after the adoption of the ordinance.

INTRODUCED by the Board of Directors on the 15th day of May 2019.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 19th day of June 2019, by the following roll call vote:

AYES: Clark, Jenco, Butler, Maybee, Merchant
NOES: none
ABSENT: None
ABSTAIN: None

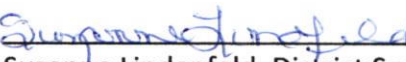


 Les Clark, President of the Board
 Rancho Murieta Community Services District

[seal]



ATTEST:



 Suzanne Lindenfeld, District Secretary



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY COMBINED FUNDS

May 10, 2019

	<i>Actual</i> 2017-18	<i>Adopted</i> <i>Budget</i> 2018-19	<i>Projected</i> 2018-19	<i>%</i> <i>Variance</i> 2018-19	<i>Proposed</i> <i>Budget</i> 2019-20	<i>% Change</i> <i>Budget</i> 2018-19
Revenues:						
Service Charges	5,525,483	5,759,274	5,733,487	-0.4%	6,135,885	6.5%
Property Taxes	648,133	650,000	649,998	0.0%	674,370	3.7%
Interest Earnings	5,756	5,990	7,528	25.7%	9,665	61.4%
Other Charges / Reimbursements	176,352	45,693	73,769	61.4%	82,751	81.1%
Total Revenues:	6,355,724	6,460,957	6,464,782	0.1%	6,902,671	6.8%
Expenditures:						
Total Operating Expenses	6,030,966	6,496,531	6,368,791	-2.0%	6,902,671	6.3%
Initial Overage (Deficit)	324,758	(35,574)	95,991		(0)	
<i>Transfer from Fund Balance</i>	<i>0</i>	<i>35,574</i>	<i>0</i>		<i>0</i>	
Reserve Collections						
Water	213,265	262,482	259,031	-1.3%	264,357	0.7%
Sewer	209,747	226,699	224,831	-0.8%	233,202	2.9%
Security	45,684	49,000	49,750	1.5%	49,000	0.0%
Drainage	37,992	33,000	33,000	0.0%	33,000	0.0%
Total Reserve Collections	506,688	571,181	566,612	-0.8%	579,559	1.5%
Add'l Transfers to Repl Reserves	360,000	0	24,471		0	
Inter-fund Borrowing Repayment	210,209	211,836	212,199	0.2%	206,724	-2.4%
Depreciation	1,374,504	1,440,000	1,440,000	0.0%	1,440,000	0.0%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
BUDGET SUMMARY - GENERAL FUND

May 10, 2019

	<i>Actual</i> 2017-18	<i>Adopted</i> <i>Budget</i> 2018-19	<i>Projected</i> 2018-19	<i>%</i> <i>Variance</i> 2018-19	<i>Proposed</i> <i>Budget</i> 2019-20	<i>% Change</i> <i>Projected</i> 2018-19
Revenues:						
Property Taxes	549,513	305,000	305,000	0.0%	329,370	8.0%
Title Transfer Fees	10,233	10,800	6,900	-36.1%	10,800	56.5%
Interest	370	240	184	-23.3%	240	30.4%
CIA Ditch Service Charges	1,800	1,800	1,800	0.0%	1,800	0.0%
Other	9,318	1,500	1,547	3.1%	1,500	-3.0%
Total Operating Revenues	571,234	319,340	315,431	-1.2%	343,710	9.0%
Expenditures:						
Wages	555,684	632,600	583,425	-7.8%	705,300	20.9%
Director Meeting Stipends	13,408	18,000	18,000	0.0%	18,000	0.0%
Employers Costs	285,542	357,880	350,900	-2.0%	384,729	9.6%
Liability Insurance	91,997	109,588	105,000	-4.2%	135,958	29.5%
Information Systems Maintenance	87,661	90,962	93,000	2.2%	96,822	4.1%
Community Communications	6,126	5,200	45,000	765.4%	5,700	-87.3%
Legal	52,951	74,400	65,000	-12.6%	60,000	-7.7%
Office Supplies	20,502	22,450	21,310	-5.1%	16,800	-21.2%
Building/Grounds Maintenance	31,673	20,560	21,000	2.1%	20,560	-2.1%
Postage	18,853	20,160	21,000	4.2%	18,000	-14.3%
Telephones	7,919	7,759	6,900	-11.1%	9,300	34.8%
New Initiatives	13,184	35,000	35,000	0.0%	35,000	0.0%
Audit	14,500	15,000	15,500	3.3%	16,275	5.0%
Consulting	16,950	5,400	5,400	0.0%	15,400	185.2%
Memberships	8,807	9,271	9,500	2.5%	10,750	13.2%
Training/Safety	7,826	8,910	7,500	-15.8%	9,000	20.0%
Power	2,400	1,285	1,200	-6.6%	925	-22.9%
Meetings	5,256	12,355	10,000	-19.1%	18,000	80.0%
Director Exp Reimbursement	3,544	5,400	5,400	0.0%	5,400	0.0%
Equipment Maint	2,796	2,950	2,750	-6.8%	2,950	7.3%
Election Costs	0	6,000	5,934	-1.1%	0	-100.0%
Mail Machine Lease	3,252	2,800	2,750	-1.8%	2,800	1.8%
Copy Machine Maintenance	18,144	19,224	18,000	-6.4%	18,000	0.0%
Clerical Services	5,504	15,000	77,000	413.3%	30,000	-61.0%
Other / IT Projects	23,123	6,683	8,000	19.7%	16,098	101.2%
Total Operating Expenses	1,297,602	1,504,837	1,534,469	2.0%	1,651,767	7.6%
Overage(Deficit)	(726,368)	(1,185,497)	(1,219,038)	2.8%	(1,308,057)	7.3%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - WATER FUND

