

2015 - 2016 FISCAL YEAR ANNUAL BUDGET RANCHO MURIETA COMMUNITY SERVICES DISTRICT

#### RESOLUTION NO. R2015-08

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT **APPROVING THE BUDGET FOR FISCAL YEAR 2015-16**

WHEREAS, District departments have submitted estimates of budget requirements for Fiscal Year 2015-2016 and those estimates have been reviewed by the General Manager and Finance Committee: and

WHEREAS, the General Manager has submitted a proposed budget with the tabulations of the estimates together with proposed revisions to the Board of Directors; and

WHEREAS, the Board of Directors has reviewed and considered the proposed budget for Fiscal Year 2015-2016: and

WHEREAS, a public presentation and hearing were conducted for the budget for the Fiscal Year 2015-2016 on June 17, 2015 at 5:30 p.m. in the Board Room at 15160 Jackson Road, Rancho Murieta, California.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that (1) the proposed budget for Fiscal Year 2015-2016, as submitted by the District General Manager and as reviewed by the Board of Directors is a proper financial program for the budget period and constitutes the budget for 2015-2016; and (2) the District's 2015-2016 Budget is hereby adopted in the form as presented at this meeting and ordered filed with the County Auditor of Sacramento County in accordance with Sections 53901 and 61110 of the Government Code.

PASSED AND ADOPTED this 17<sup>th</sup> day of June 2015, by the following roll call vote:

AYES:

Pasek, Ferraro, Gumbinger, Pecotich

NOES:

None

ABSENT:

None

ABSTAIN:

Martel

Gerald Pasek, President of the Board

Rancho Murieta Community Services District

[SEAL] Attest:

Suzanne Lindenfeld, District Secretary



## **Rancho Murieta Community Services District**

#### Mission Statement

The mission of Rancho Murieta Community Services District is to take a leadership role in responding to the needs of the residents. The District will deliver superior community services efficiently and professionally at a reasonable cost while responding to and sustaining the enhanced quality of life the community desires.

#### **Purpose**

The Rancho Murieta Community Services District (District) was formed in 1982 by State Government Code 61000 to provide essential services in Rancho Murieta. The District provides the following services:

- Security
- Water supply collection, treatment, and distribution
- Wastewater collection, treatment, and reuse
- Storm drainage collection and disposal
- Solid waste collection

The District encompasses 3,500 acres, five and a half square miles. Land uses included in the approved master plan call for residential development on 1,981 acres of single-family residences, townhouses, apartments, and mobile homes for a total of 5,189 units. The District currently maintains over \$40,000,000 in plant, property, and equipment assets.

#### **Population**

Highlights from the 2010 Census demographic profiles show total population in Rancho Murieta at 5,488, with the median age being 50.8 years. The average household size is 2.39 persons per household.

#### Latent Powers

In June of 1982, after local registered voters petitioned the County and public hearings were held, the voters approved the formation of the Rancho Murieta Community Services District and elected five directors. The election resulted in voter approval for the District to provide:

Police protection/security services, road construction and maintenance, landscape maintenance, drainage construction and maintenance, public recreation, and street lighting.

Subsequently, the voters authorized the District to provide all municipal services authorized in the California Government Code, as well as some special services authorized by the legislature. Those services approved by the voters of Rancho Murieta include:

Fire protection, ambulance, libraries, mosquito abatement, airports, garbage or refuse, transportation services, water and sewer, conversion of existing overhead electric and communication facilities to underground locations, construction improvements of bridges, culverts, curbs, gutters, drains and works incidental to road construction and maintenance.

Later special legislation expanded the District's latent powers to include:

Television and television related services, burglar and fire alarm facilities, issuance of revenue bonds, enforcement of CC&R's (Covenants, Conditions, and Restrictions), hydroelectric power generating facilities and transmission lines.

#### Security

Two of the most important reasons for living in Rancho Murieta are the privacy and security. Residents enjoy 24-hour patrol 7 days a week. Entrances into the private residential areas are also staffed 24 hours a day and have automated access lanes for residents with barcodes on their vehicles.

#### Water Source and Storage

The source of water for all uses is the Cosumnes River plus some direct rainfall into reservoir watersheds. State water rights permit diversion for municipal usage only during winter and spring months. Raw water is diverted from the river at Granlees Dam and pumped into reservoirs Calero, Chesbro, and Clementia. When full, these reservoirs have the capacity to supply all municipal needs at full build-out, with reasonable conservation practices, for at least two years.

#### Water Treatment and Distribution

Raw water, primarily from reservoirs Calero and Chesbro, is treated to potable standards at a treatment plant located at the north end of Clementia reservoir.

#### Wastewater Collection, Storage, and Reuse

Imposed at the formation of Rancho Murieta, state regulations prohibit any discharge of wastewater into the Cosumnes River. Regulations require treated wastewater to be used for irrigation of golf courses. In the future, the District has approved the use of recycled water for residential irrigation in areas of new development where the District determines it is reasonable and economically feasible.

When needed for irrigation, the stored, partially treated wastewater is processed through a state-of-the-art tertiary system. The golf courses use this treated effluent to supplement and/or replace raw river water and to reduce wastewater reservoir levels.

#### Storm Drainage

Storm water and irrigation runoff is collected in the drainage system throughout the community. A major component of Rancho Murieta's storm drainage system is the extensive amount of natural swales, streams, and tributaries. Runoff is filtered through detention ponds prior to being returned to the Cosumnes River. In addition, the District maintains levees that protect the low-lying areas from flooding.

#### Solid Waste

In 2005 the District added Solid Waste Collection and Disposal to the services it provides for the community. The District contracts with California Waste Recovery Systems for the provisions of solid waste collection and disposal services to residents of Rancho Murieta.

#### Governance

The affairs of the District are directed by a five member Board of Directors elected at large by the registered voters residing within the District. The board members serve four-year staggered terms. The District board is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the District's general manager. The District's general manager is responsible for carrying out the policies and ordinances of the District board, for overseeing the day-to-day operations of the District, and for appointing the heads of the various District departments.

All business of the District is conducted at regular, monthly meetings of the Board. These regular meetings are held the third Wednesday of every month at the District Office located at 15160 Jackson Road with the public session starting at 5:00 p.m. All meetings are open to the public.

#### Long Term Financial Planning

The District currently maintains over \$40,000,000 in plant, property, and equipment assets. As such, the District adopted Reserve Policy 2012-07, a financial policy guided by sound accounting principles of public fund management. The policy establishes several reserve funds to minimize adverse annual budgetary impacts from anticipated and unanticipated District expenses.

The following reserves are covered under the policy:

- Capital Replacement Fee Reserve (Water, Sewer, Drainage and Security) fees are collected for the future replacement of existing facilities and major equipment.
- Capital Improvement Fee Reserve provide funds for the orderly and timely expansion of the District's facilities to meet future demand and to maintain and/or improve the District's existing level of service.
- Water Augmentation Fee Reserve provides funds for the orderly and timely expansion of the District's water supply system to meet future demands of the undeveloped lands within the District's existing boundaries during an equivalent 1976-77 drought event.
- Rate Stabilization Fund Reserve (Water, Sewer and Security) offsets revenue shortages due to economic hardships and/or unforeseen major expenses.

