

## RESOLUTION R2021-06

**A RESOLUTION AUTHORIZING THE DISTRICT TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES TO RECEIVE AND APPROPRIATE FUNDS IN THE AMOUNT OF \$159,426 AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE DISTRICT, APPROPRIATE FUNDS IN THE AMOUNT OF \$17,426 FOR CONTRACT CONTEINGENCY AND APPROPRIATE FUNDS IN THE AMOUNT OF \$80,000 FOR PROJECT MANAGEMENT**

**WHEREAS**, The District's current financial and utility billing systems have been in place for over 20 years; and

**WHEREAS**, The District is currently expending an extensive amount of staff time to support the current segregated systems due to lack of business process efficiencies, limited internal controls, heavy reliance on manual processes, standalone applications and other workarounds to address system deficiencies; and

**WHEREAS**, The ERP program is a priority of the District and is a key element for addressing both the internal audit risk assessment and a multitude of external financial audit findings; and

**WHEREAS**, On May 14, 2021, the replacement of the District's legacy financial, HR/Payroll and utility billing systems was approved by the Finance Committee; and

**WHEREAS**, A new ERP system is a key component of the Board's goal of achieving fiscal sustainability through operating efficiencies, improved fiscal reporting, budget preparation, and analysis of financial trends, which will enhance the District's decision-making capabilities; and

**WHEREAS**, To ensure the successful implementation of the new ERP system, Project Management has a crucial role in maximizing employee participation, client/District relationships, adoption of new internal processes, and new technologies that are deployed across the District;

**NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

1. Authorizes General Manager to sign and execute the agreement, and amendments thereto, with Tyler Technologies in the amount not to exceed \$159,426 (CIP# 22-09-04), attached as Exhibit 1.
2. Authorize a transfer of funds in the amount of \$80,000 from Administration unrestricted reserves to secure a project manager to provide services that will assist the District throughout the duration of the ERP development and implementation and appropriate funds.
3. Authorize a transfer of funds in the amount of \$17,426 from Administration unrestricted reserves to include \$9,426 for the remaining cost of the Tyler Technologies contract and \$8,000 for 5% project cost contingency to cover any potential contract amendments and appropriate funds.
4. Authorize an exception to the bidding process as defined in District Purchasing Code Chapter 4, Section 6.06 as follows:

- a. Tyler Technologies, Inc. has the specialized skills and experience in successfully implementing ERP systems within special districts similar in size of Rancho Murieta Community Services District.
  - b. The District does not have the specialized staffing and resources necessary to implement and support the selected ERP software solution.
  - c. The use of the RFP process was appropriate for this project because it relies on the evaluation of professional qualifications and performance as the basis for selection of the system and ensures the selection of a firm that meets the highest standards and minimizes risk.
  - d. The RFQ/RFP process also ensures that the District benefits from a new ERP system that meets the District's core financial and human capital management requirements.
  - e. The contract was negotiated following a solicitation of competitive proposals, and the negotiated contract pricing and terms are beneficial to the District.
5. The General Manager is authorized to all necessary and appropriate actions to carry out the purpose and intent of this resolution.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of December 2021 by the following roll call vote:

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**



\_\_\_\_\_  
Timothy E. Maybee, President of the Board  
Rancho Murieta Community Services District

[SEAL]

**Attest:**



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Amelia Wilder, District Secretary