May 10, 2019

	Actual 2017-18	Adopted Budget 2018-19	Projected 2018-19	% Variance 2018-19	Proposed Budget 2019-20	% Change Projected 2018-19
Revenues:						
Residential Sales	1,842,339	1,962,929	1,937,468	-1.3%	2,156,395	11.3%
Commercial Sales	204,085	208,512	204,693	-1.8%	205,493	0.4%
Other Sales	9,171	8,400	9,473	12.8%	8,400	-11.3%
Availability Fees	300	300	300	0.0%	230	-23.3%
Late Charges	20,916	18,000	20,800	15.6%	20,400	-1.9%
Telephone Line Contracts	8,372	6,215	6,866	10.5%	7,175	4.5%
Meter Installation Fees	2,127	1,600	6,000	275.0%	4,800	-20.0%
Interest Income	3,569	4,700	4,560	-3.0%	5,725	25.5%
Inspection Fees	633	506	506	0.0%	1,518	200.0%
Project Reimbursement	81,385	2,400	24,000	900.0%	24,000	0.0%
Other	15,474	4,800	5,256	9.5%	7,200	37.0%
Operating Revenues	2,188,371	2,218,362	2,219,922	0.1%	2,441,336	10.0%
Expenditures:						
Water Source of Supply	17-18 Actual	18-19 Budget	Projected	Variance	19-20 Budget	Variance
Wages	41,846	21,214	20,955	-1.2%	22,180	5.8%
Employers Costs	18,537	9,757	7,885	-19.2%	9,296	17.9%
Power	62,517	62,755	54,000	-14.0%	56,000	3.7%
Dam Inspection	29,207	52,877	52,877	0.0%	63,500	20.1%
Chemicals - Routine	1,806	6,636	5,500	-17.1%	7,000	27.3%
Chemicals - Taste & Odor	7,688	10,000	8,750	-12.5%	11,000	25.7%
Maint/Repairs	29,175	10,800	16,246	50.4%	16,800	3.4%
Equipment Rental	2,163	3,000	3,000	0.0%	3,000	0.0%
Supplies	899	1,500	850	-43.3%	600	-29.4%
Other	250	250	250	0.0%	250	0.0%
Subtotals	194,088	178,789	170,313	-4.7%	189,626	11.3%
Water Treatment	17-18 Actual	18-19 Budget	Projected	Variance	19-20 Budget	Variance
Wages	192,647	222,747	215,570	-3.2%	232,890	8.0%
Employers Costs	96,838	94,503	90,335	-4.4%	106,187	17.5%
Power	99,906	82,017	78,000	-4.9%	82,017	5.2%
Chemicals	80,924	90,000	87,389	-2.9%	100,000	14.4%
Maint/Repairs	114,403	120,000	115,000	-4.2%	82,000	-28.7%
Lab Tests	12,514	17,000	17,500	2.9%	12,000	-31.4%
Equipment Rental	0	4,800	4,200	-12.5%	600	-85.7%
Taste & Odor Treatment	0	0	0	0.0%	0	0.0%
Supplies	8,950	16,800	15,252	-9.2%	16,800	10.1%
Other	0	500	500	0.0%	14,400	2780.0%
Subtotals	606,182	648,367	623,746	-3.8%	646,894	3.7%
Water Transmission & Distr	17-18 Actual	18-19 Budget	Projected	Variance	19-20 Budget	Variance
Wages	176,980	222,747	215,570	-3.2%	232,890	8.0%
Employers Costs	81,089	94,503	82,115	-13.1%	97,619	18.9%
Maint/Repairs	32,166	50,400	49,250	-2.3%	50,400	2.3%
Meters/Box/Valve	13,509	36,000	34,000	-5.6%	36,000	5.9%
Power	43,006	48,629	46,500	-4.4%	40,800	-12.3%
Equipment Rental	1,477	6,000	6,000	0.0%	2,400	-60.0%
Post Repair Road Paving	24,700	36,000	36,000	0.0%	24,000	-33.3%
Supplies	99	1,200	1,362	13.5%	900	-33.9%
Other	0	600	450	-25.0%	600	33.3%
Subtotals	373,026	496,079	471,247	-5.0%	485,609	3.0%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - WATER FUND

May 10, 2019

Water Administration	17-18 Actual	18-19 Budget	Projected	Variance	19-20 Budget	Variance
Wages	72,756	106,070	104,500	-1.5%	116,900	11.9%
Employers Costs	37,860	47,432	46,200	-2.6%	50,448	9.2%
Permits	28,510	28,044	28,044	0.0%	30,300	8.0%
Equipment Maint	41,188	15,614	13,500	-13.5%	7,200	-46.7%
Legal/Consulting	32,057	89,650	73,616	-17.9%	135,200	83.7%
Vehicle Fuel	11,300	10,500	10,000	-4.8%	11,400	14.0%
Training/Safety	7,192	8,100	7,500	-7.4%	8,100	8.0%
Regional Water Authority	9,188	9,500	9,555	0.6%	15,000	57.0%
Central Ground Water Authority	12,000	9,500	9,500	0.0%	10,000	5.3%
Supplies	3,286	4,020	3,636	-9.6%	3,600	-1.0%
Dam Liability Coverage	11,000	14,400	11,000	-23.6%	11,000	0.0%
Telephones	12,673	6,156	5,600	-9.0%	15,600	178.6%
Information Systems Maint	5,513	8,995	8,995	0.0%	23,303	159.1%
Vehicle Maint.	21,314	21,000	21,000	0.0%	21,000	0.0%
Tools	5,116	6,000	5,000	-16.7%	6,000	20.0%
CIA Ditch Operations	2,766	3,600	3,600	0.0%	3,000	-16.7%
Uniforms	4,850	4,800	4,997	4.1%	4,800	-3.9%
Conservation	12,118	13,260	12,388	-6.6%	13,260	7.0%
Travel/Meetings	1,108	1,800	1,650	-8.3%	1,680	1.8%
Copier Maintenance	72	120	120	0.0%	120	0.0%
Memberships	4,789	5,395	5,200	-3.6%	5,395	3.8%
Maintenance/Repair	7,179	0	7,221	0.0%	7,200	-0.3%
Building Maint	2,113	1,795	1,993	11.0%	2,100	5.4%
Non-routine Maint/Repair	10,092	24,000	22,500	-6.3%	24,000	6.7%
Other / IT Hardware	40,367	8,190	29,669	262.3%	17,190	-42.1%
Subtotals	396,407	447,941	446,984	-0.2%	543,796	21.7%
Total Operating Expenses	1,569,703	1,771,176	1,712,290	-3.3%	1,865,925	9.0%
General Fund Net Alloc	(838)	461,160	461,160	0.0%	508,830	10.3%
Total Expenses	1,568,865	2,232,336	2,173,450	-2.6%	2,374,755	9.3%
Initial Overage(Deficit)	619,506	(13,973)	46,472		66,581	
<i>Transfer from Fund Balance</i>	<i>0</i>	<i>13,973</i>	<i>0</i>			
Net Income (Loss)	619,506	0	46,472		66,581	
Depreciation	822,408	840,000	757,920	-9.8%	840,000	10.8%
Reserves & Debt						
Reserve Expenditures	14,518	18,619	16,824	-9.6%	23,580	40.2%
Interfund Borrowing Repayment	187,373	192,000	189,363	-1.4%	183,888	-2.9%
Water Reserves Collected	213,265	262,482	259,031	-1.3%	264,357	2.1%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SEWER FUND