#### Cash Management Policies and Practices

The District's Investment Policy 2015-06 is a conservative policy guided by three principles of public fund management. In specific order of importance the three principles are:

- 1. **Safety of Principal**. Investments shall be undertaken in a manner which first seeks to preserve portfolio principal.
- 2. **Liquidity**. Investments shall be made with maturity dates that are compatible with cash flow requirements and which will permit easy and rapid conversion into cash, at all times, without a substantial loss of value.
- 3. **Return on Investment**. Investments shall be undertaken to produce an acceptable rate of return after first consideration for principal and liquidity.

Investments are accounted for in accordance with the provisions of GASB Statement No. 31, which requires governmental entities to report certain investments at fair value in the balance sheet and recognize the corresponding change in fair value of investments in the year in which the change occurred. The District reports its investments at fair value based on quoted market information obtained from fiscal agents or other sources.

## Sample Bill - Final



## Rancho Murieta Community Services District

6/17/2015

	Average Monthly Customer Bill				ed Monthly		
			Rates		Rates	\$	%
Residenti	ial Metered Lot	July	y 1, 2014	Jul	y 1, 2015	Change	Change
	Water Average Usage in CF	_	1700		1700		
	Residential Base	\$	37.77	\$	39.83		
old rate			26.01		07.74		
new rate	3 + 1 - 1		00.70		27.71	0.7/	
	Total Water	\$	63.78	\$	67.54	3.76	5.
	WTP Debt Service Charge (interfund borrowing)		6.00		6.00	-	0.
	Sewer		45.32		46.53	1.21	2.
	Solid Waste (avg. 64 Gallon Container)		20.65		20.79	0.14	0.
	Security Tax (Maximum Tax Ceiling \$27.47)		26.93		27.47	0.54	2.
	Drainage Tax (Maximum Tax Ceiling \$4.82)	_	4.73		4.82	0.09	1.
		\$	167.41	\$	173.15	\$ 5.74	
	% Change over prior year				3.43%		
Murieta V	/illage Lot						
	Water Average Usage in CF		472		472		
	Residential Base	\$	37.77	\$	39.83		
old rate	Water Usage \$.0153 per cubic foot		7.22				
new rate	Water Usage \$.0163 per cubic foot				7.69		
	Total Water	\$	44.99	\$	47.52	2.53	5
	WTP Debt Service Charge (interfund borrowing)		6.00		6.00	-	0
	Sewer		45.32		46.53	1.21	2
	Solid Waste ( avg. 64 Gallon Container)		20.65		20.79	0.14	0
	Security Tax (Maximum Tax Ceiling \$6.62)		6.49		6.62	0.13	2
	Drainage Tax (Maximum Tax Ceiling \$3.22)		3.16		3.22	0.06	1
		\$	126.61	\$	130.68	\$ 4.07	
	% Change over prior year				3.21%		
Verent o							
vacant O	r Unmetered Lot Security Tax (Maximum Tax Ceiling \$21.97)		21.54		21.97	0.43	2
*	* Water Standby \$10.00 PER YEAR		0.83		0.83	-	0
	* Sewer Standby \$10.00 PER YEAR		0.83		0.83	_	0
*	Drainage Tax (Maximum Tax Ceiling \$4.82)		4.73		4.82	0.09	1
*	Dialiaue lax liviaxilliulii lax Celliliu 34.021						
*	Diamage Tax (Maximum Tax Centing \$4.02)		\$27.93		\$28.45	\$ 0.52	



## BUDGET SUMMARY COMBINED FUNDS

	Actual 2013-14	Adopted Budget 2014-15	Projected 2014-15	% Variance 2014-15	Adopted Budget 2015-2016	% Change Budget 2014-15
Revenues:						
Service Charges	5,017,966	5,248,330	5,149,114	-1.9%	5,419,218	3.3%
Property Taxes	520,800	519,960	519,960	0.0	528,480	1.6%
Interest Earnings	1,239	670	1,250	86.5	670	0.0%
Other Charges / Reimbursements	120,233	120,330	109,184	-9.3	117,170	-2.6%
Total Revenues:	5,660,237	5,889,290	5,779,507	-1.9%	6,065,538	3.0%
Expenditures:  Total Operating Expenses:	5,626,446	5,889,332	5,800,048	-1.5%	6,020,755	2.2%
Security Reserve Collection:	0	47,820	47,820	0.0%	45,680	-4.5%
Initial Overage (Deficit) Trans from Rate Stab. Fund	33,792 0	(42) 0	(20,542)	48243.6 0.0	(897) <i>0</i>	2011.7
Transfer from Fund Balance	0	0	0	0.0	0	0.0
Net Income (Loss)	33,792	(42)	(20,542)	48243.6	(897)	2011.7
net meeme (2000)	50,152	( /	(20,0 12)	102 1010	(371)	201111
Rate Transfers to Repl Reserves	417,000	450,450	450,450	0.0	421,099	-6.5
Add'l Transfers to Repl Reserves	0	0	0	0.0	0	0.0
Inter-fund Borrowning Repayment	•				185,760	
Depreciation	1,104,507	1,125,288	1,084,722	-3.6%	1,088,474	0.3%

## **BUDGET SUMMARY - SECURITY FUND**

		Adopted		%	Adopted	% Change	% Change
	Actual	Budget	Projected	Variance	Budget	Projected	Budget
	2013-14	2014-15	2014-15	2014-15	2015-16	2014-15	2014-15
Revenues:	2010 14	2014 10	2014 10	2014 10	2010 10	2014 10	2014 10
Residential Special Taxes	1,017,011	1,029,920	1,030,385	0.0%	1,075,930	4.4%	4.5%
Commercial Special Taxes	168,580	153,290	153,290	0.0	177,970	16.1	16.1%
Late Charges	30,919	36,000	25,582	-28.9	30,000	17.3	-16.7%
Title Transfer Fees	5,700	5,100	5,325	4.4	5,100	-4.2	0.0%
Bar Code Income	7,587	7,800	7,700	-1.3	7,800	1.3	0.0%
Fines, Enforcement	2,100	2,100	2,100	0.0	2,100	0.0	0.0%
Special Events Permits	0	0	0	0.0	0	0.0	0%
Interest Income	513	400	317	-20.8	400	26.2	0.0%
Property Taxes	0	0	0	0.0	65,040	100.0	100.0%
Misc	4,348	4,160	4,157	-0.1	4,160	0.1	0.0%
Operating Revenues	1,236,758	1,238,770	1,228,856	-0.8%	1,368,500	11.4%	10.5%
Expenditures:	1,200,100	1,200,110	.,,	010 / 0	1/000/000	111170	1010 70
Security Gates	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	281,385	288,300	284,046	-1.5%	302,900	6.6%	5.1%
Employers Costs	180,759	183,200	182,544	-0.4	188,500	3.3	2.9%
Information Systems Maint	2,060	2,800	2,332	-16.7	2,800	20.0	0.0%
•	16,240	3,300	2,160	-34.5	3,300	52.8	
Equipment Repairs Bar Codes		-					0.0%
	6,162 3,190	5,000 3,100	4,311	-13.8	5,000	16.0	0.0%
Telephones		-	3,473	12.0	3,600	3.7	16.1%
Building Maint Power	3,130	3,250	3,281	0.9	3,250	-0.9	0.0%
Uniforms	2,246 2,223	5,000 2,400	7,537 2,135	50.7 -11.0	9,600 3,400	27.4 59.2	92.0% 41.7%
	309	2,400	2,135 175		200		
Supplies Training/Safaty	50	600	235	-12.5 -60.8	600	14.3	0.0%
Training/Safety Other	3,447		6,955			155.3 -54.0	0.0%
		3,200 500,350		117.4	3,200		0.0%
Subtotals	501,201	500,350	499,183	-0.2%	526,350	5.4%	5.2%
Security Patrol	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	235,654	260,300	247,637	-4.9%	277,000	11.9%	6.4%
Employers Costs	124,827	137,600	136,753	-0.6	166,200	21.5	20.8%
Vehicle Fuel	19,366	20,550	18,821	-8.4	19,390	3.0	-5.6%
Off Duty Sheriff Patrol	3,762	6,000	6,262	4.4	4,000	-36.1	-33.3%
Vehicle Maint.	9,877	6,700	9,148	36.5	9,600	4.9	43.3%
Vehicle Lease	3,007	5,970	1,570	-73.7	5,970	280.4	0.0%
Information Systems Maint	7,982	5,000	5,523	10.5	11,000	99.2	120.0%
Training/Safety	1,890	1,500	2,028	35.2	4,800	136.7	220.0%
Safety Center	1,974	1,920	2,124	10.6	2,110	-0.7	9.9%
Uniforms	1,406	2,400	1,569	-34.6	3,100	97.6	29.2%
Telephones	2,146	2,250	2,541	12.9	3,240	27.5	44.0%
Equipment Repairs	521	1,100	372	-66.2	1,600	330.1	45.5%
Supplies	69	300	228	-24.1	300	31.7	0.0%
Other	420	2,000	2,411	20.5	2,000	-17.0	0.0%
Subtotals	412,900	453,590	436,985	-3.7%	510,310	16.8%	12.5%