May 10, 2019

	<i>Actual</i> 2017-18	<i>Adopted</i> <i>Budget</i> 2018-19	<i>Projected</i> 2018-19	<i>%</i> <i>Variance</i> 2018-19	<i>Proposed</i> <i>Budget</i> 2019-20	<i>% Change</i> <i>Projected</i> 2018-19
Revenues:						
Residential Service	1,182,886	1,222,817	1,223,610	0.1%	1,335,327	9.1%
Commercial Service	123,278	132,264	132,271	0.0%	139,992	5.8%
Availability Fees	360	380	380	0.0%	230	-39.5%
Late Charges	20,913	15,800	19,214	21.6%	18,000	-6.3%
Interest Income	720	490	1,850	277.6%	2,500	35.1%
Project Reimbursement	2,184	2,184	2,184	0.0%	2,184	0.0%
Inspection Fees	506	759	633	-16.6%	4,175	559.5%
Other	3,673	0	0	0.0%	0	0.0%
Operating Revenues	1,334,520	1,374,694	1,380,142	0.4%	1,502,408	8.9%
Expenditures:						
Sewer Collection	<i>17-18 Actual</i>	<i>18-19 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>19-20 Budget</i>	<i>Variance</i>
Wages	103,213	148,498	145,600	-2.0%	155,260	6.6%
Employers Costs	122,452	63,029	62,495	-0.8%	65,082	4.1%
Power	17,554	16,221	15,500	-4.4%	16,550	6.8%
Maint/Repairs	41,005	40,000	42,500	6.3%	40,000	-5.9%
Equipment Rental	3,374	2,400	2,200	-8.3%	2,400	9.1%
Supplies	273	3,000	1,750	-41.7%	6,000	242.9%
Other	0	600	450	-25.0%	600	33.3%
Subtotals	287,871	273,748	270,495	-1.2%	285,892	5.7%
Sewer Treatment & Disposal	<i>17-18 Actual</i>	<i>18-19 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>19-20 Budget</i>	<i>Variance</i>
Wages	165,184	183,501	174,600	-4.9%	191,857	9.9%
Employers Costs	81,948	77,871	64,879	-16.7%	83,993	29.5%
Power	100,772	96,080	93,500	-2.7%	94,000	0.5%
Maint/Repairs	130,251	69,000	76,680	11.1%	69,000	-10.0%
Chemicals	34,652	37,500	44,474	18.6%	45,000	1.2%
Lab Tests	13,489	15,000	13,355	-11.0%	15,000	12.3%
Supplies	10,524	5,400	4,750	-12.0%	9,000	89.5%
Equipment Rental	0	2,400	2,400	0.0%	2,400	0.0%
Sludge Removal Off Site	20,737	11,000	10,037	-8.8%	10,000	-0.4%
Other / IT Hardware	278	600	250	-58.3%	500	100.0%
Subtotals	557,835	498,352	484,925	-2.7%	520,750	7.4%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SEWER FUND

May 10, 2019

Sewer Administration	17-18 Actual	18-19 Budget	Projected	Variance	19-20 Budget	Variance
Wages	50,932	63,642	58,000	-8.9%	66,540	14.7%
Employers Costs	24,161	29,760	28,685	-3.6%	31,661	10.4%
Equipment Maint	16,807	36,000	35,716	-0.8%	19,800	-44.6%
Vehicle Fuel	17,495	17,800	18,515	4.0%	20,000	8.0%
Permits	40,165	41,492	35,411	-14.7%	41,492	17.2%
Legal/Consulting (Engineer)	4,204	11,400	11,400	0.0%	39,000	242.1%
Training/Safety	9,469	9,700	8,500	-12.4%	9,700	14.1%
Supplies	3,283	4,020	4,000	-0.5%	3,000	-25.0%
Information Systems Maint	2,107	4,885	4,500	-7.9%	2,400	-46.7%
Vehicle Maint.	12,415	15,000	17,473	16.5%	15,000	-14.2%
Tools	11,334	3,600	3,600	0.0%	3,600	0.0%
Telephones	10,283	6,156	9,500	54.3%	18,300	92.6%
Uniforms	4,850	4,800	5,005	4.3%	4,800	-4.1%
Travel/Meetings	1,108	1,800	1,500	-16.7%	1,200	-20.0%
Building Maint	2,113	1,855	1,902	2.5%	1,855	-2.5%
Copier Maintenance	72	120	95	-20.8%	120	26.3%
Memberships	1,879	3,180	2,700	-15.1%	3,180	17.8%
Maint/Repairs	17,379	0	25,191	0.0%	19,800	-21.4%
Sewer General Fine	0	0	0	0.0%	0	0.0%
Nonroutine Maint/Repair	0	12,000	12,000	0.0%	12,000	0.0%
Other / IT Hardware	19,599	4,895	10,940	123.5%	16,977	55.2%
Subtotals	249,655	272,105	294,633	8.3%	330,425	12.1%
Total Operating Expenses	1,095,361	1,044,205	1,050,053	0.6%	1,137,067	8.3%
General Fund Net Allocation	0	352,090	352,090	0.0%	388,490	10.3%
Total Expenses	1,095,361	1,396,295	1,402,143	0.4%	1,525,557	8.8%
Initial Overage(Deficit)	239,159	(21,601)	(22,001)		(23,149)	
Transfer from Fund Balance	0	21,601	0			
Net Income (Loss)	239,159	0	(22,001)		(23,149)	
Depreciation	552,096	558,000	0	-100.0%	558,000	0.0%
Reserves & Debt						
Reserve Expenditures	0	0	0	0.0%	0	0.0%
Sewer Reserves Collected						
Sewer Reserves Collected	209,747	226,699	224,831	-0.8%	233,202	3.7%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
BUDGET SUMMARY - DRAINAGE FUND

May 10, 2019

	<i>Actual</i> 2017-18	<i>Adopted</i> <i>Budget</i> 2018-19	<i>Projected</i> 2018-19	<i>%</i> <i>Variance</i> 2018-19	<i>Proposed</i> <i>Budget</i> 2019-20	<i>% Change</i> <i>Projected</i> 2018-19
Revenues:						
Residential Special Taxes	164,007	167,422	167,360	0.0%	171,127	2.3%
Commercial Special Taxes	31,576	34,248	32,267	-5.8%	34,874	8.1%
Property Tax Allocation	33,580	100,000	100,000	0.0%	100,000	0.0%
Tax Allocation to Reserves	(31,540)	(33,000)	(33,000)	0.0%	(33,000)	0.0%
Operating Revenues	198,012	268,730	266,526	-0.8%	273,001	2.4%
Expenditures:						
Wages	80,752	92,282	79,500	-13.9%	96,336	21.2%
Employers Costs	80,343	39,233	46,314	18.0%	44,044	-4.9%
MS4 Permit	6,552	6,500	5,692	-12.4%	6,000	5.4%
MS4 Stormwater Outreach	0	3,000	3,000	0.0%	3,000	0.0%
Power	8,202	10,039	7,900	-21.3%	10,545	33.5%
Chemicals	13,199	14,812	15,500	4.6%	15,250	-1.6%
Maint/Repairs	4,227	15,000	13,500	-10.0%	15,500	14.8%
Equipment Rental	2,953	3,000	3,000	0.0%	3,000	0.0%
Training/Safety	297	600	550	-8.3%	600	9.1%
Improvements	86	5,000	5,000	0.0%	5,150	3.0%
Legal/Consulting	1,514	2,000	2,750	37.5%	2,750	0.0%
Uniforms	0	400	630	57.5%	400	-36.5%
Tools	1,689	4,544	4,850	6.7%	5,200	7.2%
Other / IT Hardware	350	0	1,107	0.0%	0	-100.0%
Total Operating Expenses	200,164	196,410	189,293	-3.6%	207,775	9.8%
General Fund Net Allocation	(131)	72,320	72,320	0.0%	79,790	10.3%
Total Expenses	200,033	268,730	261,613	-2.6%	287,565	9.9%
Transfer from Fund Balance	0	0	0		0	
Net Income (Loss)	(2,021)	0	4,913		(14,564)	
Reserves & Debt						
Reserve Expenditures	0	0	0	0.0%	0	0.0%
Drainage Reserves Collected	37,992	33,000	33,000	0.0%	33,000	0.0%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
BUDGET SUMMARY - SOLID WASTE FUND

May 10, 2019

	<i>Actual</i> 2017-18	<i>Adopted</i> <i>Budget</i> 2018-19	<i>Projected</i> 2018-19	<i>%</i> <i>Variance</i> 2018-19	<i>Proposed</i> <i>Budget</i> 2019-20	<i>% Change</i> <i>Projected</i> 2018-19
Revenues:						
Solid Wastes Charges	653,853	673,985	679,624	0.8%	705,716	3.8%
Other	2,176	1,229	1,016	-17.4%	1,100	8.3%
Operating Revenues	656,029	675,214	680,640	0.8%	706,816	3.8%
Expenditures:						
CWRS Contract	565,974	579,691	588,739	1.6%	609,341	3.5%
Sac. County Admin. Fee	35,446	36,252	37,578	3.7%	37,826	0.7%
Subtotal	601,420	615,943	626,317	1.7%	647,166	3.3%
General Fund Net Allocation	23,257	59,270	59,270	0.0%	65,400	10.3%
Total Expenses	624,677	675,213	685,587	1.5%	712,566	3.9%
Net Income (Loss)	31,352	1	(4,947)		(5,750)	

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SECURITY FUND

May 10, 2019

	<i>Actual</i> 2017-18	<i>Adopted</i> <i>Budget</i> 2018-19	<i>Projected</i> 2018-19	<i>%</i> <i>Variance</i> 2018-19	<i>Proposed</i> <i>Budget</i> 2019-20	<i>% Change</i> <i>Projected</i> 2018-19
Residential Special Taxes	1,125,437	1,146,274	1,148,445	0.2%	1,172,205	2.1%
Commercial Special Taxes	188,790	201,743	197,596	-2.1%	205,895	4.2%
Late Charges	41,827	39,000	41,700	6.9%	39,000	-6.5%
Title Transfer Fees	5,117	5,400	2,500	-53.7%	5,400	116.0%
Bar Code Income	9,530	7,800	8,600	10.3%	7,800	-9.3%
Fines, Enforcement	2,400	2,100	2,100	0.0%	2,100	0.0%
Interest Income	1,190	1,035	1,035	0.0%	1,200	15.9%
Property Tax Allocation	65,040	245,000	244,998	0.0%	245,000	0.0%
Tax Allocation to Reserves	(45,680)	(49,000)	(49,002)	0.0%	(49,000)	0.0%
Other	14,506	5,800	4,149	-28.5%	5,800	39.8%
Operating Revenues	1,408,157	1,605,151	1,602,121	-0.2%	1,635,400	2.1%

Expenditures:

Security Gates	<i>17-18 Actual</i>	<i>18-19 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>19-20 Budget</i>	<i>Variance</i>
Wages	266,251	329,635	281,900	-14.5%	332,463	17.9%
Employers Costs	304,003	234,867	243,983	3.9%	263,745	8.1%
Information Systems Maint	9,246	10,506	8,500	-19.1%	15,298	80.0%
Equipment Repairs	7,341	3,600	2,300	-36.1%	3,600	56.5%
Bar Codes	9,242	6,000	6,900	15.0%	6,900	0.0%
Telephones	5,842	6,120	2,750	-55.1%	1,550	-43.6%
Building Maint	5,843	3,600	4,300	19.4%	3,600	-16.3%
Power	7,732	8,706	6,500	-25.3%	7,100	9.2%
Uniforms	2,936	2,400	5,000	108.3%	4,200	-16.0%
Supplies	347	300	100	-66.7%	120	20.0%
Training / Safety	127	0	0	0.0%	250	0.0%
Other / IT Hardware	5,836	600	840	40.0%	3,900	364.3%
Subtotal	624,746	606,334	563,073	-7.1%	642,726	14.1%