## **BUDGET SUMMARY - SECURITY FUND**

	Actual 2013-14	Adopted Budget 2014-15	Projected 2014-15	% Variance 2014-15	Adopted Budget 2015-16	% Change Projected 2014-15	% Change Budget 2014-15
Security Administration	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	86,500	89,000	94,493	6.2%	91,200	-3.5%	2.5%
Employers Costs	31,910	36,700	35,390	-3.6	31,700	-10.4	-13.6%
Legal/Consulting	2,015	3,500	8,304	137.2	3,500	-57.8	0.0%
Supplies	5,811	5,000	6,049	21.0	5,000	-17.3	0.0%
Telephones	407	430	934	117.3	960	2.7	123.3%
Information System Maint	3,208	2,240	1,535	-31.5	2,240	46.0	0.0%
Training/Safety	687	1,200	1,363	13.6	1,200	-12.0	0.0%
Travel/Meetings	2,162	800	531	-33.6	800	50.6	0.0%
Uniforms	396	400	320	-20.0	400	25.0	0.0%
Bad Debts	50	600	150	-75.0	0	-100.0	-100.0%
Equipment Maint	3,883	600	685	14.1	600	-12.4	0.0%
Other	3,542	600	1,368	128.0	600	-56.1	0.0%
Subtotals	140,570	141,070	151,122	7.1%	138,200	-8.6%	-2.0%
Operating Expenses	1,054,671	1,095,010	1,087,290	-0.7%	1,174,860	8.1%	7.3%
General Fund Net Allocation	138,284	143,760	136,116	-5.3	147,960	8.7	2.9%
Total Expenses	1,192,955	1,238,770	1,223,406	-1.2%	1,322,820	8.1%	6.8%
Initial Overage(Deficit)	43,803	(0)	5,451	0.0%	90	-98.4%	608.0%
Security Reserves	0	47,820	47,820		45,680		
Transfer from Rate Stab Resr	0	0	0	_	0		
Net Income (Loss)	43,803	47,820	53,271	11.4%	0	-100.0%	-100.0%
Depreciation	33,379	33,468	28,717	-14.2%	33,468	16.5%	0.0%

## **BUDGET SUMMARY - WATER FUND**

June 17, 201	Jι	ıne	e 1	۱7	, 2	01	15
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**Subtotals** 

483,865

488,940

517,695

479,440

**-7.4% -1.9%** 

5.9%

June 17, 2015							
		Adopted		%	Adopted	% Change	% Change
	Actual	Budget	Projected	Variance	Budget	Projected	Budget
	2013-14	2014-15	2014-15	2014-15	2015-16	2014-15	2014-15
Revenues:							
Residential Sales	1,613,832	1,767,340	1,673,496	-5.3%	1,792,290	7.1%	1.4%
Commercial Sales	170,428	186,950	179,029	-4.2	208,920	16.7	11.8%
Other Sales	8,651	8,410	8,676	3.2	8,410	-3.1	0.0%
Availability Fees	340	340	320	-5.9	320	0.0	-5.9%
Late Charges	15,355	18,000	13,721	-23.8	15,800	15.2	-12.2%
Telephone Line Contracts  Meter Installation Fees	5,475 0	5,460 0	5,570	2.0	5,600	0.5	2.6%
Interest Income	245	80	2,352 841	0.0 951.4	6,800 80	189.1 -90.5	0.0%
Inspection Fees	0	0	633	0.0	2,150	-90.5 239.8	0.0% 0.0%
Project Reimbursement	0	0	139	0.0	2,130	-100.0	0.0%
Other	7,952	6,000	12,504	108.4	4,500	-64.0	-25.0%
Operating Revenues	1,822,276	1,992,580	1,897,281	<b>-4.8%</b>	2,044,870	7.8%	2.6%
Operating November	1,022,210	1,002,000	1,001,201	4.070	2,044,010	1.070	2.070
Expenditures:							
Water Source of Supply	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	18,903	10,540	20,723	96.6%	17,750	-14.3%	68.4%
Employers Costs	11,039	5,340	10,988	105.8	8,570	-22.0	60.5%
Power	104,002	128,500	129,668	0.9	88,100	-32.1	-31.4%
Dam Inspection	35,795	38,150	37,383	-2.0	34,516	-7.7	-9.5%
Chemicals - Routine	2,572	6,500	4,157	-36.1	6,500	56.4	0.0%
Chemicals - Taste & Odor	39,708	40,000	16,427	-58.9	7,200	-56.2	-82.0%
Maint/Repairs	8,180	10,000	19,809	98.1	10,000	-49.5	0.0%
Equipment Rental	4,058	3,000	7,584	152.8	3,000	-60.4	0.0%
Supplies	291	600	150	-75.0	600	300.0	0.0%
Other	250	250	250	0.0	250	0.0	0.0%
Subtotals	224,798	242,880	247,138	1.8%	176,486	-28.6%	-27.3%
Water Treatment	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	164,441	121,560	176,239	45.0%	195,300	10.8%	60.7%
Employers Costs	75,171	61,590	78,925	28.1	94,270	19.4	53.1%
Power	77,179	85,500	78,095	-8.7	175,300	124.5	105.0%
Chemicals	90,982	118,000	90,041	-23.7	118,000	31.1	0.0%
Maint/Repairs	57,769	45,070	49,078	8.9	45,070	-8.2	0.0%
Lab Tests	28,390	36,000	20,859	-42.1	28,000	34.2	-22.2%
Equipment Rental	8,165	8,000	8,000	0.0	8,000	0.0	0.0%
Taste & Odor Treatment	15,329	11,000	17,671	60.6	0	-100.0	-100.0%
Supplies	500	500	505	0.9	500	-0.9	0.0%
Other	500	500	500	0.0	500	0.0	0.0%
Subtotals	518,426	487,720	519,912	6.6%	664,940	27.9%	36.3%
Water Transmission & Distr	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	192,189	194,500	210,485	8.2%	177,540	-15.7%	-8.7%
Employers Costs	92,600	98,540	99,446	0.9	85,700	-13.8	-13.0%
Maint/Repairs	36,275	48,000	35,454	-26.1	48,000	35.4	0.0%
Meters/Box/Valve	50,430	54,000	48,310	-10.5	54,000	11.8	0.0%
Power	41,832	38,700	41,855	8.2	40,000	-4.4	3.4%
Equipment Rental	25,309 35,035	19,000	28,355 44,650	49.2	26,000	-8.3	36.8%
Post Repair Road Paving	35,035	24,000	44,650	0.0	36,000	-19.4	50.0%
Supplies Other	4,416 5,780	4,000 8,200	3,939 5,200	-1.5	4,000	1.5	0.0% 0.0%
Cubtotala	5,78U	499.040	5,200 <b>547.60</b> 5	-36.6	8,200	57.7	0.0%