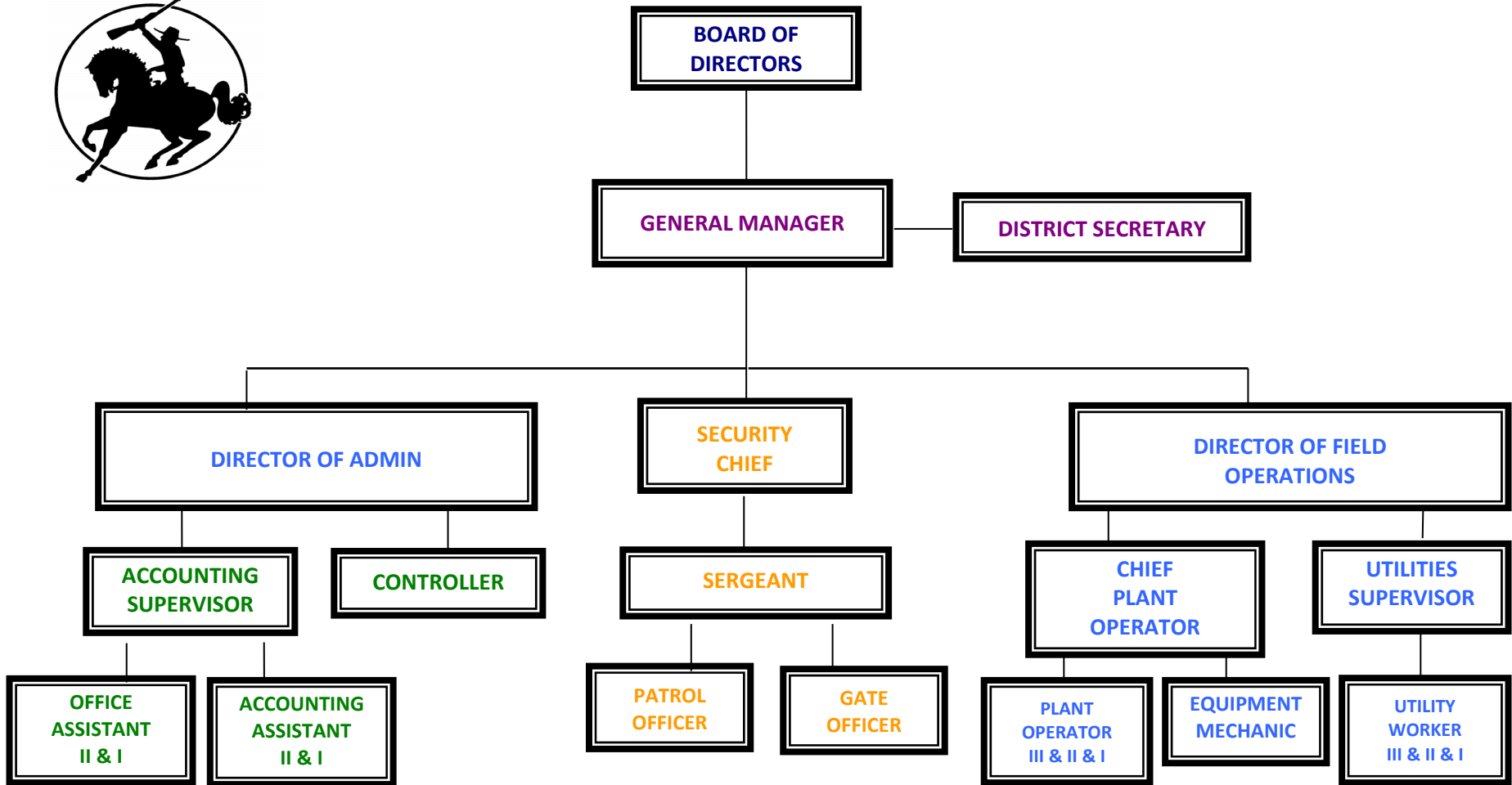
Security Patrol	<i>17-18 Actual</i>	<i>18-19 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>19-20 Budget</i>	<i>Variance</i>
Wages	235,882	283,888	250,500	-11.8%	284,488	13.6%
Employers Costs	200,998	256,213	227,124	-11.4%	235,060	3.5%
Vehicle Fuel	14,113	16,200	14,500	-10.5%	15,600	7.6%
Off Duty Sheriff Patrol	6,895	8,000	6,000	-25.0%	8,000	33.3%
Vehicle Maint.	5,317	9,000	9,600	6.7%	9,000	-6.3%
Vehicle Lease	0	4,762	4,762	0.0%	5,236	9.9%
Information Systems Maint	0	600	4,422	637.0%	3,466	-21.6%
Training/Safety	3,883	1,600	900	-43.8%	1,600	77.8%
Safety Center	3,632	5,573	4,000	-28.2%	4,200	5.0%
Uniforms	4,335	3,000	2,500	-16.7%	2,160	-13.6%
Telephones	5,408	6,795	5,500	-19.1%	3,800	-30.9%
Equipment Repairs	141	1,200	1,200	0.0%	1,200	0.0%
Supplies	0	300	125	-58.3%	120	-4.0%
Other / IT Hardware	2,172	0	1,500	0.0%	5,100	240.0%
Subtotal	482,776	597,131	532,633	-10.8%	579,030	8.7%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SECURITY FUND