June 17, 2015		A .1		0/		0/ 01	
	Actual 2013-14	Adopted Budget 2014-15	Projected 2014-15	% Variance 2014-15	Adopted Budget 2015-16	% Change Projected 2014-15	% Change Budget 2014-15
	2010 11	2011 10	201110	2011 10	2070 70	2017 10	2011.10
Water Administration	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	99,939	111,030	91,776	-17.3%	88,770	-3.3%	-20.0%
Employers Costs	46,140	57,750	58,090	0.6	44,350	-23.7	-23.2%
Permits	22,581	32,000	30,323	-5.2	32,000	5.5	0.0%
Equipment Maint	11,673	8,000	21,662	170.8	8,000	-63.1	0.0%
Legal/Consulting	48,136	60,500	59,769	-1.2	60,500	1.2	0.0%
Vehicle Fuel	10,379	18,860	10,335	-45.2	11,400	10.3	-39.6%
Training/Safety	11,647	7,500	10,735	43.1	9,300	-13.4	24.0%
Regional Water Authority	4,836	11,420	0	-100.0	5,000	0.0	-56.2%
Central Ground Water Authority	6,000	6,000	6,000	0.0	6,000	0.0	0.0%
South Area Water Council	0	6,000	0	-100.0	0	0.0	-100.0%
Supplies	4,980	5,500	5,471	-0.5	5,500	0.5	0.0%
Telephones	7,049	7,080	9,327	31.7	9,600	2.9	35.6%
Information Systems Maint	5,920	6,660	3,883	-41.7	6,660	71.5	0.0%
Vehicle Maint.	13,807	21,300	20,237	-5.0	20,000	-1.2	-6.1%
Tools	9,743	4,000	12,310	207.8	4,000	-67.5	0.0%
CIA Ditch Operations	275	3,500	980	-72.0	3,500	257.3	0.0%
Uniforms	4,301	3,000	3,044	1.5	4,980	63.6	66.0%
Conservation	50,535	65,000	29,170	-55.1	50,000	71.4	-23.1%
Travel/Meetings	1,577	1,800	2,264	25.8	1,800	-20.5	0.0%
Copier Maintenance	0	300	300	0.0	300	0.0	0.0%
Memberships	2,472	2,390	10,445	337.0	10,950	4.8	358.2%
Bad Debts	500	500	500	0.0	500	0.0	0.0%
Building Maint	1,601	1,650	1,703	3.2	1,650	-3.1	0.0%
Nonroutine Maint/Repair	89,110	50,000	36,811	-26.4	50,000	35.8	0.0%
Other	10,449	6,000	3,822	-36.3	6,000	57.0	0.0%
Subtotals	463,648	497,740	428,959	-13.8%	440,760	2.8%	-11.4%
Operating Expenses Reserve Expenditures	1,690,737 14,784	1,717,280 0	1,713,704 12,384	-0.2%	1,761,626 0	2.8%	2.6%
General Fund Net Alloc	264,987	275,490	260,832	-5.3	283,530	8.7	2.9%
Total Expenses	1,970,509	1,992,770	1,986,919	-0.3%	2,045,156	2.9%	2.6%
nitial Overage(Deficit)	(148,232)	(190)	(89,639)	46990.9%	(287)	-99.7%	50.5%
Transfer from Fund Balance	0	0	0	10000.070	0	00.1 70	00.07
Transfer from Rate Stab Resr	0	0	0		0		
Net Income (Loss)	(148,232)	(190)	(89,639)		(287)		
Depreciation	482,203	492,000	482,897	-1.9%	481,840		
Replacement Reserves and Deb	t Service Su	ımmary					
Interfund Borrowing Repayment					185,760		
Water Reserves Collected					212,248		

### **BUDGET SUMMARY - SEWER FUND**

June 17, 2015

		Adopted		%	Adopted	% Change	% Change
	Actual	Budget	Projected	Variance	Budget	Projected	Budget
	2013-14	2014-15	2014-15	2014-15	2015-16	2014-15	2014-15
Revenues:							
Residential Service	1,122,216	1,165,290	1,165,059	0.00/	1,204,610	2.40/	2 40/
	, ,			0.0%		3.4%	3.4%
Commercial Service	115,076	121,100	121,635	0.4	126,590	4.1	4.5%
Availability Fees	400	400	400	0.0	390	-2.5	-2.5%
Late Charges	15,465	18,000	13,721	-23.8	15,800	15.2	-12.2%
Interest Income	413	140	89	-36.6	140	57.6	0.0%
Project Reimbursement	2,190	2,190	2,190	0.0	2,190	0.0	0.0%
Inspection Fees	0	0	380	0.0	2,150	466.4	0.0%
Other	3,059	0	0	0.0	0	0.0	0.0%
Operating Revenues	1,258,819	1,307,120	1,303,473	-0.3%	1,351,870	3.7%	3.4%

### **Expenditures:**

Sewer Collection	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	99,669	113,460	96,246	-15.2%	124,280	29.1%	9.5%
<b>Employers Costs</b>	47,673	57,480	48,757	-15.2	59,990	23.0	4.4%
Power	13,263	15,020	14,519	-3.3	14,700	1.2	-2.1%
Maint/Repairs	59,253	40,000	38,476	-3.8	40,000	4.0	0.0%
<b>Equipment Rental</b>	2,206	6,000	8,017	33.6	6,000	-25.2	0.0%
Supplies	1,075	3,300	2,022	-38.7	3,300	63.2	0.0%
Other	0	1,000	1,000	0.0	1,000	0.0	0.0%
Subtotals	223,139	236,260	209,037	-11.5%	249,270	19.2%	5.5%

Sewer Treatment & Disposa	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	122,395	153,980	117,412	-23.7%	186,420	58.8%	21.1%
Employers Costs	60,986	78,010	61,576	-21.1	89,980	46.1	15.3%
Power	128,688	126,000	120,919	-4.0	126,000	4.2	0.0%
Maint/Repairs	62,467	75,000	63,672	-15.1	75,000	17.8	0.0%
Chemicals	64,633	70,300	66,380	-5.6	70,300	5.9	0.0%
Lab Tests	35,356	38,250	61,587	61.0	16,200	-73.7	-57.6%
Supplies	150	900	1,311	45.6	900	-31.3	0.0%
Equipment Rental	15,811	10,000	11,046	10.5	10,000	-9.5	0.0%
Sludge Removal Off Site	7,325	7,000	10,072	43.9	7,000	-30.5	0.0%
Subtotals	497,811	559,440	513,975	-8.1%	581,800	13.2%	4.0%

## **BUDGET SUMMARY - SEWER FUND**

June 17, 2015

June 17, 2015		Adopted		%	Adopted	% Change	% Change
	Actual	Budget	Projected	Variance	Budget	Projected	Budget
	2013-14	2014-15	2014-15	2014-15	2015-16	2014-15	2014-15
Sewer Administration	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	42,032	48,620	37,935	-22.0%	35,510	-6.4%	-27.0%
Employers Costs	18,118	25,230	16,865	-33.2	17,730	5.1	-29.7%
Equipment Maint	30,388	17,500	36,700	109.7	31,250	-14.9	78.6%
Vehicle Fuel	14,736	12,280	14,713	19.8	14,490	-1.5	18.0%
Permits	30,046	28,600	35,191	23.0	35,100	-0.3	22.7%
Legal/Consulting (Engineer)	46,574	80,000	77,641	-2.9	80,000	3.0	0.0%
Training/Safety	15,339	12,200	12,580	3.1	12,200	-3.0	0.0%
Supplies	4,273	4,200	3,885	-7.5	4,200	8.1	0.0%
Information Systems Maint	4,008	5,010	3,580	-28.5	5,010	39.9	0.0%
Vehicle Maint.	4,080	6,000	7,184	19.7	6,000	-16.5	0.0%
Tools	6,211	4,200	16,606	295.4	4,200	-74.7	0.0%
Telephones	6,238	6,300	7,262	15.3	8,000	10.2	27.0%
Uniforms	4,445	3,400	3,428	8.0	4,300	25.4	26.5%
Travel/Meetings	1,642	2,000	2,539	27.0	2,000	-21.2	0.0%
Building Maint	1,561	1,650	1,670	1.2	1,670	0.0	1.2%
Copier Maintenance	510	800	615	-23.1	800	30.0	0.0%
Memberships	479	400	1,431	257.7	400	-72.0	0.0%
Bad Debts	300	600	600	0.0	0	-100.0	-100.0%
Sewer General Fine	0	0	0	0.0	0	0.0	0.0%
Nonroutine Maint/Repair	37,739	40,000	36,524	-8.7	40,000	9.5	0.0%
Other	5,192	2,000	2,481	24.1	2,000	-19.4	0.0%
Subtotals	273,910	300,990	319,430	6.1%	304,860	-4.6%	1.3%
Operating Expenses	994,861	1,096,690	1,042,442	-4.9%	1,135,930	9.0%	3.6%
Reserve Expenditures	29,631	0	0		0		
General Fund Net Allocation	202,317	210,340	199,144	-5.3	216,470	8.7	2.9%
Total Expenses	1,226,808	1,307,030	1,241,587	-5.0%	1,352,400	8.9%	3.5%
Initial Overage(Deficit)	32,011	90	61,886	68709.2%	(530)	-100.9%	-689.2%
Transfer from Misc Reserve	0	0	0		0		
Transfer from Rate Stab Res	0	0	0		0		
Net Income (Loss)	32,011	90	61,886		(530)		
Depreciation	588,925	599,820	573,108	-4.5	573,164	0.0	-4.4

## **Replacement Reserves and Debt Service Summary**

#### **BUDGET SUMMARY - DRAINAGE FUND**

June 17, 2015							
	Actual 2013-14	Adopted Budget 2014-15	Projected 2014-15	% Variance 2014-15	Adopted Budget 2015-16	% Change Projected 2014-15	% Change Budget 2014-15
Revenues:							
Residential Special Taxes	150,788	153,650	153,676	0.0%	156,730	2.0%	2.0%
Commercial Special Taxes	29,208	29,810	29,789	-0.1	30,400	2.1	2.0%
Interest Income	68	50	3	-94.9	50	1845.5	0.0%
Inspection Fees	0	0	0	0.0	0	0.0	0.0%
Other	0	0	0	0.0	0	0.0	0.0%
Operating Revenues	180,063	183,511	183,467	0.0%	187,180	2.0%	2.0%
Expenditures:	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
147						7 di 1 di 1 0 0	variance
Wages	47,116	56,730	67,689	19.3	62,140	-8.2	9.5%
vvages Employers Costs	47,116 22,141	56,730 28,850	67,689 30,758	19.3 6.6			
•	ŕ	-	ŕ		62,140	-8.2	9.5%
Employers Costs	22,141	28,850	30,758	6.6	62,140 30,100	-8.2 -2.1	9.5% 4.3%
Employers Costs MS4 Permit	22,141 4,864	28,850 5,000	30,758 5,826	6.6 16.5	62,140 30,100 6,000	-8.2 -2.1 3.0	9.5% 4.3% 20.0%
Employers Costs MS4 Permit Power	22,141 4,864 11,099	28,850 5,000 13,190	30,758 5,826 8,685	6.6 16.5 -34.2	62,140 30,100 6,000 9,800	-8.2 -2.1 3.0 12.8	9.5% 4.3% 20.0% -25.7%
Employers Costs MS4 Permit Power Chemicals	22,141 4,864 11,099 1,868	28,850 5,000 13,190 5,400 11,900 4,500	30,758 5,826 8,685 2,363 13,047 9,574	6.6 16.5 -34.2 -56.2	62,140 30,100 6,000 9,800 2,400	-8.2 -2.1 3.0 12.8 1.6	9.5% 4.3% 20.0% -25.7% -55.6%
Employers Costs MS4 Permit Power Chemicals Maint/Repairs Equipment Rental Improvements	22,141 4,864 11,099 1,868 6,539 1,411 12,000	28,850 5,000 13,190 5,400 11,900 4,500 11,040	30,758 5,826 8,685 2,363 13,047 9,574 11,040	6.6 16.5 -34.2 -56.2 9.6	62,140 30,100 6,000 9,800 2,400 11,900 4,500 12,290	-8.2 -2.1 3.0 12.8 1.6 -8.8	9.5% 4.3% 20.0% -25.7% -55.6% 0.0%
Employers Costs MS4 Permit Power Chemicals Maint/Repairs Equipment Rental Improvements Legal/Consulting	22,141 4,864 11,099 1,868 6,539 1,411 12,000 1,000	28,850 5,000 13,190 5,400 11,900 4,500 11,040 2,000	30,758 5,826 8,685 2,363 13,047 9,574 11,040 2,816	6.6 16.5 -34.2 -56.2 9.6 112.8 0.0 40.8	62,140 30,100 6,000 9,800 2,400 11,900 4,500 12,290 2,000	-8.2 -2.1 3.0 12.8 1.6 -8.8 -53.0 11.3	9.5% 4.3% 20.0% -25.7% -55.6% 0.0% 0.0% 11.3% 0.0%
Employers Costs MS4 Permit Power Chemicals Maint/Repairs Equipment Rental Improvements Legal/Consulting Uniforms	22,141 4,864 11,099 1,868 6,539 1,411 12,000 1,000 200	28,850 5,000 13,190 5,400 11,900 4,500 11,040 2,000 200	30,758 5,826 8,685 2,363 13,047 9,574 11,040 2,816 200	6.6 16.5 -34.2 -56.2 9.6 112.8 0.0 40.8 0.0	62,140 30,100 6,000 9,800 2,400 11,900 4,500 12,290 2,000 200	-8.2 -2.1 3.0 12.8 1.6 -8.8 -53.0 11.3 -29.0	9.5% 4.3% 20.0% -25.7% -55.6% 0.0% 0.0% 11.3% 0.0% 0.0%
Employers Costs MS4 Permit Power Chemicals Maint/Repairs Equipment Rental Improvements Legal/Consulting Uniforms Tools	22,141 4,864 11,099 1,868 6,539 1,411 12,000 1,000 200 3,065	28,850 5,000 13,190 5,400 11,900 4,500 11,040 2,000 200 400	30,758 5,826 8,685 2,363 13,047 9,574 11,040 2,816 200 893	6.6 16.5 -34.2 -56.2 9.6 112.8 0.0 40.8 0.0	62,140 30,100 6,000 9,800 2,400 11,900 4,500 12,290 2,000 200 400	-8.2 -2.1 3.0 12.8 1.6 -8.8 -53.0 11.3 -29.0 0.0	9.5% 4.3% 20.0% -25.7% -55.6% 0.0% 0.0% 11.3% 0.0% 0.0% 0.0%
Employers Costs MS4 Permit Power Chemicals Maint/Repairs Equipment Rental Improvements Legal/Consulting Uniforms	22,141 4,864 11,099 1,868 6,539 1,411 12,000 1,000 200	28,850 5,000 13,190 5,400 11,900 4,500 11,040 2,000 200	30,758 5,826 8,685 2,363 13,047 9,574 11,040 2,816 200	6.6 16.5 -34.2 -56.2 9.6 112.8 0.0 40.8 0.0	62,140 30,100 6,000 9,800 2,400 11,900 4,500 12,290 2,000 200	-8.2 -2.1 3.0 12.8 1.6 -8.8 -53.0 11.3 -29.0	9.5% 4.3% 20.0% -25.7% -55.6% 0.0% 0.0% 11.3% 0.0% 0.0%