<i>Security Administration</i>	<i>17-18 Actual</i>	<i>18-19 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>19-20 Budget</i>	<i>Variance</i>
Wages	48,838	79,278	81,116	2.3%	87,664	8.1%
Employers Costs	38,061	55,363	54,336	-1.9%	63,708	17.2%
Legal/Consulting	31,283	6,000	6,000	0.0%	6,000	0.0%
Supplies	6,758	6,000	6,236	3.9%	6,000	-3.8%
Telephones	1,209	1,197	1,189	-0.7%	890	-25.1%
Information System Maint	3,976	6,068	6,237	2.8%	600	-90.4%
Training/Safety	3,883	2,350	2,395	1.9%	2,350	-1.9%
Travel/Meetings	39	600	500	-16.7%	1,000	100.0%
Uniforms	1,094	600	600	0.0%	1,200	100.0%
Equipment Maint	212	600	396	-34.0%	600	51.5%
Other / IT Hardware	91	3,438	1,658	-51.8%	1,200	-27.6%
Subtotal	135,444	161,494	160,663	-0.5%	171,212	6.6%
Total Operating Expenses	1,242,966	1,364,959	1,256,369	-8.0%	1,392,968	10.9%
General Fund Net Allocation	0	240,660	240,660	0.0%	265,540	10.3%
Total Expenses	1,242,966	1,605,619	1,497,029	-6.8%	1,658,508	10.8%
Initial Overage(Deficit)	165,191	(468)	105,092		(23,108)	
<i>Transfer from Fund Balance</i>	0	0	0		0	
Net Income (Loss)	165,191	(468)	105,092		(23,108)	
Depreciation	0	42,000	41,586	-1.0%	42,000	1.0%
Reserves & Debt						
Reserve Interest Expenditures	49,266	690	0	-100.0%	630	0.0%
Internal Borrowing Repayment	22,836	22,836	22,836	0.0%	22,836	0.0%
Security Reserves	45,684	49,000	49,750	1.5%	49,000	-1.5%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
ORGANIZATIONAL CHART



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

POSITION LISTING (headcount)

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
	Approved	Approved	Approved	Approved	Approved	Approved
ADMIN DEPT.						
GENERAL MANAGER	1.0	1.0	1.0	1.0	1.0	1.0
DISTRICT SECRETARY	1.0	1.0	1.0	1.0	1.0	1.0
DIRECTOR OF ADMINISTRATION	0.0	0.0	0.0	0.0	0.0	0.0
CONTROLLER	1.0	1.0	1.0	1.0	1.0	1.0
ACCOUNTING SUPERVISOR	1.0	1.0	1.0	1.0	1.0	1.0
ACCOUNTING ASSISTANT I,II	1.0	1.0	1.0	1.0	1.0	1.0
OFFICE ASSISTANT I, II	1.0	1.0	1.0	1.0	1.0	1.0
DEPT. SUBTOTAL	6.0	6.0	6.0	6.0	6.0	6.0
WATER/SEWER/DRAINAGE DEPT.						
DIRECTOR OF FIELD OPS	1.0	1.0	1.0	1.0	1.0	1.0
CHIEF PLANT OPERATOR	1.0	1.0	1.0	1.0	1.0	1.0
PLANT OPERATOR I, II, III	4.0	4.0	4.0	4.0	4.0	4.0
EQUIPMENT MECHANIC	1.0	1.0	1.0	1.0	1.0	1.0
UTILITIES SUPERVISOR	1.0	1.0	1.0	1.0	1.0	1.0
UTILITY WORKER I, II, III	4.0	4.0	4.0	4.0	5.0	5.0
TEMP UTILITY WORKER	0.5	0.5	0.5	0.5	0.5	0.5
OPERATOR IN TRAINING	0.0	0.0	1.0	1.0	1.0	1.0
DEPT. SUBTOTAL	12.5	12.5	13.5	13.5	14.5	14.5
SECURITY DEPT.						
CHIEF	1.0	1.0	1.0	1.0	1.0	1.0
SERGEANT - PATROL	1.0	1.0	1.0	1.0	1.0	1.0
PATROL OFFICER	5.0	5.0	5.0	5.0	5.0	5.0
GATE OFFICER	8.0	8.0	8.0	8.0	8.0	8.0
PART-TIME GATE OFFICER	1.0	1.0	1.0	1.0	1.0	1.0
TEMP GATE OFFICER	1.0	1.0	1.0	1.0	1.0	1.0
DEPT. SUBTOTAL	17.0	17.0	17.0	17.0	17.0	17.0
TOTALS	35.5	35.5	36.5	36.5	37.5	37.5

Project Listing

The Capital Project Listing for FY 2019-20 is attached.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

May 10, 2019

2019-20 CAPITAL PROJECTS

Project Number	Project Description	Budget Amount	Funding Source	Status	Bid Date
Water / Sewer Department					
1	08-07-1 Bobcat Compact Track Loader	\$ 65,000	Replacement Reserves - Water & Sewer	Approved	
2	18-01-2 Cantova Pump Station Repairs - Generator	\$ 35,000	Replacement Reserves - Sewer	Approved	
3	18-07-2 WWRP Chlorine Gas to Bleach Conversion	\$ 266,140	Capital Improvement Reserves	Approved	
4	18-12-1 Rio Oso Booster Pump Replacement	\$ 50,000	Water Replacement Reserves	Approved	
5	20-01-1 Replace Calero subdrain panels (3 total)	\$ 25,000	Replacement Reserves - Water	Proposed	
6	20-02-1 Replace Truck 217	\$ 25,000	Replacement Reserves - Water	Proposed	
7	20-03-2 Repower Sewer Jetter	\$ 25,000	Replacement Reserves - Sewer	Proposed	
8	20-04-1/2 Create Water Right to Capture Stormwater at WWRP	\$ 30,000	Water Augmentation Reserves	Proposed	
9	20-05-1 WTP #1 Effluent pump rehabilitations (3 total)	\$ 65,000	Water Replacement Reserves	Proposed	
10	20-06-1 Distribution system dry-barrel fire hydrant replacements (10)	\$ 90,000	Replacement Reserves - Water	Proposed	
Department Subtotal		\$ 676,140			
Drainage Department					
11	20-07-2 North Course - Hole 14 Culvert Replacement	\$ 32,000	Drainage Replacement Reserves	Proposed	
Department Subtotal		\$ 32,000			
Security Department					
No CIP Item for Security planned for FY 19-20		\$ -	Capital Improvement Reserves		
Department Subtotal		\$ -			
Admin Department					
No CIP Item for Administration planned for FY 19-20		\$ -	Capital Improvement Reserves		
Department Subtotal		\$ -			
2019-20 Grand Totals		\$ 708,140			
Ongoing Projects					
18-06-1	WTP Culvert	\$ 159,880	Capital Improvement Reserves	Completion - Fall 2019	
17-03-1	Dam Inundation Study	\$ 60,000	Replacement Reserves - Water Board approved Item - Domichell and Associates	Completion - Fall 2019	
Ongoing Projects Total		\$ 219,880			
Other Optional Projects					
TBD	MLN Generator	\$ 125,000	Replacement Reserves - Sewer	On-hold	
TBD	Granlees Forebay Repairs	\$ 130,000	Replacement Reserves - Water	On-hold	
TBD	Reservoir Monitoring - Water	\$ 65,000	Capital Improvement Reserves	On-hold	
TBD	Reservoir Monitoring - Sewer	\$ 65,000	Capital Improvement Reserves	On-hold	
Other Optional Projects Total		\$ 385,000			