Subtotals

**Total Expenses** 

Net Income (Loss)

**Operating Expenses** 

Reserve Expenditures

General Fund Net Allocation

111,662

111,662

18,922

41,553

172,137

7,925

140,310

140,310

43,200

183,510

0

154,008

154,008

40,902

194,910

(11,443)

9.8%

9.8%

-5.3

6.2%

0.0%

142,830

142,830

44,460

187,290

(110)

0

-7.3%

-7.3%

8.7

-3.9%

-99.0%

1.8%

1.8%

2.9%

2.1%

100.0%

## **BUDGET SUMMARY - SOLID WASTE FUND**

June 17, 2015

	Actual 2013-14	Adopted Budget 2014-15	Projected 2014-15	% Variance 2014-15	Adopted Budget 2015-16	% Change Projected 2014-15	% Change Budget 2014-15
Revenues:							
Solid Waste Charges	621,437	631,830	633,359	0.2%	636,658	0.5%	0.8%
Other	385	400	297	-25.8	300	1.1%	-25.0%
Operating Revenues	621,822	632,230	633,656	0.2	636,958	0.5%	0.7%

#### **Expenditures:**

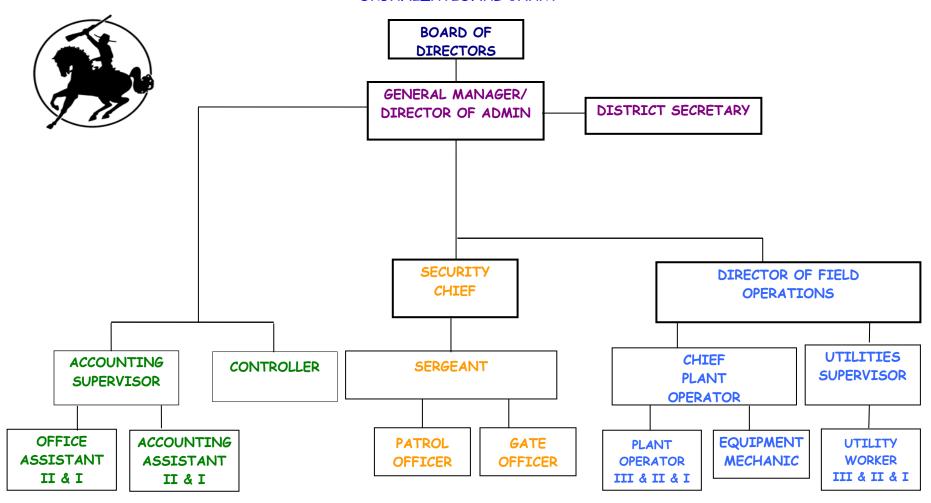
=xportartar our							
	13-14 Actual	14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
CWRS Contract	544,782	549,840	552,318	0.5%	556,740	0.8%	1.3%
Sac. County Admin. Fee	34,657	34,920	34,992	0.2	34,740	-0.7%	-0.5%
Consulting/Legal	1,407	0	0	0.0	0	0.0%	0.0%
HHW Event	12,000	12,000	12,000	0.0	9,000	-25.0%	-25.0%
Bad Debts	0	0	0	0.0	0	0.0%	0.0%
Total Expenses	592,846	596,760	599,310	0.4	600,480	0.2%	0.6%
Operating Expenses	592,846	596,760	599,310	0.4	600,480	0.2%	0.6%
General Fund Net Allocation	34,060	35,410	33,526	-5.3	36,440	8.7%	2.9%
Total Expenses	626,906	632,170	632,836	0.1	636,920	0.6%	0.8%
Net Income (Loss)	(5,085)	60	820	1266.3	38	-95.4%	-36.7%

### **BUDGET SUMMARY - GENERAL FUND**

Jur	10	1	7	2	Λ1	5

June 17, 2015							
		Adopted		%	Adopted	% Change	% Change
	Actual	Budget	Projected	Variance	Budget	Projected	Budget
Paramana	2013-14	2014-15	2014-15	2014-15	2015-16	2014-15	2014-15
Revenues:	500 000	<b>5</b> 40.000	540.000		440.440		
Property Taxes	520,800	519,960	519,960	0.0%	463,440	-10.9%	-10.9%
Title Transfer Fees	11,550	12,000	9,500	-20.8	9,600	1.1	-20.0%
Project Reimbursement	4,948	0	0	0.0	0	0.0	0.0%
Interest	178	120	210	74.8	120	-42.8	0.0%
CIA Ditch Admin Service Charges	1,800	1,800	1,800	0.0	1,800	0.0	0.0%
Other	1,225	1,200	1,304	8.7	1,200	-8.0	0.0%
Total Operating Revenues	540,500	535,080	532,774	-0.4%	476,160	-10.6%	-11.0%
Expenditures:		14-15 Budget	Projected	Variance	15-16 Budget	Variance	Variance
Wages	507,214	552,900	449,599	-18.7%	505,100	12.3%	-8.6%
Director Meeting Stipends	13,600	18,000	15,900	-11.7	18,000	13.2	0.0%
Employers Costs	264,092	305,000	242,644	-20.4	302,200	24.5	-0.9%
Liability Insurance	64,610	77,290	81,635	5.6	86,400	5.8	11.8%
Information Systems Maintenance	84,676	79,400	79,706	0.4	79,400	-0.4	0.0%
Community Communications	8,550	5,900	3,196	-45.8	5,900	84.6	0.0%
Legal	29,230	30,000	68,278	127.6	42,000	-38.5	40.0%
Office Supplies	28,916	22,800	20,858	-8.5	22,800	9.3	0.0%
Building/Grounds Maintenance	16,769	17,820	20,203	13.4	17,820	-11.8	0.0%
Postage	21,941	22,200	21,185	-4.6	22,200	4.8	0.0%
Telephones	4,716	4,800	5,363	11.7	6,000	11.9	25.0%
Contingency	12,219	11,000	11,000	0.0	11,000	0.0	0.0%
Audit	14,300	14,300	13,500	-5.6	14,300	5.9	0.0%
Consulting	40,120	6,600	1,698	-74.3	3,600	112.0	-45.5%
Memberships	9,683	9,860	8,994	-8.8	9,860	9.6	0.0%
Training/Safety	4,238	6,000	3,172	-47.1	4,800	51.3	-20.0%
Power	8,299	8,460	8,644	2.2	8,700	0.6	2.8%
Meetings	9,674	9,000	10,785	19.8	9,000	-16.5	0.0%
Director Expense Reimbursement	6,655	6,600	4,586	-30.5	6,600	43.9	0.0%
Vehicle Fuel	2,914	0	0	#DIV/0!	0	0.0	0.0%
Equipment Maint	1,903	2,000	1,790	-10.5	2,000	11.7	0.0%
Election Costs	0	5,000	1,818	-63.6	0	-100.0	100.0%
Mail Machine Lease	2,803	2,800	3,259	16.4	2,800	-14.1	0.0%
Copy Machine Maintenance	20,530	18,250	19,581	7.3	18,250	-6.8	0.0%
Vehicle Maint	829	1,000	0	-100.0	0	0.0	0.0%
Clerical Services	35,906	0	93,470	0.0	0	-100.0	0.0%
Other	7,317	6,300	12,428	97.3	6,300	-49.3	0.0%
Total Operating Expenses	1,221,702	1,243,280	1,203,294	-3.2%	1,205,030	0.1%	-3.1%
Overage(Deficit)	(681,201)	(708,200)	(670,520)	-5.3%	(728,870)	8.7%	2.9%

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT ORGANIZATIONAL CHART



## POSITION LISTING (headcount)

	2010-11 APPROVED	2011-12 APPROVED	2012-13 APPROVED	2013-14 Approved	2014-15 Approved	2015-16 Approved
ADMIN DEPT.						
GENERAL MGR. / DIRECTOR OF ADMIN	1.0	1.0	1.0	1.0	1.0	1.0
DISTRICT SECRETARY	1.0	1.0	1.0	1.0	1.0	1.0
DIRECTOR OF ADMINISTRATION	1.0	1.0	1.0	1.0	0.0	0.0
CONTROLLER					1.0	1.0
ACCOUNTING SUPERVISOR	1.0	1.0	1.0	1.0	1.0	1.0
ACCOUNTING ASSISTANT I,II	1.0	1.0	1.0	1.0	1.0	1.0
OFFICE ASSISTANT I, II	1.0	1.0	1.0	1.0	1.0	1.0
DEPT. SUBTOTAL	6.0	6.0	6.0	6.0	6.0	6.0
WATER/SEWER/DRAINAGE DEPT.						
DIRECTOR OF FIELD OPS	1.0	1.0	1.0	1.0	1.0	1.0
CHIEF PLANT OPERATOR	1.0	1.0	1.0	1.0	1.0	1.0
PLANT OPERATOR I, II, III	4.0	4.0	4.0	4.0	4.0	4.0
EQUIPMENT MECHANIC	1.0	1.0	1.0	1.0	1.0	1.0
UTILITIES SUPERVISOR	1.0	1.0	1.0	1.0	1.0	1.0
UTILITY WORKER I, II, III	4.0	4.0	4.0	4.0	4.0	4.0
TEMP UTILITY WORKER	0.5	0.5	0.5	0.5	0.5	0.5
OPERATOR IN TRAINING	1.0	0.0	0.0	0.0	0.0	0.0
DEPT. SUBTOTAL	13.5	12.5	12.5	12.5	12.5	12.5
SECURITY DEPT.						
CHIEF	1.0	1.0	1.0	1.0	1.0	1.0
SERGEANT-PATROL	1.0	1.0	1.0	1.0	1.0	1.0
PATROL OFFICER	5.0	5.0	5.0	5.0	5.0	5.0
GATE OFFICER	8.0	8.0	8.0	8.0	8.0	8.0
PART-TIME GATE OFFICER	1.0	1.0	1.0	1.0	1.0	1.0
TEMP GATE OFFICER	1.0	1.0	1.0	1.0	1.0	1.0
DEPT. SUBTOTAL	17.0	17.0	17.0	17.0	17.0	17.0
TOTALS	36.5	35.5	35.5	35.5	35.5	35.5

This indicates a change.