PROJECT TITLE: BOBCAT COMPACT TRACTOR LOADER – REPLACEMENT FUND



CAPITAL PLAN	Water / Waste Water – Replacement Reserves
CIP #	08-07-1
PROJECT BASIS:	Replace 1993 Bobcat Loader with a newer model
DESCRIPTION:	Replacement of the 1993 loader will provide staff with the proper tool to load materials for service work throughout the District and for servicing the Water & Wastewater plant drying beds sludge handling process. Having the tractor available at the Wastewater plant materials storage bins will eliminate excessive time and wear & tear on the Districts backhoe needing to drive to and from projects to load materials.
REGULATORY ISSUES:	Under California DOORS program it would need to be replaced if we didn't have a backhoe already.
RISK ASSESSMENT:	Low. Hydrostatic brake is confusing to some staff vs traditional brake. New equipment would have traditional braking system.
PROJECT BUDGET:	\$65,000
BASIS OF COST EST:	Based on review of the market for used Bobcat Compact Tractor Loaders.

PROJECT TITLE: CANTOVA GENERATOR REPLACEMENT- REPLACEMENT FUND



CAPITAL PLAN	Sewer Replacement Reserves
CIP #	18-01-2
PROJECT BASIS:	Replace 116 hp diesel fired generator with a liquid propane fired generator
DESCRIPTION:	Provided District with reliable and supportable equipment for long term use, especially in light of increasing sewer flows from the Murieta Gardens project. System would be automated vs existing one which requires manual startup and transfer of power.
REGULATORY ISSUES:	Meet current and future demands, as well as Air Quality Management District standards.
RISK ASSESSMENT:	Providing emergency backup power for the Cantova sewer pumping station.
PROJECT BUDGET:	\$35,000
BASIS OF COST EST:	Based on budgetary quote provided from Cummins Pacific and estimate for electrical tie-in.

PROJECT TITLE: WWRP CHLORINE GAS TO BLEACH CONVERSION - IMPROVEMENT FUND

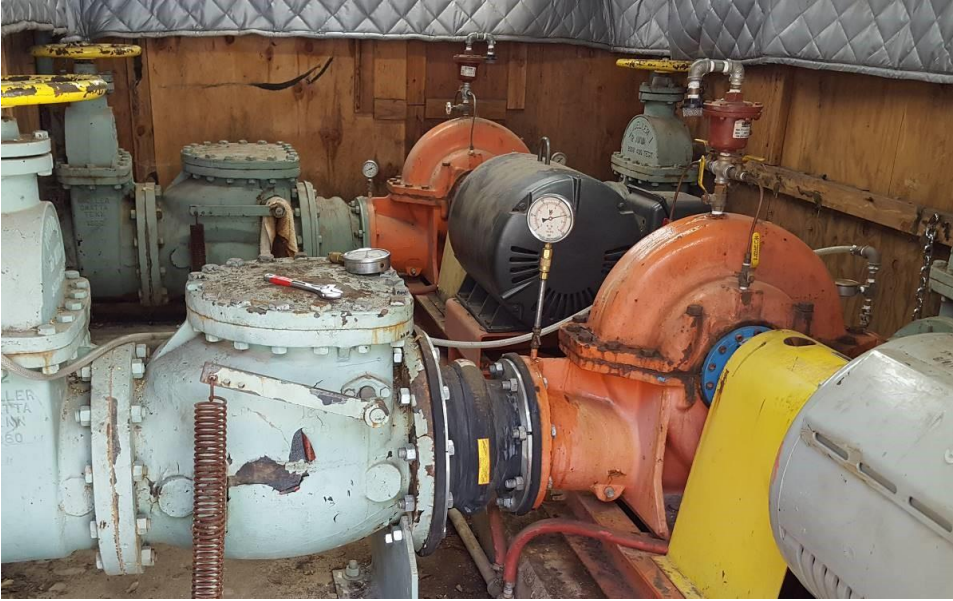


Ton cylinders of chlorine gas



CAPITAL PLAN	Sewer Improvement Reserves
CIP #	18-07-2
PROJECT BASIS:	System Conversion
DESCRIPTION:	Eliminate the use of chlorine gas at the Wastewater Plant for recycled water disinfection and convert to using industrial strength sodium hypochlorite (bleach) for pf staff and community.
REGULATORY ISSUES:	Safer product for staff; Substantially less regulatory oversight and required staff training; Mitigates risk to community from transport, storage and use of chlorine gas.
RISK ASSESSMENT:	Provides a safer alternative for the neighboring community vs the potential of a catastrophic chlorine gas leak.
PROJECT BUDGET:	\$266,140
BASIS OF COST EST:	Cost estimates based on removal of gas feed system, procurement and installation of chemical feed skids for bleach injection; engineering for design, plans, bid packet, submittal review and as-builts; contractor procurement of tanks, building tank pads, and installing piping and feed equipment appurtenances.