Solid	Status	ife ears	Funding Source	Budget Amount	Est Project Qtr Description	Project Number	
2					Water / Sewer Department		
3		N/A	Capital Improvement Reserves	100,000	Geographical Information System (GIS)	01-03-1	1
4		10	Replacement Reserves - Water / Sewer	40,000	Security Access System - Water & Wastewater Facilities	03-06-2	2
Solid		20	Capital Improvement Reserves	100,000	Granlees Site Access Restriction Improvements	05-06-1	3
11-03-1   Excavate Sediment out of Calero   20,000   Replacement Reserves   10   11-03-1   Fueling Station   40,000   Replacement Reserves - borrow & repay   10   11-03-1   Fueling Station   40,000   Capital Improvements Reserves (Water/Sewer)   10   12-01-2   Dump Truck   100,000   Capital Improvements Reserves (Water/Sewer)   10   13-01-2   Hole 13 Culvert Replacement   25,000   Replacement Reserves - Drainage   10   13-02-2   WWRP Filter PLC Replacement   125,000   Replacement Reserves - Sewer   20   14-01-2   MLN Generator   125,000   Replacement Reserves - Sewer   20   14-01-1   Backhoe   70,000   Capital Improvement Reserves - Water & Sewer   10   Machine   10   Ma	In process	20	Replacement Reserves - Water	30,000	WTP Paint & Exterior Siding Repair	08-05-1	4
Teleling Station			Replacement Reserves - Water & Sewer	54,000	Bobcat Compact Track Loader	08-07-1	5
8   12-01-2   Dump Truck			Replacement Reserves	20,000	Excavate Sediment out of Calero	10-05-1	6
9 13-01-2 Hole 13 Culvert Replacement 25,000 Replacement Reserves - Drainage 10 13-02-2 WWRP Filter PLC Replacement 125,000 Replacement Reserves - Sewer 11 14-01-2 MLN Generator 125,000 Replacement Reserves - Sewer 20 12 14-02-1 Granlees Forebay Repairs 130,000 Replacement Reserves - Water 20 13 14-01-1 Backhoe 70,000 Capital Improvement Reserves - Water & Sewer 10 Inches Pepartment Subtotal 959,000 Security Department Subtotal 959,000 Security Department Subtotal 12,000 Replacement Reserves - Water & Sewer 10 Inches Pepartment 12,000 Replacement Reserves - Security 5 Inches Pepartment 12,000 Replacement Reserves - Security 5 Inches Pepartment Subtotal 14-02-3 Spare Gate Operator 7,000 Replacement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Admin Department Subtotal 119,000 Admin Department Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Admin Department Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Capital Improvement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Replacement Reserves - Security 5 Inches Pepartment Subtotal 119,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Subtotal 12,000 Replacement Reserves - Admin 5 Inches Pepartment Sub		10	Replacement Reserves - borrow & repay	40,000	Fueling Station	11-03-1	7
10   13-02-2   WWRP Filter PLC Replacement   125,000 Replacement Reserves - Sewer   20     11   14-01-2   MLN Generator   125,000 Replacement Reserves - Sewer   20     12   14-02-1   Granlees Forebay Repairs   130,000 Replacement Reserves - Water   10     13   14-01-1   Backhoe   70,000 Capital Improvement Reserves - Water & Sewer   10	In process		Capital Improvements Reserves (Water/Sewer)	100,000	Dump Truck	12-01-2	8
11         14-01-2         MLN Generator         125,000 Replacement Reserves - Sewer         20           12         14-02-1         Granlees Forebay Repairs         130,000 Replacement Reserves - Water         I/I           13         14-01-1         Backhoe         70,000 Capital Improvement Reserves - Water & Sewer         10 I/I           Department Subtotal         \$ 959,000           Security Department           14         05-12-3         Wireless Network Site Survey, Acquistion & Startup Costs         100,000 Capital Improvement Reserves         15           15         14-01-3         Two Way Radio Replacement         12,000 Replacement Reserves - Security         5           16         14-02-3         Spare Gate Operator         7,000 Replacement Reserves - Security         5           Department Subtotal         \$ 119,000           Admin Department           17         04-12-4         Records Storage Vault         20,000 Capital Improvement Reserves         25           18         10-07-4         Electronic Document Management System         25,000 Unrestricted Cash           19         10-08-4         Email Exchange Server         20,000 Unrestricted Cash           20         14-01-4         Board Room Audio System Upgrade         12,000 Replacement Rese	Complete		Replacement Reserves - Drainage	25,000	Hole 13 Culvert Replacement	13-01-2	9
12   14-02-1   Granlees Forebay Repairs   130,000 Replacement Reserves - Water   1   1   1   1   1   1   1   1   1			Replacement Reserves - Sewer	125,000	WWRP Filter PLC Replacement	13-02-2	10
13   14-01-1   Backhoe   70,000 Capital Improvement Reserves - Water & Sewer   10   10   10   10   10   10   10   1		20	Replacement Reserves - Sewer	125,000	MLN Generator	14-01-2	11
Department Subtotal   \$ 959,000	In process		Replacement Reserves - Water	130,000	Granlees Forebay Repairs	14-02-1	12
Security Department	In process	10	Capital Improvement Reserves - Water & Sewer	70,000	Backhoe	14-01-1	13
14         05-12-3         Wireless Network Site Survey, Acquistion & Startup Costs         100,000         Capital Improvement Reserves         15           15         14-01-3         Two Way Radio Replacement         12,000         Replacement Reserves - Security         5           Department Subtotal         \$ 119,000           Admin Department           17         04-12-4         Records Storage Vault         20,000         Capital Improvement Reserves         25           18         10-07-4         Electronic Document Management System         25,000         Unrestricted Cash           19         10-08-4         Email Exchange Server         20,000         Unrestricted Cash           20         14-01-4         Board Room Audio System Upgrade         12,000         Replacement Reserves - Admin         5           Department Subtotal         \$ 77,000				\$ 959,000	Department Subtotal		
15         14-01-3         Two Way Radio Replacement         12,000 Replacement Reserves - Security         5           16         14-02-3         Spare Gate Operator         7,000 Replacement Reserves - Security         5           Department Subtotal         \$ 119,000           Admin Department           17         04-12-4         Records Storage Vault         20,000 Capital Improvement Reserves         25           18         10-07-4         Electronic Document Management System         25,000 Unrestricted Cash           19         10-08-4         Email Exchange Server         20,000 Unrestricted Cash           20         14-01-4         Board Room Audio System Upgrade         12,000 Replacement Reserves - Admin         5           Department Subtotal         \$ 77,000					Security Department		-
16 14-02-3 Spare Gate Operator 7,000 Replacement Reserves - Security 5  Department Subtotal \$ 119,000  Admin Department  17 04-12-4 Records Storage Vault 20,000 Capital Improvement Reserves 25  18 10-07-4 Electronic Document Management System 25,000 Unrestricted Cash  19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash  20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000		15	Capital Improvement Reserves	100,000	Wireless Network Site Survey, Acquistion & Startup Costs	05-12-3	14
Department Subtotal \$ 119,000  Admin Department  17 04-12-4 Records Storage Vault 20,000 Capital Improvement Reserves 25  18 10-07-4 Electronic Document Management System 25,000 Unrestricted Cash  19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash  20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000		5	Replacement Reserves - Security	12,000	Two Way Radio Replacement	14-01-3	15
Admin Department  17 04-12-4 Records Storage Vault 20,000 Capital Improvement Reserves 25  18 10-07-4 Electronic Document Management System 25,000 Unrestricted Cash  19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash  20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000		5	Replacement Reserves - Security	7,000	Spare Gate Operator	14-02-3	16
17 04-12-4 Records Storage Vault 20,000 Capital Improvement Reserves 25 18 10-07-4 Electronic Document Management System 25,000 Unrestricted Cash 19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash 20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000				\$ 119,000	Department Subtotal		
17 04-12-4 Records Storage Vault 20,000 Capital Improvement Reserves 25  18 10-07-4 Electronic Document Management System 25,000 Unrestricted Cash  19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash  20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000					Admin Department		
18 10-07-4 Electronic Document Management System 25,000 Unrestricted Cash  19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash  20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000		25	Capital Improvement Reserves	20,000	-	04-12-4	17
19 10-08-4 Email Exchange Server 20,000 Unrestricted Cash  20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$77,000					·		
20 14-01-4 Board Room Audio System Upgrade 12,000 Replacement Reserves - Admin 5  Department Subtotal \$ 77,000	On hold			,	•		19
Department Subtotal \$ 77,000	Complete	5		,			
	Johnpiele	J	replacement reserves - Aumin		the state of the s	17 01-4	20
2015-16 Grand Totals \$1,155,000				\$1 155 000	2015-16 Grand Totals		

Project number consists of AA-BB-C
AA - The year the project is to begin
BB - The actual project number assigned for the current year
C - The department requesting the project
1 - Water
2 - Sewer / Drainage
3 - Security
4 - Admin