PROJECT TITLE: RIO OSO BOOSTER PUMP REPLACEMENT - REPLACEMENT FUND



CAPITAL PLAN	Water
CIP #	18-12-1
PROJECT BASIS:	Short description
DESCRIPTION:	Replacement of an obsolete system
REGULATORY ISSUES:	Provides District and its customers reliable water supply pressure and electrical cost savings in perpetuity of system operation. Estimate of operation of distribution system and jockey pump would lower annual operating costs at of \$3,400/year based on current power costs.
RISK ASSESSMENT:	Having system retrofitted on our time vs during a potential failure would eliminate excessive potential downtime from research, procurement, and installation for an obsolete system, as well as to avoid the repercussions from the downtime.
PROJECT BUDGET:	\$50,000
BASIS OF COST EST:	Based on vendor's budgetary estimate.

PROJECT TITLE: CALERO SUBDRAIN PANEL REPLACEMENT- REPLACEMENT FUND



CAPITAL PLAN	Water
CIP #	20-01-1
PROJECT BASIS:	Panel Replacement (3 total)
DESCRIPTION:	Replace 3 electrical panels and equipment that were installed in 1979 to provide reliable operations.
REGULATORY ISSUES:	Provides necessary equipment for reliable operations of equipment utilized to dewater the base of the Calero Main and East dams.
RISK ASSESSMENT:	Provides District loss of downtime of infrastructure by being able to replace equipment on its scheduled time vs emergency response.
PROJECT BUDGET:	\$25,000
BASIS OF COST EST:	Develop scope of work and solicit bids from various area electrical companies for panel replacements.

PROJECT TITLE: REPLACE TRUCK 217



CAPITAL PLAN	Water Replacement Reserves
CIP #	20-02-1
PROJECT BASIS:	Replace #217 F-150 with half ton or smaller truck for Field Operations staff
DESCRIPTION:	Obtain a replacement truck for one of the oldest and highest maintenance cost vehicles in Field Operations fleet, #217 F-150 purchased in 1997 with a current mileage of 131,047.
REGULATORY ISSUES:	Provides necessary equipment for staff to complete duties.
RISK ASSESSMENT:	Provides a safe and properly working vehicle for staff, as well as avoiding more time for maintenance and administration of repeated vehicle repairs.
PROJECT BUDGET:	\$25,000
BASIS OF COST EST:	Solicited bids from various area dealerships.

PROJECT TITLE: REPOWER SEWER JETTER - REPLACEMENT FUND



CAPITAL PLAN Sewer Replacement Reserves

CIP # 20-03-2

PROJECT BASIS: Replace motor with one that meets current and future Air Resources Control Board Standards

DESCRIPTION: Replace existing 50.9 HP Deutz diesel engine with one that meets California air standards and enough power to run the existing sewer jetter. Allows District to run necessary equipment for staff to complete cleaning and emergency blockages in the sewer collection system.

REGULATORY ISSUES: Due to diesel fired motor being over 50 hp this equipment is currently limited to operate only 80 hours per year.

RISK ASSESSMENT: Prevents District from possible fines.

PROJECT BUDGET: \$25,000

BASIS OF COST EST: Estimate based on verbal quote from US Jetting.

PROJECT TITLE: WATER RIGHT TO CAPTURE STORMWATER AT WWRP - IMPROVEMENT FUND



CAPITAL PLAN	Water Augmentation
CIP #	20-04-1
PROJECT BASIS:	Obtain water right to capture stormwater
DESCRIPTION:	Obtain a water right to collect to storage up to 200 acre-feet per year of rainfall. This would allow the District greater flexibility of potable water offset by having more water available through its recycled water system.
REGULATORY ISSUES:	Would provide another source of water to supplement use through the recycled water system, offsetting potable water use.
RISK ASSESSMENT:	Provides a security of water capture to storage in times where water may not always be readily available.
PROJECT BUDGET:	\$30,000
BASIS OF COST EST:	Estimate based on feedback from Water Rights attorney to accomplish the filing with the Division of Water Rights, as well as staff estimate for minor modifications to drainage ditch and pumping system.

PROJECT TITLE: WATER TREATMENT PLANT #1 EFFLUENT PUMP REHABILITATIONS - REPLACEMENT FUND



CAPITAL PLAN	Water Replacement Reserves
CIP #	20-05-1
PROJECT BASIS:	Rehabilitate pumps to original specifications (3 total)
DESCRIPTION:	Restore rusting pump columns, impellers, bolts, etc., to original operating condition to extend life of pumps prior to needing replacement.
REGULATORY ISSUES:	Provides continued viability of District pumping infrastructure at Plant 1 on District’s scheduled time.
RISK ASSESSMENT:	Avoidance of possible emergency downtime of pumps in a period in which they would be needed. Pumps operate in a high chlorine residual environment which subjects them to highly corrosive conditions.
PROJECT BUDGET:	\$65,000
BASIS OF COST EST:	Costs were estimated based on previous comparable repair costs plus 5%.

PROJECT TITLE: DRY BARREL FIRE HYDRANT REPLACEMENTS - REPLACEMENT FUND



CAPITAL PLAN	Water Replacement Reserves
CIP #	20-06-1
PROJECT BASIS:	Replacement of dry barrel fire hydrants (10 total)
DESCRIPTION:	Replace failing wet barrel fire hydrants that are at the end of their useful life with fire hydrants that meet District and AWWA design standards for potable water systems.
REGULATORY ISSUES:	Allows District to conduct this needed replacement work on its own scheduled time vs unanticipated failures.
RISK ASSESSMENT:	Provides reliable water supply system for fire suppression.
PROJECT BUDGET:	\$90,000
BASIS OF COST EST:	Hydrant and material costs from supplier. Staff labor not included.

PROJECT TITLE: HOLE 14 CULVERT REPLACEMENT - REPLACEMENT FUND



CAPITAL PLAN	Drainage Replacement Reserves
CIP #	20-07-2
PROJECT BASIS:	Replace North Course Hole 14 Culvert
DESCRIPTION:	Replace failing corrugated metal drainage culvert pipe running under Hole 14 North with high density polyethylene pipe during a time when drainage flows are low.
REGULATORY ISSUES:	Replace with in-kind capacity. No need to replace with a larger capacity culvert as it is a fill/spill culvert across the golf course.
RISK ASSESSMENT:	Coordination with Rancho Murieta Country Club needs to occur to minimize impacts to them when replacing the culvert.
PROJECT BUDGET:	\$32,000
BASIS OF COST EST:	Material costs and estimates of contractor labor at prevailing wage.